

Warborough & Shillingford

Neighbourhood Plan Review Steering Group Minutes

Date Friday 7th March 2025; 1pm; On-line

Present: Laurie Kosobucki (LK) – Chair; Kate Croudace (KC); Steve Taylor (ST); Richard Pullen (RP); Mike Bicknell (MB); Tim Hill (TH); Sharon de Bru (Bluestone Planning)

Apologies: Emma Keene (EK)

Approval of minutes and update of actions

The minutes from the meeting on Friday 21st February 2025 were approved.

The status of actions were updated (see table below).

23.3 – LK & SB had met SODC earlier in the week and confirmed timings for next steps with them.

SODC had provided an update to the criteria required for a potential site to be allocated in a NP. The team agreed that whilst it was imperative to get the latest version of the plan made, they couldn't rule out community support for an allocation under these new criteria and agreed that an immediate re-review (of this aspect only) might be valuable. Megan Hanson has volunteered to contact Locality to understand what grants might be available. We would want to use professional consultants to do any site assessments that might be required.

23.7 – Some final pieces of information being chased. Agreed will aim to send to Parish Council on Monday 10/03.

23.9 – Has been prepared and will be circulated to Parish Council ahead of an EGM.

Planning for Regulation 16 consultation

The team agreed that they were happy with the changes proposed by Bluestone to the draft copy. A final review will take place whilst the EGM is being organised: ST to review flooding; LK, TH & KC to review plan.

Date of next meeting:

No meeting planned.

Summary of actions

22.6	ST to ensure all flooding evidence gathered by Plough Field appeal team is included in NP evidence base where appropriate	Done
22.10	KC to provide final database of Reg 14 consultees	Done
23.1	ST to update view description to reflect this [contractual planting]	Done
23.2	MB to update policy wording [to refer to evidence of car use]	Done
23.3	LK to update SODC on proposed [reg 16] timings	Done
23.4	LK to chase [SEA/HRA screening]	Done

23.5	KC to provide regulation 16 list of consultees	Done
23.6	KC to provide Parish Mag photos to MB	Done
23.7	MB to prepare consultation statement	In progress
23.8	LK to ask church if they will be able to hold hard copies of documents [during reg 16 consultation]	Done
23.9	LK to prepare final stage gate report for Parish Council	Done
23.10	LK to prepare April Parish Magazine update.	In progress
23.11	ST to update [spreadsheet used by PC to support review of planning applications]	Done