

**Minutes of the meeting of Warborough Parish Council
Wednesday 6th November 2024 7.30pm @ Greet Memorial Hall**

Present:

Cllr Jonnie Bradshaw (JB) Chair
Cllr Megan Hanson (MHN)
Cllr Marina Hamilton (MH)
Cllr Emma Keene (EK)
Cllr Nigel Meadows (NM)
Cllr Richard Pullen (RP)

Clerk Aimee Barnes (AB)
Cllr Robin Bennett (RB) - OCC
Cllr Andrea Powell (AP) - SODC

11 Members of the public

2022/142 To accept apologies and reason for absence

Apologies from Cllr Sue Cooper (SC) - SODC

2022/143 Councillor Vacancy

A notice of casual vacancy will be put up on the notice boards on 7th November, if the electoral services support officer confirms that there is no need for an election.

2022/144 Declarations of interest (existence & nature) with regards to items on the agenda

None

2022/145 To confirm the minutes of the Meetings held on 2nd October 2024

JB proposed that the minutes were correct. All in favor.

2022/146 Actions Arising from the Previous Meeting.

JB has followed up on some footpath issues and is awaiting a response from OCC. EK is checking with PCC that they are happy to have another salt bin in the St Lawrence Car Park.

2022/147 District Councillors' Report

AP explains SODC is keen to press forward with neighborhood plans. A new waste strategy has been devised by the council and can be found on the website. Refuse vehicles are slowly going to be replaced with electric vehicles. A motion was passed unanimously to support local pubs and other small businesses. Councillor Grant funding still available.

2022/148 County Councilor's Report

RB mentions OCC is running a future generations event for youngsters to talk about their thoughts on Oxfordshire and how it's run. They have until 14th Nov to take part. They have also funded the Warborough phone box book exchange. Councillor Grant funding is still available.

2024/149 Representation from the Public for items not on the agenda (limited to 15 minutes)

Path Warden talked about the footpath at the top of quaker lane; figure from the contractor for improvements will be discussed with the parish council. Dead hedges in the village that are encroaching on the footpath and homeowners are reminded to maintain hedge. Baffle boards suggested in the greet hall to improve acoustics and reduce the echo.

A member of the public has asked the PC to maintain the area around the tennis courts. PC will get back in touch with TLGO to see if they can completely clear the area and re seed with grass so it can be maintained in the future.

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2024/150

Planning

Plough field planning appeal

Members of the public are seeking extra funding from the Parish Council to pay for a short fall in funds should they not raise enough in all the fund-raising efforts currently in progress.
A particular cost will be for a flood expert witness. **Quotes have already been asked for from 4 different flood expert witnesses.** It is mentioned there is a risk and liability that these cases could perhaps overrun.
Members of the public are saying all fundraising is on track. An innovative idea would be for funds from the village fete in 2025 to go back to the PC to recoup funds spent on the plough field appeal.
Members of the public have asked the council to set money aside in the budget for future planning appeals.
A member of the public from Court Drive area mentioned that a neighbor of theirs had to leave their home for 6 months due to raw sewage flooding their home when a parish became overrun with new houses.
EK runs through the timetable with the members of the public.
EK talks to the public where they are in terms of funding.
There are more potential costs for people to bear in mind. Bluestone Planning, who oversee the neighborhood plan will be used as experts to check things such as rural character, visual impact.
The councillors discuss the best way to help with funds and JB proposes to have a provisional budget for these situations in the future.
JB proposes to spend the rest of the £5000 originally proposed by the PC. The councillors make a motion to amend the budget and increase the reserves.
JB congratulates the local community on how much money they have raised so far, and the excellent community spirit shown in the efforts to raise funds.
JB proposes the council agrees to underwrite any potential liabilities for the expert witnesses proposed today.
The PC will formally re budget to allocate the money from operational reserves. All in favour.

P24/S3453/DIS Discharge of conditions 3 (Surface water drainage), 4 (Foul water drainage) 5 (Schedule of materials) and 6 (Integrated biodiversity enhancement scheme) on application P23/S3818/FUL and P24/S2589/S73. (Variation of condition 2(approved plans) and 8 (obscure glazing) on application P23/S3818/FUL - Demolition of existing dwelling and garage and construction of new dwelling with improved access, parking and amenity space.) RP proposes no objection. EK seconds. All in favour.

P24/S3054/HH Vine Cottage 18 Henley Road SHILLINGFORD The application is for: Removal of existing conservatory. Construction of new orangery. JB votes support. NM seconds. All in favour.

P24/S3088/HH 30 The Green North WARBOROUGH Two storey gable rear extension, together with alterations to existing house and garden. Erection of new timber outbuilding to provide a games room. RP proposes to support. NM seconds. All in favour.

2024/151

Neighbourhood plan update

There are lots of documentation and information re the Neighbourhood plan on the PC website. Laurie Kosobucki presents current state of the revised neighbourhood plan and -requests that the PC approve the stage gate and move forward to Regulation 14, a period of consultation which is a legal requirement within the NP process. JB proposes to approve neighbourhood plans. All in favour. JB proposes to approve the grant application for the next funding stage. All in favour.

2024/152

Greet Hall Update

PC are to go ahead with maintenance to work on guttering and the soakaway in the car park behind the greet hall. JB proposes. EK seconds. All in favour.

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- 2024/153 **Parish Ditches and Drains**
MH mentions that there is an issue with one of the ditches under Cobbs Cottage.
To be investigated with Mike Watkins further.
EK mentions getting a working party to cut back the ditches in front of plough field.
JB proposes volunteer party to go forward and carry out the reinstatement of footpath 6.
EK seconded. All in favour.
- 2024/154 **Capital Projects**
Nothing to report.
- 2024/155 **Resilience Planning**
Flood survey in progress. Ek to re visit next month.
- 2024/156 **Working Group Reports**

Infrastructure Road and Infrastructure Other –
EK will order salt for the bin and JB will ask Rectory if we can put the bin in the carpark for 6 acres.
PC has contacted the owner about the mess and mud the tenant farmer left on the road after recent Potato harvest. Discussion is ongoing.

Environment Trees and Environment Other –
Work is ongoing in the parish.

Trees -
Work is ongoing in the parish.

Environment Other -
Work is ongoing in the parish.

Recreation & The Green -
JB will chase up a broken part of the play area that is yet to be fixed.

Greet Hall -
See minute 152

Events -
MH has said plans for the local event next summer are going well.

Allotment -
Nothing to report
- 2024/157 **RFO Report**
JB proposes to update the accounting software to Scribe. EK seconded. All in favour.
All payments approved unanimously.
- 2024/158 Correspondence for further discussion if not covered under other Agenda items
- 2024/159 Matters for report and inclusion on the next Agenda

**The next meeting will be held on Wednesday 4th December 2024
Meeting closed at - 10:06pm**