

Minutes of the Annual General Meeting of Warborough Parish Council
 Wednesday 6 May 2026, 7.30pm @ The Greet Hall

Present:	<p>Cllr Megan Hanson (MeH) Chair Cllr Jonnie Bradshaw (JB) Vice Chair Clerk Andy White (AW) Cllr Alan Lamb (AL) Cllr Nigel Meadows (NM) Cllr Richard Pullen (RP)</p> <p>District Cllr Andrea Powell (AP) Cllr Gavin Mcglaughlin (GMC) 4 Members of the public</p>
2026/065	<p>Election of Chair</p> <p>JB Proposed Megan Hanson as the Chair, AL seconded, all in favour. Megan Hanson signed a Declaration of Acceptance for the office of Chair</p>
2026/066	<p>Election of Vice Chair</p> <p>MeH Proposed Jonnie Bradshaw as the Vice Chair, AL seconded, all in favour. Jonnie Bradshaw signed a Declaration of Acceptance for the office of Vice Chair</p>
2026/067	<p>Chair Annual Report</p> <p>MeH highlighted some of the achievements that the PC has been involved in during the year, the full report is on the website, but key takeaways were :-</p> <p>Securing substantial grants for the refurbishment of the Greet Hall. The refurbishment has now moved into the next stage of receiving quotes.</p> <p>Heavy involvement in the initial phases regarding the potential purchase of the 6 Bells.</p>
2026/068	<p>To accept apologies and reason for absence</p> <p>Cllr Marina Hamilton (MaH)</p>
2026/069	<p>Declarations of interest (existence & nature) with regards to items on the agenda</p> <p>NONE</p>
2026/070	<p>To confirm the minutes of the PC Meeting held on Wed 1 April 2026</p> <p>MeH Proposed that the minutes of the PC meeting be accepted as true, JB seconded, all in favour MeH Signed the minutes</p> <p>To confirm the minutes of the Annual Parish Meeting held on Wed 1 April 2026</p>

	<p>(paper copy of the minutes weren't available) MeH Proposed that the minutes previously circulated be accepted as true, JB seconded, all in favour MeH to sign at the next meeting ACTION Clerk to ensure minutes are available to sign.</p>
2026/071	<p>Actions Arising from the Previous Meeting. All actions are completed or underway. Clerk had approached Chris Grace as a potential new adhoc handyman for the village. MeH Proposed that we offer him the role, JB seconded, all in favour. ACTION Clerk to offer him the role and forward the first schedule of works</p> <p>RP Had received two quotes for the repair of the crescent, the diagonal and the allotment parking. After general discussion it was agreed to offer the work to TLGO with some amendments. MeH Proposed that we set a budget of £3000 for the work, JB seconded, all in favour. ACTION RP to enter further discussions with TLGO</p>
2026/072	<p>District Councillors' Report AP took key elements from her report. Notably New Grants are coming available in the near future Off street parking changes, which will mainly affect Wallingford and Thame SODC deep clean is planned</p> <p>Full District Councillors report available on Parish website.</p>
2026/073	<p>County Councillor's Report GMC reiterated that he's holding back grant money to support the investigations into purchasing the village pub. ACTION JB to apply for the grant There was further discussion about the abundance of potholes, and AL and GMC to meet to review progress</p> <p>Full County Councillors report available on Parish website.</p>
2026/074	<p>Working Group Reports</p> <p>Communications (MaH,MeH)</p> <p>Nothing to report ACTION MeH to gain access to the comms email</p> <p>Infrastructure Road (AL,JB)</p> <p>AL progressing on the audit of the road signs. AL and GMC to meet to review what has been done and what still needs doing</p>

Infrastructure Other (MaH,JB)

With a new handyman, we can restate the list of priority work
ACTION Clerk to liaise with **JB** to confirm and update the work list.

Environment Trees (NM, RP)

Silva have done their audit of the trees in the Parish and we should have the report by the next meeting.
Benson did emergency work after a problem was flagged by a **MaH**
Bill Oscroft reported his concerns about a dead tree, **NM** suggested the Silva report should flag if it's a danger.

Environment Other (RP, NM)

Quotes obtained for road repairs (see 2026/71)
TLGO we asked to recut the playing field to clear the clumps of grass left by the previous cut

Recreation & The Green (JB)

AL reported that the stone setts were now available in the allotment carpark.
The new handyman to review the play park report to see what work he can do
ACTION JB to contact Setters regarding inspection of the slide
Community Fit have asked to use the playing field
ACTION Clerk to email them to ask for more information and make them aware that cricket is played on the field.

Greet Hall (JB)

JB has received one quote for the refurbishment but it's too high, he's waiting on a second quote.
The plan is to reconvene the working group when suitable quotes have been received.
JB has created a media plan to advertise the work that's being done and the support that the PC has been given.
ACTION JB to disseminate the media pack.

