

**Minutes of the meeting of Warborough Parish Council
Wednesday 5th April 2023 21.15 pm @ Greet Memorial Hall**

Present:

Cllr Michael Herbert (MH) Chair
Cllr Jonnie Bradshaw (JB) Vice Chair
Cllr Nigel Meadows (NM)
Cllr Veronique Beviere (VB)
Cllr Richard Pullen (RP)
D Cllr Andrea Powell (AP)
C Cllr Robin Bennett (RB)
Bryony Ringsell (BR) Clerk
14 Members of the public

- 2023/053 **To accept apologies and reason for absence**
Apologies from Cllr Mark Searle and D Cllr Sue Cooper
- 2023/054 **Declarations of interest (existence & nature) with regards to items on the agenda**
None declared
- 2023/055 **To confirm the minutes of the Meetings held on 1st March 2023**
Minutes circulated prior to the meeting, MH proposed to approve, all councillors in favour.
- 2023/056 **Representation from the Public for items not on the Agenda (limited to 15 minutes)**
Joe Blackstone asked the council to see if a location could be found in the parish for a cycle track.
- 2023/057 **Neighbourhood Plan Update**
Report given by MHa on the progress of the group – proposed to approve the next steps submitted by the Neighbourhood Plan Steering Group (NPSG) as below:
The Steering Group propose in the next stage (expected to last approximately four months) to extend the evidence base of potential changes including:
 - Using newly published census data to understand changes in baseline data that impacts upon evidence base used for policies;
 - Continue to research other NPs to seek out best practice policies;
 - Make grant application to Locality to formally engage CFO as external consultants;
 - Leverage CFO to document changes in national and local policies prior to their writing basic conditions statement;
 - Use outputs from scoping workshop to produce, distribute and obtain results from community questionnaire, under the guidance of CFO and SODC.
Seconded by RP, all other councillors in favour.
- 2023/058 **Planning**
P23/S1007/HH – MH proposed to support the application, all councillors in favour.
P22/S4185/FUL – MH explained that the amendments submitted do nothing to mitigate the objections previously submitted by the council. Proposed to send another strong objection after consultation with the NPSG. All other councillors in favour.
- 2023/059 **Traffic Audit – Proposal and decision**
VB reported that 3 separate companies have been contacted for a quote and discussion on the works. In consultation with RP it was proposed that the company velocity should be used to conduct a stage one traffic audit at a cost not exceeding £3000 (ex VAT). Seconded by RP, all other councillors in favour.
- 2023/060 **Rights of Access over The Green**
Discussion on what the PC could legally do to assure property owners that it would not stop them accessing their houses via the Green. JB proposed the PC speak to Royds Withy King solicitors to confirm the correct wording and then write a letter to homeowners to this end. Seconded by MH, all other councillors in favour.
- 2023/061 **Working Group Reports**
Infrastructure – As above
Environment – RP working with TLGO re extra maintenance work
Recreation & The Green – Nothing further
Greet Hall – The new bookings clerk is in post and doing an excellent job
Events – MH reported plans for the Coronation event are well underway and events are planned from Saturday until Monday.
- 2023/062 **RFO Report**
BR explained the Gigaclear contract had been renegotiated and a lower monthly payment secured. EDF energy also renewed at a lower rate than currently being paid. Discussion on Castle water bill for the pavilion – JB to take meter reading and BR to deal.
BR also explained that due to a clerical error the wrong precept amount had been requested from SODC. This is irreversible and advice from SODC is to use reserves to cover the shortfall for this year (of which the PC has more than enough) and then raise the precept in the next year or two to replenish these reserves. This means a reduced payment for parishioners this year but higher

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payments in 2024 and/or 2025. Communications to be sent to the parish on this matter.

All payments as below approved unanimously.

Supplier	Description of Goods	Value	Method	Code
Bryony Ringsell	Clerks Salary	xxx	BACS	4110
Aisha Stores	Greet Hall consumables	£96.43	BACS	5010
Pauline Barnes	Greet Hall Cleaning	£330.00	BACS	5070
Opus	Pavilion Electric	£23.44	D/D	6055
Shield Maintenance	Dog Poo Bin emptying	£93.60	BACS	6020
Carol Vaisey	Greet Hall Cleaning	£225.00	BACS	5070
Gigaclear	Greet Hall Internet	£49.00	DD	4320
Chippy Nickson	Expenses	£99.99	BACS	5020
Duocall MSP	Telephone	£18.32	BACS	4320
Chip Hosting	Microsoft 365	£113.88	BACS	4320
Jonnie Bradshaw	Expenses – Grass seed and Greet Hall items	£336.03	BACS	6075/5010
Gilette and Johnson	Church Clock service	£231.60	BACS	6075
Robin McClelland	Trees – reimbursement	£29.93	BACS	4520
G F Hobbs	Verge Cutting/Hedge Cutting 2022	£552.00	BACS	6075

Receipts as below

L Knapp	Greet Hall Rent	£64.00	BACS	1310
V Chell	Greet Hall Rent	£80.00	BACS	1310
A Young	Greet Hall Rent	£24.00	BACS	1310
C Kinash	Greet Hall Rent	£24.00	BACS	1310
G Russell	Greet Hall Rent	48.00	BACS	1310
Night Safe	Unclear – under investigation	£64.00	BACS	-
SODC	S106 Draw Down – St Lawrence School Gates	£9853.63	BACS	1220

2023/063

Correspondence for further discussion if not covered under other Agenda items

All correspondence in hand, letter from Peter Burrige re the Cricket Pavilion redevelopment circulated to councillors.

2023/064

Any other Business – to be included on future agendas

A huge thank you to MH for his many years of service to the council and the parish.

Meeting closed at 22.08