

# MEETING OF WARBOROUGH PARISH COUNCIL

## The Greet Memorial Hall, Thame Road, Warborough

You are hereby summoned to attend the meeting of **Warborough Parish Council** to be held in the Greet Memorial Hall on **Wednesday 7<sup>th</sup> September 2022 - 7.30pm** for transacting the following business.

Bryony Ringsell, Clerk to the Council – 31st August 2022

It is Warborough Parish Council's policy to encourage public participation at meetings. If any person wishes to make representation to the Council on ANY AGENDA ITEM, (limited to three minutes per item) please email details of your concern to the clerk by midday on Monday 5th September 2022

Representations from the public on matters NOT ON THE AGENDA will be restricted in line with Standing Orders, to a total of 15 minutes with individuals restricted to 3 minutes speaking time.

Please note this meeting will be streamed via zoom but there will be no facility for participation through zoom, the meeting will be streamed only. Persons wishing to speak at the meeting must attend in person.

**This meeting will also be streamed via zoom and can be accessed with the following information**

**Meeting ID: 822 6172 0752 Passcode: 876347**

**Link - <https://us02web.zoom.us/j/82261720752?pwd=ODc5YTc5cHdqWjhBUG1vb1RidUhPUT09>**

- 2022/162 To accept apologies and reason for absence
- 2022/163 Councillor resignations and election of Chair and Vice-Chair
- 2022/164 Declarations of interest (existence & nature) with regards to items on the agenda
- 2022/165 To confirm the minutes of the Meetings held on 6th July 2022
- 2022/166 District Councillors Report
- 2022/167 County Councillors Report
- 2022/168 Planning (MH)  
P22/S2861/HH – 1 Green Lane, Warborough
- 2022/169 Representation from the Public for items **not** on the Agenda (limited to 15 minutes)
- 2022/170 Discussion and decision on whether the PC can legally or practically apply its own signage to prevent abuse of footpaths and green spaces
- 2022/171 Remedial maintenance works on the Greet Hall – update and works on rear door – contractor to be approved.
- 2022/172 Drain cover – The Green South, update
- 2022/173 Land owned by the Council – discussion and actions to be taken
- 2022/174 Capital Projects and CIL allocations
- 2022/175 Tree Planting – update
- 2022/176 To select a contractor for approved capital project - small green parking and allotment car park
- 2022/177 Fly Tipping and rubbish by the Tennis Courts
- 2022/178 Decision on whether to accept more CIL money from SODC at this time
- 2022/179 Discussion of proposed insurance renewal
- 2022/180 Distribution of Roles and Responsibilities
- 2022/181 Proposal to accept the quotation from TLGO for the extended annual work over a three-year contract period
- 2022/182 Proposal to accept the quotation from TLGO for ad hoc work
- 2022/183 Working Group Reports  
*Infrastructure & Environment – NB/WP/NC*  
*Recreation & The Green – JB*  
*Greet Hall – MH*  
*Events – MM*
- 2022/184 RFO Report  
*Authorisation of Payments as below*  
*Audit update*

| Supplier           | Description of Goods | Value  |
|--------------------|----------------------|--------|
| Bryony Ringsell    | Clerks Salary        | Xxxx   |
| Shield Maintenance | Dog Poo Bin emptying | £93.60 |

|                                   |                                           |                 |
|-----------------------------------|-------------------------------------------|-----------------|
| <i>W&amp;S Parish Magazine</i>    | <i>Publishing reports</i>                 | <i>£500.00</i>  |
| <i>Gigaclear</i>                  | <i>Greet Hall Internet</i>                | <i>£39.00</i>   |
| <i>Roke and Benson Band</i>       | <i>Playing at St Lawrence Feast</i>       | <i>£170.00</i>  |
| <i>Clean Machine</i>              | <i>Greet Hall cleaning supplies</i>       | <i>£37.05</i>   |
| <i>Duocall MSP</i>                | <i>Telephone</i>                          | <i>£18.32</i>   |
| <i>Chip Hosting</i>               | <i>Microsoft 365</i>                      | <i>£104.39</i>  |
| <i>Galleon Supplies</i>           | <i>Greet Hall supplies</i>                | <i>£45.00</i>   |
| <i>The Landscape Group Oxford</i> | <i>Grass cutting and maintenance work</i> | <i>£1571.70</i> |
| <i>Opus Energy</i>                | <i>Pavilion Electric</i>                  | <i>£131.26</i>  |
|                                   |                                           |                 |

2022/185 Correspondence for further discussion if not covered under other Agenda items

2022/186 Any other Business – to be included on future agendas

**The next meeting will be held on Wednesday 5<sup>th</sup> October 2022**

**Bryony Ringsell – Parish Clerk**