A discussion regarding the cost of electricity in Greet Hall revealed that the charges EDF apply for the Greet Hall were way in excess of the charges British Gas apply for the Pavillion
ACTION Clerk to move the electricity account from EDF to BG

Pavillion (JB)

The sticking door has been trimmed back and the railings have been fixed

Events (MaH, MeH)

	<p>Given the reduced opening hours of the village pub JB and MeH to meet to discuss Pubvillion</p> <p>Capital Projects (JB, RP)</p> <p>Nothing to report</p> <p>Allotment (NM, JB)</p> <p>Nothing to report</p> <p>Planning (MeH,RP)</p> <p>ACTION MeH to query with planning the PD situation regarding the green belt and P26/S0884/LDP</p>
2026/075	<p>Representations from the Public for items not on the agenda (limited to 15 minutes)</p> <p>Bill Oscroft on behalf of the church warden asked whether the information regarding the stone mason recommendation had been received. It had.</p> <p>Bill Oscroft had arranged for the annual clock service, the invoice for which is on the payment schedule.</p> <p>He has recommended a footpath route around the village to South and Vale He reported an issue with people cycling on the footpath, he has addressed this issue with the principal of the school.</p> <p>He reported that the six acre hedge has been pruned but is still too wide and that the school hedge is also too high and restricts vision</p> <p>He has also responded to concerns about spraying in the fields, but the farmers do need to do this but will be more mindful of the prevailing wind.</p>
2026/076	<p>Planning</p> <p>P26/S0884/LDP which planning had informed the clerk was for information only and was being reviewed under PD raised some concerns given it's in Green Belt.</p> <p>See action for MeH in 2026/74</p>
2026/077	<p>Community pub</p> <p>An Asset of Community Value (ACV) has been submitted Discussions with the Plunkett foundation have produced an action plan.</p> <ol style="list-style-type: none"> 1. Set up a community benefit society 2. Start gathering fund raising pledges 3. Roll out engagement with the community <p>These things are in hand.</p>

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	Negotiations have been opened with Brakspear but their current opening asking price does not reflect the valuation the PC has received. Negotiations will continue.
2026/078	Discuss potential parking restrictions to stop antisocial parking on Wharf Road This was discussed as a general point because there are a number of issues with parking in the village. It was felt that neither the district council or the police would respond to parking problems and that the Parish Council does not have any mandate to set or enforce parking restrictions.
2026/079	RFO Report The clerk is in the process of :- collating all the documents to hand to the internal auditor collating information to submit a VAT refund Have received (and disseminated) the external audit report ACTION The external audit report should be an agenda item next month Have to raise an invoice against a PO to receive our annual grass cutting grant. Met Chris Grace and discussed the handyman role Been in discussions regarding the Plough Field repayment ACTION RP to forward latest spreadsheet to clerk DECISION (MeH): All payments approved. All in favour.
2026/080	Correspondence Correspondence needing attention was reviewed, correspondence not needing attention was noted ACTION RP to discuss if extra parking can be acquired ACTION MeH to discuss the bylaws with Brian Harding the fishing warden
2026/081	Sign Authorisation letter for FCC grant ACTION Clerk email letter to MeH and JB for signing
2026/082	Matters for report and inclusion on the next Agenda Items to the clerk by 20 th May

Details from RFO report

Payments for May meeting 2026

<u>Supplier</u>	<u>Description of Goods</u>	<u>Value</u>	<u>SCRIBE CODE</u>	<u>DD/BACS</u>
Andy White	Clerks Salary	xxx	4010	BACS
HMRC	Clerks Tax	xxx	4010	BACS
Moore's	Annual External Audit	787.50	4220	BACS

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Colliers	Work on phonebox	£8.82	5130	BACS
Benson Library	Donation	£250	7140	BACS
Grace Eakin	Cleaning services (Mar/Apr)	£396	6060	BACS
Gillett & Johnston	Annual clock service	£231.60	5130	BACS
Peter Cox	Work on the phonebox 3 invoices paid by P Cox	£155.36	5130	BACS
P Nickson	Greet Hall consumables	£124.65	6070	BACS
TLGO	Grass Cutting	£798.30	5020	BACS
Shield Maintenance	Dog bins	£128.70	5130	BACS
Benson Tree Service	Emergency call out	£180.00	5060	BACS
W&SS	Plough Field	£5000	4280	BACS
British Gas	Pavilion Electric	£55.41	6110	DD
Scribe	Accounting Software	£42.00	4130	DD
Gigaclear	Pavilion Internet	£36.00	4115	DD
Gigaclear	Greet Hall Internet	£67.26	4110	DD
Duocall	IT Services	£256.61	4130	DD
EDF	Greet Hall Electric	£306.54	6010	Information only, in credit
Everflow	Water rates Allotment/Greet Hall/Pavilion	£107.33	6310/6020/6 120	DD

The next meeting will be held on Wed 1 June 2026

Meeting closed at 22:01pm