

**Minutes of the meeting of Warborough Parish Council
Wednesday 2nd October 2024 7.30pm @ Greet Memorial Hall**

Present:

Cllr Jonnie Bradshaw (JB) Chair
Cllr Sue Cooper (SC) - SODC
Cllr Marina Hamilton (MH)
Cllr Emma Keene (EK)
Cllr Nigel Meadows (NM)
Cllr Richard Pullen (RP)

Clerk Aimee Barnes (AB)
Cllr Robin Bennett (RB) - OCC

36 Members of the public

2022/141 To accept apologies and reason for absence
Apologies from Cllr Megan Hanson (MHa) due to Maternity Leave and Cllr Andrea Powell (SODC) due to presence at Ewelme PC Meeting.

2022/142 Councillor Vacancy
JB declared that due Cllr G.Tanase's continued absence, given that she had missed 6 PC meetings in a row, that he would invoke the right to put her removal to a vote. JB proposed that the PC vote to remove her, all Councillors were in favour. JB declared that was now a casual vacancy on the council and asked member of the public to consider standing as a Councillor.

2022/143 Declarations of interest (existence & nature) with regards to items on the agenda
None

2022/144 To confirm the minutes of the Meetings held on 4th September 2024
JB proposed that the minutes were correct. All in favor.

2022/145 Actions Arising from the Previous Meeting

EK's meeting with St Laurence Hall Committee to discuss their Capital Projects application. Will be discussed in Capital Projects.

Salt bins – will be discussed under Infrastructure

Comms for village event – sent out by MH

2022/146 District Councilors' Report
SC highlighted the key elements of her report which will be added to the website. Approval of New Joint Local Plan to take it to Regulation 19; plan now online for public review.

2022/147 County Councilor's Report
RB highlighted the key elements of his report which will be added to the website. Discussed flooding and mentioned Community Resilience Team at County Hall. Grant available from SSE for drains and gulleys. A4074 corridor committee – decision expected re Didcot to Golden Balls road this month. L.Eaton raised matter of the blocked gulleys and drains outside Greet Hall and poor road surfaces – RB pointed her in the direction of Fixmystreet; EK asked villagers to escalate to her if fixmystreet issues were not being addressed as the PC can escalated to Highway Engagement team. JB raised reliance on cars, poor unreliable buses, poor cycle network, no train station nearby.

2024/148 Representation from the Public for items not on the agenda (limited to 15 minutes)

- B.Oscroft – footpath warden – footpath 6, parallel to Thame Road. Meeting with TOE for funding. EK mentioned that OCC owned and maintained so BO suggested contacting Countryside access to request for something to be done with Footpath 7. As a parishioner – asking for villagers to maintain their hedges as it is a legal requirement, similarly any flowerbeds on the side of roads or footways to be maintained.

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- M.Watkins – Road closure for remembrance Sunday – EK ACTION.
- Warborough Silver Swans – grant request for assistance with ballet barres. EK to assist and support. EK ACTION.

2024/149 Planning

P24/S2836/LDP - The Boathouse Shillingford Court Shillingford OX10 7EP Decision already made by SODC. All councillors support.

P23/S4082/O - Outline application (with all matters reserved except access) for residential development of up to 90 homes (use class C3) and associated public open space, landscaping, sustainable urban drainage system and community facility.

Discussion and decision on rule 6 status.

Discussion.

EK updated the PC with progress made so far:

- Rule 6(6) Status Applied for and granted
- Next step is Submission of Case by 22nd October
- Members of public are urged to submit responses to the appeal by 15th October 2024.
- Advice has been sought from District Councillors, SODC and 3 local PCs who had recently successfully fought off Planning Appeals. Key advice given especially regarding use of legal consul.

EK requested that the Chair make funds available for legal representation for the Appeal; she proposed that monies from the Green Encampment Fund be reallocated since this was an immediate threat.

2024/150 Neighbourhood Plan Update –

EK reported back that good progress continues to be made and that the latest revisions of the Biodiversity, Flooding and Climate Resilience policies had been submitted to the committee for review. Committee meeting again on 4th October 2024. The next step will be to hold a Public Meeting on 30th October 2024 at 7.30pm in the Greet Hall for public consultation.

Chair of WSNP invited villagers to attend a Consultation event on 30th October at 7.30pm in the Green Hall and not November 9th in The Greet Hall as previously advertised. The purpose of the event is to enable villagers to find out more about the progress of the NP review and to ask questions about the different policies. We're keen to gather as much feedback as possible to ensure the reviewed NP reflects what you, the residents, want in your community, so please try to come along. The more involvement from the community, the stronger the plan – more details on the village email closer to the time. Due to the recent submission of the planning appeal against SODC's refusal of the development at Land North of New Road (Plough Field), the public consultation phase of the Revised WSNP has been brought forward. EK confirmed that WSNP committee would be meeting on 4th October to try to finalize the drafts policies ready for the event.

