

MEETING OF WARBOROUGH PARISH COUNCIL
The Greet Memorial Hall, Thame Road, Warborough

You are hereby summoned to attend the meeting of **Warborough Parish Council** to be held in the Greet Memorial Hall on **Wednesday 8th January 2025 - 7.30pm** for transacting the following business.
Aimee Barnes, Clerk to the Council –03/01/2025

It is Warborough Parish Council's policy to encourage public participation at meetings. If any person wishes to make representation to the Council on ANY AGENDA ITEM, (limited to three minutes per item) please email details of your concern to the clerk by midday on Monday 6th January 2025
Representations from the public on matters NOT ON THE AGENDA will be restricted in line with Standing Orders, to a total of 15 minutes with individuals restricted to 3 minutes speaking time.

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| 2025/001 | To accept apologies and reasons for absence |
| 2025/002 | Councillor vacancy filled – we welcome our newest councillor Amanda Cooper |
| 2025/003 | Declarations of interest (existence & nature) with regards to items on the agenda |
| 2025/004 | To confirm the minutes of the Parish Council Meeting held on 4 th December 2024 |
| 2025/005 | Actions arising from last meeting |
| 2025/006 | District Councillors Report |
| 2025/007 | County Councillors Report |
| 2025/008 | Representation from the Public for items not on the agenda (limited to 15 minutes) |
| 2025/009 | Planning

Plough field planning appeal update

P24/S3827/FUL 26 & 28 Henley Road Shillingford OX10 7EH
Erection of three dwellings with associated car parking and landscaping. |
| 2025/010 | Neighbourhood Plan Update |
| 2025/011 | Capital Projects
Refurbishment of Plough Memorial update |
| 2025/012 | Resilience Planning |
| 2025/013 | Working Group Reports

<i>Infrastructure Road and Infrastructure Other</i>
<i>Environment Trees and Environment Other</i>
Discuss work to be carried out on Old Bathing Place/Thame Side
<i>Recreation & The Green</i>
Mud on the Green South track.
<i>Greet Hall</i>
To discuss replacing the lock from August to Yale.
<i>Events</i>
<i>Capital Projects</i>
<i>Allotment</i> |
| 2025/014 | RFO Report
To discuss new account creations and transfers to move forward with accountancy software – Scribe.

Receipt of precept has been acknowledged by SODC

<i>Authorisation of Payments as below</i> |

Supplier	Description of Goods	Value	Method	Code	Cllr Initials	
British Gas	Pavillion Electric	£74.07	DD	6055		
Scribe	Accounting software	£42.00	DD	4320		
Scribe	Accounting software (one off payment)	£178.80	DD	4320		
Scribe	Accounting software (one off payment)	£358.80	DD	4320		
Gigaclear	Greet Hall Internet	£36.00	DD	4320		
Gigaclear	Pavilion Internet	£36.00	DD	6032		
Amazon	Printer paper (Aimee Expenses)	£16.69	BACS	4325		
Heritage tree services	Tree works	£4939.20	BACS	6060		
Duocall MSP	Telephone	£201.55	BACS	4320		
Everflow	Water – Greet Hall, Allotment and Pavilion	£153.10(credit)	DD	6015/6050 /5020		
EDF	Greet Hall Electricity	£116.35	DD	5030		
Aimee Barnes (December)	Clerks Salary	*****	BACS	4110		
Patricia Nickson	Admin costs	£300.00	BACS	4140		
Shield Maintenance	Dog Poo bin emptying	£93.60	BACS	6020		
Jhonatan Paglioto	Cleaning Greet Hall/Pavilion	£126.00	BACS	6090/5070		
Francis Taylor Building	Professional Fees (paid already)	£1850.00	BACS	4370		
Printinco	Laurie Kosabucki expenses NHP	£68.88	BACS	6120		

2025/015 Correspondence for further discussion if not covered under other Agenda items

2025/016 Matters for report and inclusion on the next Agenda

The next meeting will be held on Wednesday 5th February 2025
Aimee Barnes – Parish Clerk