

**Minutes of the meeting of The Finance and General Purpose Committee of Warborough Parish Council
Wednesday 11th October 2023 7.30 pm**

Present:

Cllr Jonnie Bradshaw (JB)
Cllr Nigel Meadows (NM)
Bryony Ringsell – Clerk/RFO (BR)

- 2023/001 **To accept apologies and reason for absence**
Apologies from councillor Richard Pullen
- 2023/002 **To review year to date figures against budget**
Figures discussed. No areas of concern, all spending in line with forecast apart from Tree maintenance where £5000 has been reallocated from reserves.
- 2023/003 **Review of Financial Regulations**
Financial Regulations circulated, clerk to contact OALC re any changes recommended from NALC
- 2023/004 **Review of Standing Orders**
Standing Orders circulated, clerk to contact OALC re any changes recommended from NALC
- 2023/005 **Set proposed Budget for 2024-2025**
Budget set, to be circulated for approval at full council meeting
- 2023/006 **To review Asset Register**
Asset register reviewed, to be presented at full council meeting
- 2023/007 **To review Risk Assessment**
Risk assessment reviewed, to be presented at full council meeting
- 2023/008 **Review existing contractors**
All existing contractors reviewed, cleaning expense to be discussed at full meeting.
- 2023/009 **Review existing salaries**
Clerk's salary reviewed April 23, to be reviewed again April 24.