

Minutes of the meeting of Warborough Parish Council  
 Wednesday 1 April 2026, 8.30pm @ The Greet Hall

Present:	<p>Cllr Megan Hanson (<b>MeH</b>) Chair          Cllr Jonnie Bradshaw (<b>JB</b>) Vice Chair          Clerk Andy White (<b>AW</b>)          Cllr Alan Lamb (<b>AL</b>)          Cllr Nigel Meadows (<b>NM</b>)          Cllr Richard Pullen (<b>RP</b>)          Cllr Marina Hamilton (<b>MaH</b>)</p> <p>District Cllr Andrea Powell (<b>AP</b>)          Cllr Gavin Mcglaughlin (<b>GMC</b>)          4 Members of the public</p>
2026/050	<p><b>To accept apologies and reason for absence</b>          All present</p>
2026/051	<p><b>We still have a position open for a new councillor. Please apply directly to the clerk if you are interested in the role.</b>          The Clerk reported that we have had no new applicants.</p>
2026/052	<p><b>Declarations of interest (existence &amp; nature) with regards to items on the agenda</b>          NONE</p>
2026/053	<p><b>Confirm Minutes from meeting on 4<sup>th</sup> February 2026.</b>          The minutes were amended, confirmed and signed by the chair.</p>
2026/054	<p><b>Actions Arising from the Previous Meeting.</b> All actions are completed or underway.          Further actions generated from this were :  <b>ACTION</b> Clerk to approach a previous applicant for the role of handyman  <b>ACTION</b> AL to talk to Gilbert Hobbs regarding fixing unadopted road potholes and the need for more aggregate in the allotment car park</p>
2026/055	<p><b>District Councillors' Report</b>          (AP) had discussed the highlights in the APM. Full District Councillors report available on Parish website.</p>
2026/056	<p><b>County Councillor's Report</b>          (GMC) had discussed the highlights in the APM. Full County Councillors report available on Parish website.          There was further discussion about the abundance of potholes, and a last minute update regarding the situation of flags being put up illegally.</p>
2026/057	<p><b>Working Group Reports</b>  <b>The roles have been restated as per</b>  <b>Communications (MaH,MeH)</b>  <b>Infrastructure Road (AL,JB)</b>  <b>Infrastructure Other (MaH,JB)</b>  <b>Environment Trees (NM, RP)</b>  <b>Environment Other (RP, NM)</b>  <b>Recreation &amp; The Green (JB)</b>  <b>Greet Hall (JB)</b>  <b>Pavillion (JB)</b>  <b>Events (MaH, MeH)</b>  <b>Capital Projects (JB, RP)</b>  <b>Allotment (NM, JB)</b>  <b>Planning (MeH,RP)</b></p>

	<p><b>Infrastructure Road</b></p> <p><b>Infrastructure Other</b>                  The problem with the tree as reported by Bill Oscroft has been dealt with. OCC are to be contacted regarding replacing street signs that we can't refurbish.</p> <p><b>Environment Trees</b>                  Silver Consulting Survey is scheduled for April/May, they are to be asked what they recommend for the 6 acre hedge. This may be an project which could be funded via CIL.</p> <p><b>Environment Other</b>                  The Lime trees on the small green shouldn't be allowed to get any bigger. The culvert (bridge) on the Warborough Road is OCC responsibility</p> <p><b>Recreation &amp; The Green</b>                  The new swing seat has been installed by JB                  JB is pursuing the idea iof getting proper goalposts</p> <p><b>Greet Hall</b>                  The Grant for refurbishment has been agreed                  JB to review the tender document and obtain three new quotes, and reform the working group.                  A proposal for what's planned will then be published.  <b>PROPOSAL</b> that the Clerk can sign the documents for the Parish Council, proposed by JB, seconded by MeH, agreed by all.</p> <p><b>Pavillion</b>                  Nothing to report</p> <p><b>Events</b>                  Nothing to report, although emails have been sent out requesting ideas.</p> <p><b>Capital Projects</b>                  Nothing to report</p> <p><b>Allotment</b>                  Nothing to report</p>
2026/058	<p><b>Representations from the Public for items not on the agenda (limited to 15 minutes)</b>                  Nothing to report</p>
2026/059	<p><b>Planning</b></p> <p><b>P26/S0760/DIS</b>  <b>37 Hammer Lane Warborough OX10 7DJ</b>  <b>Discharge of conditions 4(Surface Water Drainage) and 6(Ecology Enhancements Bird/Bat Boxes) on application ref. P25/S2811/HH Two storey side extension, single storey rear extension and new, enclosed front porch front extension including new windows, facias, rainwater goods, photovoltaic panels to roof and associated landscaping works.</b></p> <p><b>NOT SUBJECT TO COMMENT, FOR INFORMATION ONLY</b></p> <p><b>P26/S0605/HH</b>  <b>59 Henley Road Shillingford OX10 7EG</b></p>

