

**Minutes of the meeting of Warborough Parish Council
Wednesday 14th December 2022 7.30pm @ Greet Memorial Hall**

Present:

Cllr Michael Herbert (MH) Chair
Cllr Jonnie Bradshaw (JB) Vice Chair (& acting clerk)
Cllr Mark Searle (MS)
Cllr Nigel Meadows (NM)
Cllr Verenique Beviere (VB)
Cllr Richard Pullen (RP)
Cllr Andrea Powell (AP - SODC)
17 Members of the public

- 2022/226 **To accept apologies and reason for absence**
Apologies from Cllr Megan Hanson, Bryony Ringsell (Clerk) and Cllr Robin Bennet (OCC)
- 2022/227 **Declarations of interest (existence & nature) with regards to items on the agenda**
Nil declared
- 2022/228 **To confirm the minutes of the Meetings held on 2nd November 2022**
RP disputed a section in the NP relating to the summary of JB's position. Minor amendment agreed in NP section. MH noted meeting was 9, not 2 November. MH proposed, JB seconded. All in favour (bar MS who was not present at the meeting) after amendments.
- 2022/229 **District Councillors' Report**
AP highlighted the key elements of her report which will be added to the website.
- 2022/230 **County Councillor's Report**
Absent but report delivered by MH who highlighted key elements of his report which will be added to the website.
- 2022/231 **Representation from the Public for items not on the Agenda (limited to 15 minutes)**
The chair of the old NPSG stated she felt the comments on the NP regarding the reasons for delay were misleading and gave an explanation for the delays as she saw it. She also highlighted she felt the NP was transparent, as evidenced by its approval by the inspector.
3 members of the public raised concerns over the non-reviewed state of the NP which is due for review in Oct 2023. AP noted that the NP remains valid indefinitely but would decrease in strength over time. JB explained that the PC had begun the review process in Feb 2022 with the 5-year review in mind and noted the PC had made every effort to produce and agree ToRs. JB noted there was to be a meeting chaired by the head of NP at SODC tomorrow on the subject of the ToRs which hopefully will produce some progress. After a request regarding minutes accuracy from a member of the public, MH reiterated OALC guidance on minutes.
- 2022/232 **Decision on purchase of Six Acres car park signage**
JB proposed, MS seconded. Agreed unanimously to purchase signage with wording as agreed by Councillors.
- 2022/233 **Vote on road markings for 6A and Green Lane**
JB proposed, RP seconded. Agreed unanimously to accept quotation for road markings and utilise the 'spare' segment within the minimum charge for other road markings. RP and JB to consult on other likely marking requirements.
- 2022/234 **Land assets project report**
NM gave a report on the land assets review he has undertaken, and noted the intention to formalise ownership where required and consult the Parish on future uses of assets. NM proposed, MS seconded, accepting the Altom quote for urgent tree work to 3 trees. All in favour.
- 2022/235 **King's Coronation Event**
Proposal agreed unanimously that the PC should organise or contribute to an event to celebrate the coronation.
- 2022/236 **Distribution of Roles and Responsibilities**
All agreed responsibilities (lead and support):
Communications – NM, BV
Planning – MH, MHa, RP
Infrastructure – VB, RP
Environment – RP, NM
Events – MHa, VB
Recreation & The Green – MS, JB
Allotments – MS, NM
Greet Hall – JB, MH
IT – JB, MHa
Capital Projects – JB, MS
Finance Liaison – MHa

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F&GP – MH, JB, RP, MHa

2022/237 Neighbourhood Watch/recent thefts

Noted that there has been a spate of thefts of late and resolved to contact the Neighbourhood Policing Team

2022/238 Dog Poo Bin, New Road – discussion and decision on purchasing a further dog poo bin

Highlighted by a member of the public that provision of a bin for New Road had previously been agreed in 2021, but it was purchased and later installed elsewhere in the Parish. VB to investigate and action a new bin at New Road – all in favour (noting it had been previously passed)

2022/239 Planning

P22/S4263/FUL, Little Orchard, 20 Green Lane, Warborough

Repeat of previous planning for extension purposes. Decision: Support. MH proposed, RP seconded, all in favour.

