**MEETING OF WARBOROUGH PARISH COUNCIL**

**The Greet Memorial Hall, Thame Road, Warborough**

You are hereby summoned to attend the meeting of **Warborough Parish Council** to be held in the Greet Memorial Hall on **Wednesday 6th December 2023 - 7.30pm** for transacting the following business.

Bryony Ringsell, Clerk to the Council – 30th November 2023

It is Warborough Parish Council’s policy to encourage public participation at meetings. If any person wishes to make representation to the Council on ANY AGENDA ITEM, (limited to three minutes per item) please email details of your concern to the clerk by midday on Monday 4th December 2023

Representations from the public on matters NOT ON THE AGENDA will be restricted in line with Standing Orders, to a total of 15 minutes with individuals restricted to 3 minutes speaking time.

2023/167 To accept apologies and reasons for absence

2023/168 Declarations of interest (existence & nature) with regards to items on the agenda

2023/169 Co-option of new councillors

2023/170 To confirm the minutes of the Parish Council Meeting held on 1st November 2023

2023/171 Actions arising from last meeting

2023/172 District Councillors Report

2023/173 County Councillors Report

2023/174 Representation from the Public for items **not** on the Agenda (limited to 15 minutes)

2023/175 Phase 1 Traffic Survey Findings – Tony Wares

2023/176 Parish Tree Planting

2023/177 Planning

P23/S2759/FUL – Land South of Cuckoo Penn

P23/S3925/FUL – Land Opposite 46 Hammer Lane

P23/S2585/HH – Cranbrook Cottage, 17 The Green South

P23/S1377/LB – 14 The Green South

P23/S3521/HH – Upper Farmhouse, 46 Hammer Lane

P23/S3818/FUL - 6 Henfield View, Warborough

P23/S4026/HH – 28 Henley Road, Shillingford

2023/178 Neighbourhood Plan Update

2023/179 Quaker Gravestones

2023/180 Working Group Reports

*Infrastructure*

*Infrastructure Other*

*Environment*

*Recreation & The Green*

*Greet Hall*

*Events*

2023/181 RFO Report

*Payrise approval and backdating*

*Payments to approve as below*

|  |  |  |
| --- | --- | --- |
| **Supplier** | **Description of Goods** | **Value** |
| *Bryony Ringsell* | *Clerks Salary* | *xxx* |
| *ROSPA* | *Playground Inspection* | *£209.40* |
| *Shield Maintenance* | *Dog Poo Bin emptying* | *£93.60* |
| *The Landscape Group Oxford* | *Grass Cutting and maintenance work* | *£1656.00/£1177.20* |
| *Carol Vaisey* | *Greet Hall – Cleaning* | *£250.00* |
| *Parish Online* | *Neighbourhood Plan* | *£86.40* |
| *Pension Contributions* | *Contributions for B Ringsell* | *xxxx* |
| *Royal British Legion* | *Wreath* | *£25.00* |
| *Chip Hosting* | *Microsoft 365 Licences* | *£85.41* |
| *Higgs Printing* | *NP printing* | *£22.96* |

2023/182 Correspondence for further discussion if not covered under other Agenda items

2023/183 Matters for report and inclusion on the next agenda

**The next meeting will be held on Wednesday 3rd January 2024**

**Bryony Ringsell – Parish Clerk**