**Present:**

Cllr Jonnie Bradshaw (JB) Vice Chair

Cllr Michael Herbert (MH) Chair

Cllr Richard Pullen (RP)

Bryony Ringsell – Clerk (BR)

District Cllr Andrea Powell (AP)

Members of the public

2022/**188 To accept apologies and reason for absence**

Apologies from Cllr Nigel Meadows and County Cllr Robin Bennet

2022/**189 Declarations of interest (existence & nature) with regards to items on the agenda**

None

2022/**190** **To confirm the minutes of the Meeting held on 7th September 2022**

MH proposed to confirm the minutes, all other councillors in favour

**To confirm the minutes of the Emergency Meeting held on Monday 15th August 2022**

MH proposed to confirm the minutes, all other councillors in favour

2022/**191** **District Councillors Report:**

Report to be added to the website. AP reported on the move of SODC to Abingdon and about the plans for social housing in the area.

2022/**192** **County Councillors Report:**

Report to be added to the website.

2022/**193 Representations from the Public for items not on the agenda (limited to 15 minutes)**

Bill Oscroft (BO) asked that the situation with the SID near Court Farm be resolved quickly and that it either be removed and replaced with a VAS or alternative power is found. JB explained that there many factors affecting what could be done and that the councillor who takes responsibility for infrastructure will pick this up and will then consult the village on their preference for a permanently working VAS or a temporarily working SID.

2022/**194 Neighbourhood Plan Update**

JB reported that Ricardo Rios from SODC will be hosting a meeting attended by the PC and chair and vice chair of the old NP steering group to discuss the TOR’s

2022/**195 Planning**

P22/S3189/LDP – Discussion around planned works and materials to be used. MH proposed to support the application with a request that wooden windows be considered over metal ones

2022/**196 Six Acres car park/school gates update and discussion on using and signage**

JB reported that the gate will be installed in the next few weeks and proposed that the council pay for any additional expenditure for installation and new school fencing over the money donated by rectory homes, the overspend is expected to be under £500, all other councillors in favour. Signage was discussed, JB to draft proposed wording around the car park being for the school during term time but that temporary use of it in the holidays is permitted, school, preschool and likely Six Acres management company directors all in agreement with PC plans. Also planned that arrows will be painted on the surface to show a one-way type of system to keep the area safe. Update on the timeline for planting from Rectory. Countryside team at OC engaged and all parties agreed on extension of Footpath 7 through 6 Acres back to footpath 6 on Thame Road – JB organising.

BO asked if the council if footpath 7 had been cleared and that this was noted for the future

2022/**197** **Discussion and decision on whether the PC can legally or practically apply its own signage to prevent abuse of footpaths and green spaces**

BO had previously written to the council expressing concern that the signs erected on footpath 4 are not legal and should be taken down and replaced with signage under the correct rules. JB to liaise with Countryside Access Team for advise.

2022/**198** **Remedial maintenance works on the Greet Hall - update**

Contractor to begin work on the rear fire doors in the next 6 weeks. Discussion between JB and MH on whether a written order is necessary every time goods or a service is procured. Financial Regulations to be discussed OALC and auditor to determine this.

2022**/199 Drain Cover – The Green South, update**

Contractors booked to do this work alongside the parking works

2022**/200 Land owned by the council – discussion and actions to be taken**

NM is leading this project and is not present at the meeting so will be discussed in November

2022**/201** **Distribution of Roles and Responsibilities**

To be done when more councillors co-opted. JB to draft communication to village re co-options

2022/**202 Discussion and decision on proposed budget**

Revised budget discussed and all councillors agreed on content. To be formally approved at the next meeting.

2022/**203** **Working Groups Report**

***Infrastructure and Environment***  - Discussion on rebudgeting from reserved if emergency remedial works need doing to the Greet Hall

***Recreation and the Green –*** Contractor to do maintenance on the playground in the next few months

***Greet Hall –*** Toilet running constantly, BR to get in touch with installers and ask for maintenance visit. Also problems in the kitchen, MH to investigate.

***Events –*** None

2022/**204 RFO Report**

Payments authorised as below. Financial Regulations require discussion with external bodies for advice before approval so they and Standing Orders to be approved at November meeting. JB to review risk assessment and send to BR, SIDs to be added to the Asset register and all to be approved at next meeting.

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| --- | --- | --- | --- | --- |
| Supplier | Description | Value | Method | Code |
| Bryony Ringsell | Clerks Salary | Xxxx | BACS | 4110 |
| Shield Maintenance | Dog Poo Bin emptying | £93.60 | BACS | 6020 |
| PRS | Music Licensing | £36.62 | BACS | 4360 |
| ElanCity | SID’s | £7899.28 | BACS | 6080 |
| Pauline Barnes | Greet Hall cleaning | £244.00 | BACS | 5070 |
| Merick Ltd | Greet Hall Fire Doors (deposit) | £1800.00 | BACS | 5060 |
| The Landscape Group Oxford | Grass cutting and maintenance | £1571.70 | BACS | 6005 |
| Gallagher | Insurance | £2610.25 | BACS | 4330 |
| Duocall | Telephone | £18.32 | DD | 4320 |
| Gigaclear | Greeet Hall internet | £39.00 | DD | 4320 |
| Chip Hosting | Microsoft 365 | £104.39 | BACS | 4320 |
| Payments | | | | |
| J Knapp | Greet Hall Rent | £80.00 | BACS | 1310 |
| V Chell | Greet Hall Rent | £50.00 | BACS | 1310 |
| A Young | Greet Hall Rent | £56.00 | BACS | 1310 |

2022/**205** **Correspondence for further discussion if not covered under other Agenda items**

* CFO – AGM invite
* OCC – Traffic Consultation – to be distributed
* Piers Bedford – Barriers at Shillingford Bridge and damaged bench – JB and MH to investigate
* Crowmarsh PC – Speeding on Crowmarsh Hill
* OCC – Unlawful encroachment of the highway
* NALC News x 4
* Rural Services Network x 3
* OCC - Traffic filters consultation – to be distributed
* Darren Cooper – Uneven path from 6A to the village – JB to speak to OCC
* Cath Dale – Table tennis scheme – JB to investigate
* Anonymous – Hedge line encroachment on southern end of Thame road/Warborough Road – Letter to be sent to owners

2022/**206 Any other Business – to be included on future agendas**

OALC to be contacted re when it is appropriate to remove the photo of the late Queen and replace with one of the King

**Meeting closed at 21.55**