P22/S3883/HH, 39 Wallingford Road, Shillingford

Decision: Object (adding comments: based on lack of parking spaces for the size of home running contrary to the NP and lack of vehicle turning provision

P22/S4185/FUL, land south of Cuckoo Penn and East of Thame Road, Warborough

MH noted discussion may be held today but that formal decision will take place next month. MH read a statement: "This is obviously a sensitive and significant planning application which the PC must respond to. The PC have been informed by the community at last week's presentation by developers, and by careful consideration of material planning considerations with regard to the Neighbourhood Plan and other planning laws. Our emerging opinion, in line with that expressed by our District Council representatives, is that this application is speculative and is not in line with the planning strategy at either a local or national level. We urge residents to participate in the planning consultation process via SODC's planning portal so that the planning officer, and if necessary a planning inspector, can fully appreciate strength of local feeling with regard to this application."

Concern was raised regarding the potential 20mph reduction in relation to the Cuckoo Pen application and about the PC's decision to put the Parish forward for the scheme. JB relayed OCC and SODC comments which were sought after the public meeting where Rectory presented their plans last week. This confirmed OCC would not force a reduction on the village should the village not wish to have it, and SODC noted they would take account in their decision-making of speed limits as they are, not as they might be.

Discussion followed on the 20mph limit, including explanation of the PC actions in indicating interest in the scheme earlier in the year and the consultation with the village on the topic. It was reiterated the PC can withdraw from the scheme if they wish at a future point and that it had indicated interest after lengthy and significant support for the reduction historically in the village and in the survey earlier in the year, and after the County Councillor had noted that the list of villages for the reduction was significant and a delay of many months in applying might result in a significant delay in processing. It remains the case that the PC will take advice from OCC on options for implementation (locations etc) before deciding whether to go forward with implementation.

It was reiterated by JB and VB that it remained the position of the PC that it would commission a traffic survey after the 6 Acres car park had been in operation and bedded in to better represent the situation. This work is already ongoing, VB having discussed survey provision with OCC and will be contacting their recommended providers to understand options available to the PC for depth/type of survey.

2022/240 Working Group Reports

Infrastructure & Environment

No update (tree work approval already covered)

Recreation & The Green

JB noted the capital projects car parking works were now almost entirely complete (some dressing and seeding will be required post-thaw. JB thanked the village for their understanding during the unexpected over-run of the project. Also noted the contractor had been booked to make recommended repairs to gym and playground as well as install matting for the new table tennis tables.

Greet Hall

MH highlighted electrical investigation was booked for lighting failure in corridor, loos and kitchen. JB noted Chippy Nickson has kindly offered to take over as Booking cClerk from Jan onwards and is conducting a handover at present

Events

JB noted the pub, under new management, will be open for a period as normal on Christmas Day and also in the days running up to New Year

2022/241 RFO Report

All payments approved unanimously

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JB ran through updates to the Risk Assessment which was unanimously accepted. Proposed JB, seconded MS

Supplier	Description of Goods	Value	Method	Code
Bryony Ringsell	Clerks Salary	xxx	BACS	4110
Land Registry (repayment to B Ringsell)	Title Deeds/Plan	£60.00	BACS	4370
Shield Maintenance	Dog Poo Bin emptying	£93.60	BACS	6020
CFO	Subscription	£50.00	BACS	4360
Gigaclear	Greet Hall Internet	£39.00	DD	4320
Ashburton Ltd Landscaping	Fencing at St Lawrence School	£2,416.39	BACS	6075
The Landscape Group Oxford	Grass Cutting	£991.20	DD	6005
Duocall MSP	Telephone	£18.32	BACS	4320
Chip Hosting	Microsoft 365	£113.88	BACS	4320
Colliers	Postcrete	£28.24	BACS	6075
Chip Hosting	Repayment to B Ringsell	£129.99	BACS	4320
Merick Ltd	Greet Hall Doors	£1080.00	BACS	5060
J.R. Hill and Sons Ltd	Gates (art installation from Rectory Homes)	£7200.00	BACS	6075
Thebarre	Ballet Barres – Greet Hall	£1085.00	BACS	5060
CMH Supply Chain Solutions	Weed barrier – allotment	£299.97	BACS	6015
Paulin Barnes	Greet Hall Cleaning	£240.00	BACS	5070
Pipeline Direct	Leak – Greet Hall	£200.00	BACS	5060
Lexis Nexis	New edition of Arnold-Baker	£164.99	BACS	4320
SODC	Dog Poo Bin emptying (April)	£156.49	BACS	6020

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Correspondence for further discussion if not covered under other Agenda items

All correspondence detailed. Tree officer has been contacted at SODC regarding s.211 requirement for pavilion refurbishment project. VB will take on project on listing Six Bels as an Asset of Community Value.

2022/243

Any other Business – to be included on future agendas

RP asked for an update on the lease for the land at Middle Farm – currently with solicitors

Meeting closed at 21.15