

**Minutes of the meeting of Warborough Parish Council
Wednesday 4th December 2024 7.30pm @ Greet Memorial Hall**

Present:

Cllr Jonnie Bradshaw (JB) Chair
Cllr Emma Keene (EK)
Cllr Nigel Meadows (NM)
Cllr Richard Pullen (RP)

Clerk Aimee Barnes (AB)
Cllr Sue Cooper (SC) - OCC

3 Members of the public

- 2022/161 **To accept apologies and reason for absence**
Apologies from Cllr Andrea Powell (SC) - SODC
Apologies from Cllr Marina Hamilton (MH)
Apologies from Robin Bennett (RB) - OCC
- 2022/162 **Councillor Vacancy**
Amanda Cooper has expressed interest in joining the PC from January onwards. **JP proposes to vote Amanda in. All in favour.**
- 2022/163 **Declarations of interest (existence & nature) with regards to items on the agenda**
None
- 2022/164 **To confirm the minutes of the Meetings held on 6th November 2024**
JB proposed that the minutes were correct. All in favor.
- 2022/165 **Actions Arising from the Previous Meeting.**
JB has confirmed the salt bins are ordered and will be put in place.
- 2022/166 **District Councillors' Report**

SC mentions there is a thermal imaging camera available for the village of Warborough. JB goes on to say that potentially use the camera for the greet hall in January. SC mentions lots of children friendly events at Cornerstone over the Christmas period. SC mentions that the council will organize pick up points for Christmas trees that Biffa will collect after Christmas, exact location to be confirmed.
- 2022/167 **County Councillor's Report**
Available to read on the Parish Website
- 2024/168 **Representation from the Public for items not on the agenda (limited to 15 minutes)**
- 2024/169 **Planning**

P24/S3708/HH Wheelers End, 51 Thame Road, SHILLINGFORD
Proposed single Storey side and rear extension.
RP says it is out of character with current cottage with insensitive detailing. MH says no amenity consideration and not an over development. Large footprints increase over original extension. EK objects based on size and design. Single story wraparound extension not in keeping with village vernacular and emerging design code. Mix of wall and roof materials. RP proposes to object. Seconded by EK.
- P24/S3261/DIS and P23/S3925/FUL Upper Farmhouse 46 Hammer Lane Warborough OX10 7DJ**
Discharge of conditions 9 (tree protection), 10 (surface water drainage works) & 11 (foul drainage works) on planning application **P23/S3925/FUL** (Proposed detached single storey two-bedroom dwelling following demolition of existing stables and barn and removal of shipping container). **JB proposes no comments. All in favour.**
- P24/S2803/LDP 69 Thame Road Warborough OX10 7EA**
Proposed siting of a shepherd's hut for temporary incidental use to the dwellinghouse.
JB Proposes no comments. All in favour.
- P24/S3088/HH 30 The Green North Warborough OX10 7DP (Amendment)**
Two storey gable rear extension, together with alterations to existing house and garden. Erection of new timber outbuilding to provide a games room. **JB proposes no comments. All in favour.**

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P24/S3355/HH 17 The Green North WARBOROUGH

Complete house renovation and restoration including converting attached stables into additional living space. External works to include repairs and alterations to walls, doors and windows, front porch replacement and removal of a chimney, plus internal works to renovate and reconfigure the dwelling. **JB proposes no comments. All in favour.**

P24/S3764/DIS Twittens 23 Wharf Road Shillingford OX10 7EW

Discharge of condition 4 (Surface Water Drainage) on application P24/S2061/HH (Erection of a two-bay garage with hipped roof, reinstating an old garage which was removed from the property). **JB proposes no comments. All in favour.**

2024/170

Neighbourhood plan update

EK mentions NP has gone into consultation 14. There is a comprehensive version in the parish magazine and we urge parishioners to read it and make comments. 1st and 2nd grant have been awarded and funds should be arriving soon.

2024/171

Greet Hall Update

Work has been carried out on soakaway to investigate issues. It has been confirmed that the water table is high. EK will discuss with contractors on best way to progress moving forward. There have been issues with the lock on the door for the greet hall. **JB proposes to replace the lock with a new Yale version. Clerk to organise lock replacement. All in favour.**

2024/172

Parish Ditches and Drains

RP mentions complications and issues with the Green North culvert. There is also a blockage with the culvert outside Torchwood house. **EK suggests clearance for the culvert by OCC.**

2024/173

Capital Projects

David Seymour has undertaken the work on the Plough Memorial and is hoping to complete works before Christmas. The PC want to thank him for all his hard work.

2024/174

Resilience Planning

There will be a risk and resilience page set up on the website with a list of volunteers to deal with floods and other emergencies.

2024/175

Working Group Reports

Infrastructure Road

A member of the public enquires what progress has been made re speeding in the village. EK will be sitting down and analyzing the data, there is some missing data to be re coupled and re wording before the survey can go out to members of the public. The PC hope to get the velocity survey out to members of the public by February.

Infrastructure Other –

EK would like to thank all the volunteers for helping on memorial Sunday. EK proposes to purchase some traffic barriers for future events. JB proposes. Seconded by NM. All in favour.

There will be one salt bin placed in Six Acres carpark and the other one will be in St Laurence car park. There will also be one placed at Wheelers end in front of the barrier on the Shillingford side.

Environment Trees and Environment Other –

NM mentions most of the work has been completed. The work using the resistograph has also been completed on the two trees adjacent to the Green South. There are no traces of ganoderma bracket fungi and no further works to be carried out.

There is an issue with T118 and it is suggested to raise the lower branches and remove the lower failed limb.

There are also 6 dead Elm trees on Warborough Road to be removed. ACTION is to work out on the list and see what else we can spend when we get to March. NM proposes all work be carried out. **JB seconds. All in favour.**

There is work that needs to be carried out around the tennis courts to be cleared and create an area to be able to watch the tennis. PC hope for the work to be carried out for a week in March 2025. **JB proposes for the work to be carried out. RP seconds. All in favour.**

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Recreation & The Green -

The mobile belfry will be put on the green Saturday 17th May.

RP is speaking to the landowners re the mud on the green south track, they are currently trying to get the tenant farmer to clear the mud and repair the damaged track.

Greet Hall -

Nothing to report.

Events -

Friday 20th June - set up during the morning and music in the evening.

Sat 21st June - various events taking place in the day with a loose theme centered around ww2 commemorations: including afternoon tea dance/ stalls and traditional games around the green/ talks and interactive session/ vintage cars and trucks display/ children's entertainer etc.

Sat evening - music in marquee and possible film screening in garden of 6 bells

At some point tbc there will be an auction.

Sun 22nd June - still tbc but ambition to host a community picnic on the green (wet weather will relocate to marquee) and cricket match.

Lendrums fair will be in the village Sunday 4th May – Sunday 11th

Allotment -

Nothing to report.

2024/176

RFO Report

JB proposes to have a fire risk assessment on both the greet hall and the pavillion. All in favour.

JB proposes to proceed with the budget. All in favour.

2024/177

Correspondence for further discussion if not covered under other Agenda items

2024/178

Matters for report and inclusion on the next Agenda

2024/179

To move the next meeting to Wednesday 8th January as the first Wednesday in January is a bank holiday. JB Proposes. All in favour.

**The next meeting will be held on Wednesday 8th January 2024
Meeting closed at – 9:50pm**