

Minutes of the meeting of Warborough Parish Council
Wednesday 5 November 2025, 7.30pm @ The Greet Hall

Present:	Cllr Megan Hanson (MHa) Chair Cllr Jonnie Bradshaw (JB) Vice Chair Clerk Aimee Barnes (AB) Cllr Richard Pullen (RP) Cllr Alan Lamb (AL) Cllr Nigel Meadows (NM) Cllr Amanda Cooper (AC) Cllr Sue Cooper (SC) County Cllr Gavin McGlaughlin (GM) 2 Members of the public
2025/149	To accept apologies and reason for absence Apologies from: Cllr Marina Hamilton (MHa) District Cllr Andrea Powell (AP)
2025/150	We are sad to announce the resignation of Cllr Amanda Cooper and want to thank her for all her help and excellent work she has done for the Parish Council but want to offer a warm welcome to Cllr Alan Lamb.
2025/151	Declarations of interest (existence & nature) with regards to items on the agenda (AL) declaration of interest to item 158/2025
2025/152	To confirm the minutes of the Emergency Meeting held on Wed 1 Oct 2025 DECISION (JB): minutes were correct and should be signed. All in favour
2025/153	Actions Arising from the Previous Meeting. All actions in progress or complete.
2025/154	District Councillors' Report (SC) reads the highlight of the report. Full District Councillors report available on Parish website.
2025/155	County Councillor's Report (GM) concerns aver new Abingdon Reservoir. ACTION (AB) to contact OCC with (GM) at CC to fix any broken railings around the village (GM) County Councillors report available on Parish website.
2025/156	Working Group Reports Infrastructure Road Parking at the Greet Hall is becoming an issue as there are people parking directly outside the Greet Hall when they are not Greet Hall users. Please can we remind people that are parking around the Greet Hall to not cause an obstruction or block any view to the main road. (JB) ACTION to draw a map for parking to send to parishioners and send to Greet Hall users. (AC) ACTION to question OCC re the signage outside the school. They seem to be placed incorrectly. Infrastructure Other (AC) and (RP) have successfully secured the grant from SODC to clear all the ditches and culverts in and around the top of the green. Residents and the Church Staff will be informed as to when the works will begin and any impact it might have. (JB) suggests drawing a map of all ditches that have been cleared recently and what works still need to be carried out to reduce flood risk. (JB) ACTION to cut the hedge right back on Thame Road as it is causing an obstruction. Environment Trees

Commented [MH1]: I wasn't able to agree to this as I wasn't at either of those meetings. Do you mean MHa?

Commented [MH2R1]: Also check throughout that MHA is mentioned and not me as some of the actions/ comments relate to Megan .

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	(NM) SODC tree inspectors came to inspect the proposed tree works to be carried out and all work was approved. The parishioners will be forewarned before any tree work commences. (NM) followed up on recent correspondence re trees.(MH) asks to review the list of tree works and work out how it is panning out based on cost to budget for next year. Environment Other (RP) proposes to pay for work to raise the canopy's on the green at a cost of £286.00 (NM) seconds. All in favour. (RP) proposes to spend £2,900.00 on TLGO clearing Warborough Road ditches (JB) seconds. All in favour. (RM) proposes an extra cut on the verges along the Thame Road. Bill Oscroft is concerned about the stinging nettles on footpath 6. The PC will speak to the contractors to ensure they don't get overgrown in the summer. Recreation & The Green The PC have attempted to engage with 4 contractors, and no one is interested in taking in the role. If there is anyone in the village that knows of someone that wants to take on the role to take on a role of fixing up odd jobs around the village. (AB) to reach out to other Parish Clerks and local social media pages to attempt to find a local handyman for the village. (JB) will purchase new table tennis balls. Cricket Club will undertake the Autumn clean around the cricket pitch. Greet Hall (JB) 2nd Grant Application Is about to come through to help fund the Greet Hall refurb. We should find out more about the first application after (JB) has presented the case to SODC in November. Quotes will be obtained from contractors once we know the exact amount of funding. (AB) to chase up the company asked to fix the light outside the Greet Hall. (AB) to contact GA electrical to see if they can provide the parts. (JB) met RIDA to obtain more info regarding the issues with the soak away behind the Greet Hall. RIDA highlighted a variety of potential options and potential issues. They are coming back with a report suggesting potential courses of action. Councillors agree that we should proceed with a trial pit if suggested to check water table as this is key to understanding ROI on our options. The PC will continue investigations into obligation. (MH) has received a quote to fix the guttering issue behind the Greet Hall. (MH) proposes to authorise up to £365.00 before VAT to fix the issue before the next PC meeting. All in favour. Pavillion (JB) the boiler in the Pavilion has been serviced and is back running. Events 3 volunteers have come forward to help with the road closure during the memorial service. Capital Projects Allotment
2025/157	Representations from the Public for items not on the agenda (limited to 15 minutes) Bill Oscroft – footpath 6 the hedge is overgrown into the path. The PC will add to the TLGO contract to make sure the work is carried out. There are also some small dead bushes. (MH) ACTION Tree trimming around SIDS
2025/158	Planning PC discuss whether to put in a formal opinion on the potential 400 houses being built on the land to the west of Shillingford Road (P24/S3481) (MH) ACTION to formally comment strongly against the application. P25/S3075/DIS Upper Farm Croft 25 Hammer Lane Warborough OX10 7DJ -Discharge of condition 6 (Energy Statement Verification), 7 (Electric Vehicle Charging Points (details required)) and 8 (Parking & Manoeuvring Areas Retained) on application ref.

