

**Minutes of the meeting of Warborough Parish Council
Wednesday 1st March 2023 7.30pm @ Greet Memorial Hall**

Present:

Cllr Michael Herbert (MH) Chair
Cllr Jonnie Bradshaw (JB) Vice Chair
Cllr Mark Searle (MS)
Cllr Verenique Beviere (VB)
Cllr Richard Pullen (RP)
D Cllr Andrea Powell (AP)
Bryony Ringsell (BR) Clerk
21 Members of the public

- 2023/034 **To accept apologies and reason for absence**
Apologies from Cllr Nigel Meadows, Cllr Megan Hanson, C Cllr Robin Bennet and D Cllr Sue Cooper.
- 2023/035 **Declarations of interest (existence & nature) with regards to items on the agenda**
None declared
- 2023/036 **To confirm the minutes of the Meetings held on 4th January 2023**
Small change made to minutes as requested at the last meeting, circulated prior to meeting. JB proposed to approve, seconded by RP, all other councillors in favour.
- 2023/037 **To confirm the minutes of the Meetings held on 1st February 2023**
Minutes circulated prior to meeting. JB proposed to approve, seconded by RP, all other councillors in favour.
- 2023/038 **District Councillors' Report**
Report given by AP including information on the now confirmed budget.
- 2023/039 **County Councillor's Report**
No report and County Councillor not present.
- 2023/040 **Representation from the Public for items not on the Agenda (limited to 15 minutes)**
Bill Oscroft (BO) asked if there was progress on the dog poo bin on New Road, VB updated and dealing. BO also gave an update on Footpaths 15a and 6 and asked the council to remind parishioners that home owners and land owners have a legal obligation to make sure rights of way are not obstructed.
- 2023/041 **Neighbourhood Plan Update**
Report given by Laurie Kosobucki (LK) – The Steering Group now have 11 full time volunteers, 6 of those who are new members. The Group are preparing for the first community event on 10th March 2023. The Group are currently awaiting funding announcements.
- 2023/042 **Planning**
P23/S0559/HH – MH proposed to support the application, all councillors in favour
- 2023/043 **Occupational Lease – Greet Hall, Joanna Carter Flowers**
Councillors to review the lease and look in to costs etc before bringing back to another council meeting.
- 2023/044 **Update on Cricket Pavilion Proposal and Grant Offer by SODC**
JB reported that SODC had approved the requested grant but at a lower amount than requested, final amount to be confirmed shortly. JB then responded to a letter of complaint from the W&SS and questions from Members of the public. Thanks extended to SC and AP for their support and assistance in the grant application. MH thanked JB and MS for their work and explanations.
- 2023/045 **Working Group Reports**
Infrastructure – VB reported she has had quotes back for the traffic survey at costs of between £6000 and £9000. She will work with RP and present a proposal to the council.
Environment – VB still working on ditch ownership questions.
Recreation & The Green – Playground and Gym now fully repaired, and Table Tennis Table installed.
Greet Hall – MH to find a painter for the new fire doors when weather allows and send draft letter to be sent to Castle Water re the water leak. JB explained the grant application for improvements to the Greet Hall would need to be started before the end of the year and explained he will form a committee of users to understand the to understand the community's preferences for the renovation project".
Events – VB reported the waste and recycling talk was very informative and well attended. Request for helpers for the Coronation Event to be sent out by email shortly.
- 2023/046 **RFO Report**
All payments as below approved unanimously.
Proposed to provisionally change the date of the Annual Meeting of the Parish Council from 3rd May to 10th May due to elections. Request from BR to ask Short Mat Bowls to pay rent via BACS, approved by councillors. Discussion re Gigaclear contract, agreed to try to re-negotiate new contract. BR explained the S106 funding for the gates at St Lawrence School had been approved by SODC and requested the council approved the signing of the acceptance letter – all in favour.

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Supplier	Description of Goods	Value	Method	Code
Bryony Ringsell	Clerks Salary	xxx	BACS	4110
Bryony Ringsell	PPI PRS reimbursement	436.80	BACS	5050
Signs Express	Signs for 6 Acres Car Park	£686.71	BACS	6075
Opus	Pavilion Electric	£26.20	D/D	6005
Shield Maintenance	Dog Poo Bin emptying	£93.60	BACS	6020
Community First Oxfordshire	Subscription	£55.00	BACS	4360
Gigaclear	Greet Hall Internet	£39.00	DD	4320
Chippy Nickson	Greet Hall Supplies reimbursement	£61.32	BACS	5020
Duocall MSP	Telephone	£18.32	BACS	4320
Chip Hosting	Microsoft 365	£113.88	BACS	4320
Jonnie Bradshaw Reimbursement	Table Tennis Table Accessories	£95.85	BACS	6075
The Landscape Group Oxford	Ditch Clearance	£2089.34	BACS	6075
S J Aplin	Playground maintenance and Table Tennis Table installation	£4188.00	BACS	5060
Robin McClelland	Trees – reimbursement	£345.55	BACS	4520

2023/047 Correspondence for further discussion if not covered under other Agenda items
All correspondence in hand.

2023/048 Any other Business – to be included on future agendas
None

Meeting closed at 21.53