**MEETING OF WARBOROUGH PARISH COUNCIL**

**The Greet Memorial Hall, Thame Road, Warborough**

You are hereby summoned to attend the meeting of **Warborough Parish Council** to be held in the Greet Memorial Hall on **Wednesday 1st November 2023 - 7.30pm** for transacting the following business.

Bryony Ringsell, Clerk to the Council – 26th October 2023

It is Warborough Parish Council’s policy to encourage public participation at meetings. If any person wishes to make representation to the Council on ANY AGENDA ITEM, (limited to three minutes per item) please email details of your concern to the clerk by midday on Monday 30th October 2023

Representations from the public on matters NOT ON THE AGENDA will be restricted in line with Standing Orders, to a total of 15 minutes with individuals restricted to 3 minutes speaking time.

2023/150 To accept apologies and reasons for absence

2023/151 Declarations of interest (existence & nature) with regards to items on the agenda

2023/152 Co-option of new councillors

2023/153 To confirm the minutes of the Parish Council Meeting held on 4th October 2023 and of the F&GP meeting on 11th October 2023

2023/154 Actions arising from last meeting

2023/155 District Councillors Report

2023/156 County Councillors Report

2023/157 Representation from the Public for items **not** on the Agenda (limited to 15 minutes)

2023/158 Planning

P23/S1327/LB / P23/S1326/HH – 14 The Green South, Warborough

2023/159 Neighbourhood Plan Update

2023/160 Trees update and Hedge work on Thame Road

2023/161 Parish Asset – The Bathing Place – Grants

2023/162 Remembrance Sunday Ceremony

2023/163 Working Group Reports

*Infrastructure*

*Infrastructure Other*

*Environment*

*Recreation & The Green*

*Greet Hall*

*Events*

2023/164 RFO Report

*Proposed budget – 24-25 for approval including setting of precept*

*Proposed Standing Orders and Financial Regulations for approval*

*Proposed Asset List and Risk Assessment for approval*

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| **Supplier** | **Description of Goods** | **Value** |
| *Bryony Ringsell* | *Clerks Salary* | *xxx* |
| *CFO* | *Neighbourhood Plan Support* | *£1485.60* |
| *Shield Maintenance* | *Dog Poo Bin emptying* | *£93.60* |
| *The Landscape Group Oxford* | *Grass Cutting* | *£636.30* |
| *Carol Vaisey* | *Greet Hall – Cleaning* | *£262.50* |
| *LB Plumbing (reimbursement to P Nickson)* | *Greet Hall water leak* | *£96.00* |
| *The Metal Foundry* | *Donation towards plaque* | *£149.99* |
| *DADS* | *Stage Block Hire* | *£25.00* |
| *Lynda Raynor* | *Reimbursement – tree planting* | *£281.99* |
| *Chip Hosting* | *Microsoft 365 Licences and domain renewal* | *£85.41/£129.99* |
| *Prime Construction Consultants Ltd* | *Pavilion Renovations* | *£480.00* |

2023/165 Correspondence for further discussion if not covered under other Agenda items

2023/166 Matters for report and inclusion on the next agenda

**The next meeting will be held on Wednesday 6th December 2023**

**Bryony Ringsell – Parish Clerk**