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	P23/S3925/FUL (Proposed detached single storey two-bedroom dwelling following demolition of existing stables and barn and removal of shipping container).																																																																																																									
2025/159	Neighbourhood plan update The neighbourhood plan is available to read on the parish website.																																																																																																									
2025/160	RFO Report Monday 24th will be the next F and GP meeting to be held at the Pavilion. DECISION (MHa): All payments approved. All in favour. ACTION (MHa) and (AB) to chase Midsomer Murder payment. <u>Payments for November meeting 2025</u> <table><tr><th>Supplier</th><th>Description of Goods</th><th>Value</th><th>SCRIBE CODE</th><th>DD/BACS</th></tr><tr><td>Gigaclear</td><td>Pavilion Internet</td><td>£36.00</td><td>4115</td><td>DD</td></tr><tr><td>Chip hosting</td><td>Website domain</td><td>£141.50</td><td>4130</td><td>BACS</td></tr><tr><td>Gigaclear</td><td>Greet Hall internet</td><td>£67.26</td><td>4110</td><td>DD</td></tr><tr><td>Mark Norton</td><td>Access Audit (Greet Hall)</td><td>£750.00</td><td>6080</td><td>BACS</td></tr><tr><td>TONY CLOTHIER</td><td>FLOOD EXPERT</td><td>£1728.00</td><td>4290</td><td>BACS</td></tr><tr><td>PARISH UK</td><td>ANNUAL LISTING</td><td>£19.00</td><td>4230</td><td>BACS</td></tr><tr><td>EDF</td><td>GREET HALL ELECTRIC</td><td>£170.02</td><td>6010</td><td>DD</td></tr><tr><td>SODC</td><td>ALLOTMENT GRANT</td><td>£1000.00</td><td>3020</td><td>BACS</td></tr><tr><td>AISHA STORES</td><td>GREET HALL CONSUMABLES</td><td>£123.36</td><td>6070</td><td>BACS</td></tr><tr><td>INTEGRAL LEGAL COSTS</td><td>PLOUGH FIELD APPEAL</td><td>£1680.00</td><td>4240</td><td>BACS</td></tr><tr><td>ELITE HEATING</td><td>PAVILION BOILER REPAIR</td><td>£324.00</td><td>6180</td><td>BACS</td></tr><tr><td>EVERFLOW</td><td>WATER RATES</td><td>£161.35</td><td>6020/6120/6310</td><td>DD</td></tr><tr><td>TLGO</td><td>GROUNDS MAINTENENCE AUGUST</td><td>£1123.20</td><td>5030</td><td>BACS</td></tr><tr><td>TLGO</td><td>GROUNDS MAINTENENCE SEPTEMBER</td><td>£1123.20</td><td>5030</td><td>BACS</td></tr><tr><td>MERIK</td><td>Parking sign and noticeboard for pavilion</td><td>£510.00</td><td>6180</td><td>BACS</td></tr><tr><td>MOORE</td><td>EXTERNAL AUDIT FEE</td><td>£787.50</td><td>4220</td><td>BACS</td></tr><tr><td>DUOCALL</td><td>IT SERVICES</td><td>£242.06</td><td>4130</td><td>DD</td></tr><tr><td>GRACE REID</td><td>PAVILION