**Present:**

Cllr Michael Herbert (MH) Chair

Cllr Jonnie Bradshaw (JB) Vice Chair

Cllr Nigel Meadows (NM)

Cllr Verenique Beviere (VB)

Cllr Richard Pullen (RP)

D Cllr Andrea Powell (AP)

C Cllr Robin Bennett (RB)

Bryony Ringsell (BR) Clerk

14 Members of the public

2023/**053** **To accept apologies and reason for absence**

Apologies from Cllr Mark Searle and D Cllr Sue Cooper

2023/**054** **Declarations of interest (existence & nature) with regards to items on the agenda**

None declared

2023/**055** **To confirm the minutes of the Meetings held on 1st March 2023**

Minutes circulated prior to the meeting, MH proposed to approve, all councillors in favour.

2023/**056** **Representation from the Public for items not on the Agenda (limited to 15 minutes)**

Joe Blackstone asked the council to see if a location could be found in the parish for a cycle track.

2023/**057 Neighbourhood Plan Update**

Report given by MHa on the progress of the group – proposed to approve the next steps submitted by the Neighbourhood Plan Steering Group (NPSG) as below:

The Steering Group propose in the next stage (expected to last approximately four months) to extend the evidence base of potential changes including:

* Using newly published census data to understand changes in baseline data that impacts upon evidence base used for policies;
* Continue to research other NPs to seek out best practice policies;
* Make grant application to Locality to formally engage CFO as external consultants;
* Leverage CFO to document changes in national and local policies prior to their writing basic conditions statement;
* Use outputs from scoping workshop to produce, distribute and obtain results from community questionnaire, under the guidance of CFO and SODC.

Seconded by RP, all other councillors in favour.

2023/**058 Planning**

**P23/S1007/HH –** MH proposed to support the application, all councillors in favour.

**P22/S4185/FUL –** MH explained that the amendments submitted do nothing to mitigate the objections previously submitted by the council. Proposed to send another strong objection after consultation with the NPSG. All other councillors in favour.

2023/**059** **Traffic Audit – Proposal and decision**

VB reported that 3 separate companies have been contacted for a quote and discussion on the works. In consultation with RP it was proposed that the company velocity should be used to conduct a stage one traffic audit at a cost not exceeding £3000 (ex VAT). Seconded by RP, all other councillors in favour.

2023/**060** **Rights of Access over The Green**

Discussion on what the PC could legally do to assure property owners that it would not stop them accessing their houses via the Green. JB proposed the PC speak to Royds Withy King solicitors to confirm the correct wording and then write a letter to homeowners to this end. Seconded by MH, all other councillors in favour.

2023/**061 Working Group Reports**

**Infrastructure –** As above

**Environment** – RP working with TLGO re extra maintenance work

**Recreation & The Green –** Nothing further

**Greet Hall –** The new bookings clerk is in post and doing an excellent job

**Events –** MH reported plans for the Coronation event are well underway and events are planned from Saturday until Monday.

2023/**062 RFO Report**

BR explained the Gigaclear contract had been renegotiated and a lower monthly payment secured. EDF energy also renewed at a lower rate than currently being paid. Discussion on Castle water bill for the pavilion – JB to take meter reading and BR to deal.

BR also explained that due to a clerical error the wrong precept amount had been requested from SODC. This is irreversible and advice from SODC is to use reserves to cover the shortfall for this year (of which the PC has more than enough) and then raise the precept in the next year or two to replenish these reserves. This means a reduced payment for parishioners this year but higher

payments in 2024 and/or 2025. Communications to be sent to the parish on this matter.

All payments as below approved unanimously.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Supplier** | **Description of Goods** | **Value** | **Method** | **Code** |
| Bryony Ringsell | Clerks Salary | xxx | BACS | 4110 |
| Aisha Stores | Greet Hall consumables | £96.43 | BACS | 5010 |
| Pauline Barnes | Greet Hall Cleaning | £330.00 | BACS | 5070 |
| Opus | Pavilion Electric | £23.44 | D/D | 6055 |
| Shield Maintenance | Dog Poo Bin emptying | £93.60 | BACS | 6020 |
| Carol Vaisey | Greet Hall Cleaning | £225.00 | BACS | 5070 |
| Gigaclear | Greet Hall Internet | £49.00 | DD | 4320 |
| Chippy Nickson | Expenses | £99.99 | BACS | 5020 |
| Duocall MSP | Telephone | £18.32 | BACS | 4320 |
| Chip Hosting | Microsoft 365 | £113.88 | BACS | 4320 |
| Jonnie Bradshaw | Expenses – Grass seed and Greet Hall items | £336.03 | BACS | 6075/5010 |
| Gilette and Johnson | Church Clock service | £231.60 | BACS | 6075 |
| Robin McClelland | Trees – reimbursement | £29.93 | BACS | 4520 |
| G F Hobbs | Verge Cutting/Hedge Cutting 2022 | £552.00 | BACS | 6075 |

Receipts as below

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| L Knapp | Greet Hall Rent | £64.00 | BACS | 1310 |
| V Chell | Greet Hall Rent | £80.00 | BACS | 1310 |
| A Young | Greet Hall Rent | £24.00 | BACS | 1310 |
| C Kinash | Greet Hall Rent | £24.00 | BACS | 1310 |
| G Russell | Greet Hall Rent | 48.00 | BACS | 1310 |
| Night Safe | Unclear – under investigation | £64.00 | BACS |  |
| SODC | S106 Draw Down – St Lawrence School Gates | £9853.63 | BACS | 1220 |

2023/**063 Correspondence for further discussion if not covered under other Agenda items**

All correspondence in hand, letter from Peter Burridge re the Cricket Pavilion redevelopment circulated to councillors.

2023/**064 Any other Business – to be included on future agendas**

A huge thank you to MH for his many years of service to the council and the parish.

**Meeting closed at 22.08**