

Minutes of the meeting of Warborough Parish Council
Wed 12 June 2025, 7.30pm @ Warborough Sports Pavillion

Present:	Cllr Megan Hanson (MH) Chair Cllr Jonnie Bradshaw (JB) Vice Chair Clerk Aimee Barnes (AB) Cllr Richard Pullen (RP) Cllr Amanda Cooper (AC) Members of the public NONE
2025/096	To accept apologies and reason for absence Marina Hamilton (MHa) Nigel Meadows (NM)
2025/097	Declarations of interest (existence & nature) with regards to items on the agenda None
2025/098	Actions Arising from the Previous Meeting. All actions in progress or complete.
2025/099	Representations from the Public for items not on the agenda (limited to 15 minutes)
2025/100	1. End of Year Finance 2024-2025 a. To note the reconciled bank balances for 31st March 2025 Approved confirmed and countersigned b. To approve the supporting documents for the Annual Accounts 2024/2025, including: Approved confirmed and countersigned i. variances report Approved confirmed and countersigned ii. reserves balances Approved confirmed and countersigned iii. budget variations Approved confirmed and countersigned iv. cash and investment reconciliation – Balance Sheet Approved confirmed and countersigned v. s137 report Approved confirmed and countersigned vi. to approve the asset register Approved confirmed and countersigned c. To receive the Internal Audit Report, consider recommendations and agree actions. Councilors recognise this is an opportunity to make improvements. The chair delegated to JB and AC to come up with an action plan and update accordingly. d. To agree content and approve the Annual Governance and Accountability Return (AGAR) Section 1 “Annual Governance Statement” 2024/2025.

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	Approved confirmed and countersigned e. To approve the Annual Governance and Accountability Return (AGAR) Section 2 “Accounting Statements” 2024/2025 and approve explanation of any “No” responses. Approved confirmed and countersigned f. To approve the dates for the public rights of inspection: 13th June – 24th July 2025, being 30 working days including the first 10 working days of July. Approved confirmed and countersigned g. To approve the CIL report for 2024-2025. Approved confirmed and countersigned (MH) approves end of year finance 2024/2025. All in favour.
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The next meeting will be held on Wed 02 July 2025

Meeting closed at 20:27pm