

Minutes of the meeting of Warborough Parish Council
Wed 5 Mar 2025, 7.30pm @ Greet Memorial Hall

Present:	Cllr Jonnie Bradshaw (JB) Chair Cllr Megan Hanson (MHa) Vice Chair Cllr Amanda Cooper (AC) Cllr Marina Hamilton (MH) Cllr Richard Pullen (RP) Cllr Nigel Meadows (NM) Cllr Sue Cooper (SC) - SODC Cllr Robin Bennett (RB) - OCC 6 Members of the public
2025/030	To accept apologies and reason for absence Apologies from Cllr Emma Keene (EK) Apologies from Cllr Andrea Powell (AP) SODC
2025/031	Declarations of interest (existence & nature) with regards to items on the agenda None
2025/032	To confirm the minutes of the Meetings held on 5 Feb 2025 DECISION (MHa): minutes were correct and should be signed. All in favour
2025/033	Actions Arising from the Previous Meeting. All actions in progress or complete
2025/034	District Councilors' Report (SC) addresses unitary council options. Final agreements to be made in November. Local Councils must write to government by 29th March. The budget was passed on 13th February. (SC) confirms a balanced budget has been maintained without entering reserves. The phone lines are currently very busy with people enquiring about joining the new payment system for brown garden waste bins. The recommended way of doing this is through the SODC website but some people appear to be having difficulties with using that and are phoning to ask for assistance. Hopefully all will be sorted in due course! There will also be some minor changes to the social housing policy. Full report available to read on the Parish Website
2025/035	County Councilor's Report (RB) county council elections will be taking place 21st May. Full report available to read on the Parish Website
2025/036	Representation from the Public for items not on the agenda (limited to 15 minutes) A member of Benson PC presented themselves at the meeting to request the joint purchase between local councils of an ANPR camera to crack down on speeding in the local area. ACTION WPC to decide if contributing to this and enable its use within the Parish. Benson PC also proposes to put a Foot Bridge over the Lady Brook to connect the footpaths between Benson, Warborough and surrounding villages. The ditch will require clearing prior to this work BO (footpath warden) thanks the PC for financing the payment of the church clock. BO also questions the detritus left on footpath 16. This is in the process of being dealt with. ACTION JB to meet OC
2025/037	Working Group Reports Infrastructure Road

	The PC are still asking Velocity to amend the traffic report. At the moment the report still says there is no problem with speeding in the area. Report to be presented at the next WPC Meeting Infrastructure Other AC litter pickers are now available for the villagers to use. For more information on collecting them please contact the parish clerk. Fire risk assessment defect quote for the Pavillion and Greet Hall is complete. JB 3 quotes have been obtained for the moss removal on Pavillion roof. PC have chosen the best company based on cost and service. JB proposes Made 4 Pressure costing £1,494.00 JB action to request start date for work. JB 6 acres management company are no longer responsible for parking on or around 6 acres including the road. JB is discussing with the Lawyer for the company to check there are no implications for the PC Member of the public asked for an update on the WPC application to own the Ditch adjacent to Plough Field ACTION AB to chase application Environment Trees NM The PC's arboricultural contractor has completed the final work for this season. This includes removal of large failed limb, climbing inspection of the major unions & severing ivy at the base of T118 a large lime adjacent to the footpath in churchyard. The lower branches were raised to approximately 4m from ground level. Six dead elms were felled on Warborough Rd. Aerial inspection completed on major cavity on T90 on the green. Reports awaited on the inspections. Environment Other Nothing to note Recreation & The Green JB cricket pavilion lease renewal has been completed. JB proposes to sign the lease. All in favour. Greet Hall JB update on renovation plans. JB currently requesting quotes for tender. JB proposes to officially vote on drawing down from CIL in order to fund the initial work required from the architect. All in favour. JB proposes to use architect Mike Simpson. All in favour. Events "Swing into Summer" will be the event for the village this summer. It will also celebrate the 80th anniversary of VE day. We are looking for as many volunteers as possible to help over the weekend. Flyers, posters etc will be available and appearing over the next few weeks. Tickets are available online. Please contact the Clerk and or Marina Hamilton for more details on volunteering and/or sponsoring the event. Capital Projects Nothing to report Allotment Nothing to report
2025/038	Planning Plough Field appeal LK currently we are in the process of attempting to recoup funds spent on the original appeal. The environmental agency is looking into Flood risks but no

	response so far. JB proposes to email the owners of the Plough Field to remove the bunds surrounding the land. All in favour. Proposal to draft wider correspondence re Flood Risk and Maps ACTION JB to write to OC. ACTION all General Awareness letter to draft and consider P24/S3356/LB planning application amendment (no. 1), for development work at the following location: 17 The Green North Warborough. Complete house renovation and restoration including converting attached stables into additional living space. External works to include repairs and alterations to walls, doors and windows, front porch replacement and removal of a chimney, plus internal works to renovate and reconfigure the dwelling. (amended and additional information received 27 January 2025). JB proposes no comment. Seconded by MH. All in favour. P25/S0327/DIS, 30 The Green North Warborough OX10 7DP Discharge of Condition 4 (Surface water drainage works) and Condition 5 (Tree Protection Plan) of planning permission P24/S3088/HH (Two storey gable rear extension, together with alterations to existing house and garden. Erection of new timber outbuilding to provide a games room). JB proposes no comment. Seconded by RP. All in favour. P25/S0328/FUL Ferry House 51 Wallingford Road Shillingford OX10 7ET Replacement dwelling and associated works. JB proposes object over concerns re flooding, biodiversity, VC1, dark night skies, no information on ridge heights. Seconded by RP. All in favour. P25/S0418/HH 9 Orchard Close Shillingford OX10 7HQ Replace existing conservatory with single storey rear extension with x 2 rooflights. JB proposes support. RP seconded. All in favour. P25/S0544/PDH 94 Thame Road Warborough OX10 7DG Single storey rear extension Depth - 6.00m Height - 3.40m Height to eaves - 2.40m. JB proposes support. Seconded by RP. All in favour. P25/S0545/LDP 94 Thame Road Warborough OX10 7DG Side extension and new rear dormer. JB proposes comment around amenity and party wall agreement. RP seconded. All in favour. P25/S0628/HH 14 Henfield View Warborough Wallingford OX10 7DB Proposed ground floor rear extension. RP proposes support. JB seconded. All in favour.
2025/039	Neighbourhood plan update The neighbourhood plan is available to read on the parish website.
2025/040	RFO Report

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	All payments approved. JB proposed to appoint Laure White as auditor. RP seconded. All in favour.
2025/041	Correspondence for further discussion if not covered under other Agenda items All items covered in other agenda sections
2025/042	Matters for report and inclusion on the next Agenda

The next meeting will be held on Wed 2 April 2025

Meeting closed at 22:39pm