2024/150 Greet Hall Update – Fly problem should now have been resolved.

JB raised the matter of the flooding to the adjacent property due to Greet Hall guttering flooding their driveway – Parish Clerk progressing

2024/151 Parish Ditches and Drains –

JB and RP reported back that progress is being made. OCC continues to work systematically on clearance of the system with several areas already having been improved. Survey still due on Green North.

EK raised the matter of several villagers' communication to her regarding ditches culverts and gulleys and asked who would clear / maintain them. SODC clear them of vegetation. EK requested that hedging and overgrowth along Thame Road could be cut back to open up the community view to the AONB, Chair of WSNP Committee further stressed the importance of views within WSNP and suggested that it be cut back when the deciduous leaves had fallen and that perhaps volunteers could assist.

It was deemed that the ditches, gulleys and culverts had coped well with heavy rainfall thanks to work

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undertaken by RP in coordination with OCC with exception of the culvert under Henley Road which backed up into Warborough Road. Chair of WSNP requested that if villagers had photographic evidence of groundwater, surface and in particular sewer flooding to send them to Emmakeene@ws-pc.org.uk.

2024/153 Capital Projects –

Whitehead Plot – Residents living next to the plot had submitted an email to the PC requested an update: JB acknowledged. Awaiting update from W&SS, Chair of W&SS to report back.

St Lawrence Hall Car Park – EK met St Lawrence Hall Committee on 9th September to discuss other options to tarmac and to potential make the area more accessible. The Committee had explored and discounted other options to tarmac primarily for accessibility and cost reason. Railing's were felt to be key to the aesthetic of the Hall and to remove them would be unsafe for users and detrimental to the character of the PCC owned asset. In relation to the Capital Grant application – JB proposed that the application be approved, all councillors in favour.

2024/154 Resilience Planning –

Volunteers have prepared and distributed via village email the Flooding survey. Hard copies are available on request for those not on email. 75 responses so far, 70% perceive Flooding to be a risk to them and their properties. Surface Water is the highest risk, followed closely by ground water and sewer flooding. The results will be analysed in October and a plan of action prepared which EK hopes to present in outline form at the November meeting.

2024/155 Proposal to Purchase Salt Bins

EK had previously proposed purchasing 2 large bins from Grit bins.com £204.82 which SODC will fill. Potential sitings are St Laurence Hall car park, subject to PCC approval and 6 acres car park.

2024/156 Working Group Reports

linfrastructure Road and Infrastructure Other –

EK reported on Roads- still awaiting full Velocity report because she had asked for them to undertake some further modelling work; will review and report back findings at the November PC. Survey of flooding on roads undertaken on 23rd September 2023.

Bus Stops –EK completed and returned a survey for OCC in September. JB confirmed that are these are registered on the PC Asset List.

Environment Trees and Environment Other –

Trees -

NM reported SODC had approved the s211 application for work on trees in the conservation area. Contractor has been briefed & is aiming to complete the work during Q4.

Environment Other –

Quotation from Nick Baker to look after 6 Acres, which is a third of the price and so RP recommend that proceed with that quote. JB explained that Residents Association's requests for items outside of 106 could not be accommodated.

Recreation & The Green –

RP mentioned with increasing rain that informal parking on The Green should be discouraged; EK to include in Comms email

MH – raised ongoing maintenance of the playground. Previous swing issue fixed, plank now missing

Greet Hall -

Events –

MH has started planning for the 2025 Summer Event and has gathered a group of volunteers; they will meet

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on Thursday 10th October 7-8.30pm at The 6 Bells. EK to communicate via email.

Allotment – none

2024/157 RFO Report

All payments approved unanimously. F&GP required – JB proposed 23rd October for first budget review of the year.

2024/158 Correspondence for further discussion if not covered under other Agenda items

Motorbike Noise – clerk to respond because working party engaged

Benson Relief Road – B.Oscroft not contacted by OCC regarding closure of the footpath to the roundabout from Warborough. B.Oscroft escalated complaint to OCC and had received an apology.

Deep Clean – request that start at other end of the village

S.Dyke – Bell ringers want to erect mobile belfry on the Green- seeking permission to put it. Sufficient parking in 6 Acres, Allotments and St Laurence Hall. Green will be used by juniors for Cricket but potential to use the small Green, Millenium Green or top of the Green. Possibly the small green where St Laurence Feast takes place.

2024/159 Matters for report and inclusion on the next Agenda

RP asked for website to be updated with changes to reflect changes to councillors' roles. JB action.

The next meeting will be held on Wednesday 6th November 2024

Meeting closed at 10.06pm.