	<p><b>Ground floor rear extension (retrospective)</b></p> <p><b>End Consultation Period 18th April 2026</b></p> <p>There is strong opposition to this application throughout the village, AP has stated that she will request the planning committee to “call in” the application (which has subsequently happened) and MeH to document the PC response.</p>
2026/060	<p><b>Community pub</b></p> <p>A number of things have happened and are in the process of happening with this project.</p> <p>A valuation of the property has been done and using this information a meeting with Brakspear’s is in hand.</p> <p>A meeting with the Plunkett society is scheduled to discuss the proposals and set up of a Community Benefit Society, which would seeking funding for the project.</p> <p>An Asset of Community Value (ACV) is sought.</p> <p>It was <b>PROPOSED</b> that MeH should have the authority to apply for the ACV and to pay for the most recent Land Registry title deeds, and to use the SOP as governance documents, where needed.</p> <p>proposed by JB, seconded by AL, agreed by all.</p> <p>There offer of help with the summer pop-up pubs by the W&amp;SS was gratefully received, the PC needs to apply for the licences so the timing and process will be agreed before that is actioned.</p>
2026/061	<p><b>Discuss signage for the fishing rights to be displayed at the wharf, and to discuss potential parking restrictions to stop antisocial parking on Wharf Road.</b></p> <p>JB to write the details of the sign and seek approval, then order it.</p> <p><b>PROPOSED</b> the PC would pay for the new sign and it’s installation, proposed by JB, seconded by MeH, agreed by all.</p> <p>Because the council meeting was running late it was agreed to defer the discussion on parking until the next meeting.</p>
2026/062	<p><b>RFO Report</b></p> <p><b>DECISION</b> (MeH): All payments approved. All in favour.</p> <p>W&amp;SS has asked for the Plough Field monies to be returned.</p> <p>MeH has asked for an agreement in writing on how the funds will be managed from W&amp;SS before releasing the funds.</p> <p><b>PROPOSED</b> the PC would release the funds to W&amp;SS on receipt of the agreement, proposed by MeH, seconded by JB, agreed by all.</p>
2026/063	<p><b>Correspondence</b></p> <p>Correspondence needing attention was reviewed, correspondence not needing attention was noted</p>
2026/064	<p><b>Matters for report and inclusion on the next Agenda</b></p> <p>Items to the clerk by 22<sup>nd</sup> April</p>

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Details from RFO report

**Payments for April meeting 2026**

<b>Supplier</b>	<b>Description of Goods</b>	<b>Value</b>	<b>SCRIBE CODE</b>	<b>DD/BACS</b>
<u>Supplier</u>	<u>Description of Goods</u>	<u>Value</u>	<u>SCRIBE CODE</u>	<u>DD/BACS</u>
Andy White	Clerks Salary	xxxx	4010	BACS
HMRC	Clerks Tax	xxxx	4010	BACS
Jonnie Bradshaw	Plugs for Pavillion railings	£31.26	5150	BACS
<b>Bluestone</b>	<b>Plough Field Appeal</b>	<b>£5,832.00</b>	<b>4280</b>	<b>FOR INFO ONLY</b>
Aisha Stores(V Niventheran)	Greet Hall consumables	£124.65	6070	BACS
LLFA Solutions Ltd	Plough Field Appeal	£6,264.00	4280	BACS
SODC	Greet Hall Waste	£125.93	5150	BACS
G H Hobbs	Grass cutting	£600	5020	BACS
Setter Ltd	Swing seat replacements	£137.54	6220	BACS
Shield Maintenance	Dog bins	£128.70	5130	BACS
Benson Tree Services	Removal of tree	£480	5060	BACS
British Gas	Pavilion Electric	£44.69	6110	DD
Scribe	Accounting Software	£42.00	4130	DD
Gigaclear	Pavilion Internet	£36.00	4115	DD
Gigaclear	Greet Hall Internet	£67.26	4115	DD
Duocall	IT Services	£256.61	4130	DD
EDF	Greet Hall Electric	£269.69	6010	Information only, in credit
Everflow	Water rates Allotment/Greet Hall/Pavilion	£107.25	6310/6020/6120	DD

**The next meeting will be held on Wed 6 May 2026**

**Meeting closed at 22:13pm**