**MEETING OF WARBOROUGH PARISH COUNCIL**

**The Greet Memorial Hall, Thame Road, Warborough**

You are hereby summoned to attend the meeting of **Warborough Parish Council** to be held in the Greet Memorial Hall on **Wednesday 6th September 2023 - 7.30pm** for transacting the following business.

Bryony Ringsell, Clerk to the Council – 30th August 2023

It is Warborough Parish Council’s policy to encourage public participation at meetings. If any person wishes to make representation to the Council on ANY AGENDA ITEM, (limited to three minutes per item) please email details of your concern to the clerk by midday on Monday 4th September 2023

Representations from the public on matters NOT ON THE AGENDA will be restricted in line with Standing Orders, to a total of 15 minutes with individuals restricted to 3 minutes speaking time.

2023/111 To accept apologies and reasons for absence

2023/112 Declarations of interest (existence & nature) with regards to items on the agenda

2023/113 To confirm the minutes of the Parish Council Meeting held on 5th July 2023

2023/114 Actions arising from last meeting

2023/115 District Councillors Report

2023/116 County Councillors Report

2023/117 Representation from the Public for items **not** on the Agenda (limited to 15 minutes)

2023/118 Planning

P23/S2585/HH – Cranbrook Cottage, The Green South, Warborough

P23/S2759/FUL – Land south of Cuckoo Penn and east of Thame Road

P23/S2460/HH – 153 Thame Road, Warborough

P23/S2858/HH – 1 Cherry Close, Shillingford

2023/119 Neighbourhood Plan Update

2023/120 Pavilion Restoration Project - update on funding, plan alterations agreed with SODC, tree survey results, vote to select preferred tender, proposal to add roof insulation to originally agreed plans following energy audit recommendations

2023/121 Proposal to add to scope of works for TLGO

2023/122 Motion to install appropriate signage to east of 6 Bells warning of designated vehicle access

2023/123 RAF Benson Presentation: September 20th

2023/124 Trees – Sylva schedule of works

2023/125 Parish Asset – The Bathing Place

2023/126 Necessary Co-option of new Councillor – update

2023/127 Discussion on maintenance costs of School Car Park

2023/128 Working Group Reports

*Infrastructure*

*Infrastructure Other*

*Environment*

*Recreation & The Green*

*Greet Hall*

*Events*

2023/129 RFO Report

*Proposal to set up Direct Debit for HMRC*

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| **Supplier** | **Description of Goods** | **Value** |
| *Bryony Ringsell* | *Clerks Salary* | *xxx* |
| *HMRC (reimbursement to BR)* | *Tax, NI and PAYE* | *£617.59* |
| *Shield Maintenance* | *Dog Poo Bin emptying* | *£93.60* |
| *Sylva Consultancy* | *Tree Survey* | *£1050.00* |
| *Robin Mclelland* | *Tree Ties* | *£16.50* |
| *TLGO* | *Grass Cutting* | *£1069.20* |
| *W&S Magazine* | *Subscription* | *£500.00* |
| *Megan Hanson* | *Coronation reimbursements* | *£977.90* |
| *Oxford Direct Services Trading Ltd* | *Services – Allotment car park and Warborough Green* | *£39,013.96* |
| *Chip Hosting* | *Microsoft 365 (July and August)* | *£170.82* |

2023/130 Correspondence for further discussion if not covered under other Agenda items

2023/131 Matters for report and inclusion on the next agenda

**The next meeting will be held on Wednesday 4th October 2023**

**Bryony Ringsell – Parish Clerk**