CLEANING</td><td>£162.00</td><td>6160</td><td>BACS</td></tr><tr><td>INTEGRAL LEGAL COSTS</td><td>PLOUGH FIELD APPEAL</td><td>£864.00</td><td>4240</td><td>BACS</td></tr><tr><td>A AND N CLEANING</td><td>GREET HALL CLEANING</td><td>£144.00</td><td>6060</td><td>BACS</td></tr></table>	Supplier	Description of Goods	Value	SCRIBE CODE	DD/BACS	Gigaclear	Pavilion Internet	£36.00	4115	DD	Chip hosting	Website domain	£141.50	4130	BACS	Gigaclear	Greet Hall internet	£67.26	4110	DD	Mark Norton	Access Audit (Greet Hall)	£750.00	6080	BACS	TONY CLOTHIER	FLOOD EXPERT	£1728.00	4290	BACS	PARISH UK	ANNUAL LISTING	£19.00	4230	BACS	EDF	GREET HALL ELECTRIC	£170.02	6010	DD	SODC	ALLOTMENT GRANT	£1000.00	3020	BACS	AISHA STORES	GREET HALL CONSUMABLES	£123.36	6070	BACS	INTEGRAL LEGAL COSTS	PLOUGH FIELD APPEAL	£1680.00	4240	BACS	ELITE HEATING	PAVILION BOILER REPAIR	£324.00	6180	BACS	EVERFLOW	WATER RATES	£161.35	6020/6120/6310	DD	TLGO	GROUNDS MAINTENENCE AUGUST	£1123.20	5030	BACS	TLGO	GROUNDS MAINTENENCE SEPTEMBER	£1123.20	5030	BACS	MERIK	Parking sign and noticeboard for pavilion	£510.00	6180	BACS	MOORE	EXTERNAL AUDIT FEE	£787.50	4220	BACS	DUOCALL	IT SERVICES	£242.06	4130	DD	GRACE REID	PAVILION CLEANING	£162.00	6160	BACS	INTEGRAL LEGAL COSTS	PLOUGH FIELD APPEAL	£864.00	4240	BACS	A AND N CLEANING	GREET HALL CLEANING	£144.00	6060	BACS
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BRITISH GAS	PAVILION ELECTRIC	£113.99	6110	DD
SHIELD MAINTENENCE	DOG POO BINS	£128.70	5130	BACS
WSCC	GRASS CUTTING	£1000.00	5010	BACS
SCRIBE	ACCOUNT SOFTWARE UPDATE	£118.80	4130	DD
AIMEE BARNES	CLERKS SALARY	£733.48	4010	BACS
SCRIBE	ACCOUNTING SOFTWARE	£42.00	4130	DD

Reciepts for November meeting 2025

Bettina Wittenben	Greet Hall Hire	£32.00	1320
Giles Russell	Greet Hall Hire	£80.00	1320
Jo Carter	Greet hall rent	£250.00	1230
Linda Knapp	Greet hall Hire	£48.00	1320
Stardust	Greet Hall Hire	£100.00	1320
Short Mat Bowls	Greet Hall Hire	£32.00	1320
Virginia Chell	Greet Hall Hire	£160.00	1320
Adam Young	Greet Hall Hire	£40.00	1320
Junior Judo	Greet Hall Hire	£80.00	1320
Eventbrite	Swing into Summer Profit	£1362.49	2030

2025/161	Correspondence for further discussion if not covered under other Agenda items All items covered in other agenda sections (AB) ACTION to circulate the food and warmth newsletter, comms scheme on untaxed vehicles and the letter from Gavin MCGoughlin re the timelines on decisions of unitary authorities.
2025/162	Matters for report and inclusion on the next Agenda (RP) legal transfer of ownership (MH) – to send some wording on this.

The next meeting will be held on Mon 8 December 2025

Meeting closed at 21:52 pm