**MEETING OF WARBOROUGH PARISH COUNCIL**

 **The Greet Memorial Hall, Thame Road, Warborough**

You are hereby summoned to attend the meeting of **Warborough Parish Council** to be held in the Greet Memorial Hall on **Wednesday 10th May 2023 - 7.30pm** for transacting the following business.

Bryony Ringsell, Clerk to the Council – 3rd May 2023

It is Warborough Parish Council’s policy to encourage public participation at meetings. If any person wishes to make representation to the Council on ANY AGENDA ITEM, (limited to three minutes per item) please email details of your concern to the clerk by midday on Monday 8th May 2023

Representations from the public on matters NOT ON THE AGENDA will be restricted in line with Standing Orders, to a total of 15 minutes with individuals restricted to 3 minutes speaking time.

2023/065 Election of the Chairman

2023/066 Election of Vice Chair

2023/067 PC working practices discussion

2023/068 To accept apologies and reason for absence

2023/069 Declarations of interest (existence & nature) with regards to items on the agenda

2023/070 Distribution of Councillor Roles and Responsibilities

2023/071 Declarations of Acceptance of Office and to observe the Council’s code of practice

2023/072 To confirm the minutes of the Annual Parish Meeting held on 5th April 2023

 To confirm the minutes of the Parish Council Meeting held on 5th April 2023

2023/073 Dates of Parish Council meetings for 2023-2024

2023/074 Representation from the Public for items **not** on the Agenda (limited to 15 minutes)

2023/075 Planning

 P23/S1291/HH – Western House, 54 Thame Road, Warborough

 P23/S1352/DIS – The Old Vicarage, The Green North, Warborough

 P23/S1235/LB/P23/S1234/HH – 15 The Green North, Warborough

2023/076 Pavilion refurbishment – update on funding plan including formal acceptance of FCC funding and PC Third party contribution

2023/077 Neighbourhood Plan Update

2023/078 20 mph speed limit – discussion and decision on 20mph indication of interest

2023/079 Rights of Access over the Green

2023/080 Working Group Reports

 *Infrastructure*

 *Environment*

*Recreation & The Green*

*Greet Hall*

*Events*

2023/081 RFO Report

 *Authorisation of Payments as below*

 *Clerks Pay Review*

 *Internal Audit Report and approval of accounts*

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| --- | --- | --- |
| **Supplier** | **Description of Goods** | **Value** |
| *Bryony Ringsell* | *Clerks Salary*  | *xxx* |
| *Shield Maintenance* | *Dog Poo Bin emptying* | *£93.60* |
| *DADS* | *Hire of stage blocks* | *£25.00* |
| *Gigaclear* | *Greet Hall Internet (Refund of circa £200 coming due to incorrect billing)*  | *£236.00* |
| *Bertie Slippers* | *Coronation entertainment* | *£140.00* |
| *The Landscape Group Oxford*  | *Grass Cutting*  | *£310.50* |
| *Opus*  | *Pavilion Electric* | *£23.44* |
| *Duocall MSP* | *Telephone*  | *£20.44* |
| *Chip Hosting* | *Microsoft 365* | *£113.88* |
| *Carol Vaisey* | *Greet Hall Cleaning* | *£200.00* |
| *Oxford Tent Company* | *Marquee – Coronation* | *£582.00* |
| *OALC*  | *Course – NM* | *£96.00* |

2023/082 Correspondence for further discussion if not covered under other Agenda items

2023/083 Any other Business – to be included on future agendas

**The next meeting will be held on Wednesday 7th June 2023**

**Bryony Ringsell – Parish Clerk**