**MEETING OF WARBOROUGH PARISH COUNCIL**

**The Greet Memorial Hall, Thame Road, Warborough**

You are hereby summoned to attend the meeting of **Warborough Parish Council** to be held in the Greet Memorial Hall on **Wednesday 5th October 2022 - 7.30pm** for transacting the following business.

Bryony Ringsell, Clerk to the Council – 29th September 2022

It is Warborough Parish Council’s policy to encourage public participation at meetings. If any person wishes to make representation to the Council on ANY AGENDA ITEM, (limited to three minutes per item) please email details of your concern to the clerk by midday on Monday 3rd October 2022

Representations from the public on matters NOT ON THE AGENDA will be restricted in line with Standing Orders, to a total of 15 minutes with individuals restricted to 3 minutes speaking time.

Please note this meeting will be streamed via zoom but there will be no facility for participation through zoom, the meeting will be streamed only. Persons wishing to speak at the meeting must attend in person.

**This meeting will also be streamed via zoom and can be accessed with the following information**

**Meeting ID: 372 799 2922**

**Passcode: 684521**

**Link - https://us02web.zoom.us/j/3727992922?pwd=eVhzZlpjZ1phYTNGNk16OThwdUQ1dz09**

2022/188 To accept apologies and reason for absence

2022/189 Declarations of interest (existence & nature) with regards to items on the agenda

2022/190 To confirm the minutes of the Meetings held on 7th September 2022

To confirm the minutes of the Emergency meeting held on Monday 15th August

2022/191 District Councillors Report

2022/192 County Councillors Report

2022/193 Representation from the Public for items **not** on the Agenda (limited to 15 minutes)

2022/194 Neighbourhood Plan Update

2022/195 Planning

P22/S3189/LDP - The Boathouse Shillingford Court Shillingford OX10 7EP

2022/196 Six Acres car park/school gates update and discussion on usage and signage

2022/197 Discussion and decision on whether the PC can legally or practically apply its own signage to prevent abuse of footpaths and green spaces

2022/198 Remedial maintenance works on the Greet Hall – update

2022/199 Drain cover – The Green South, update

2022/200 Land owned by the Council – discussion and actions to be taken

2022/201 Distribution of Roles and Responsibilities

2022/202 Discussion and decision on proposed Budget

2022/203 Working Group Reports

*Infrastructure & Environment –*

*Recreation & The Green – JB*

*Greet Hall – MH/JB*

*Events*

2022/204 RFO Report

*Authorisation of Payments as below*

*Proposal to vote in reviewed Financial Regulations*

*Proposal to vote in reviewed Standing Orders*

*Proposal to vote in reviewed Asset Register*

*Proposal to vote in reviewed Risk Assessment*

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| --- | --- | --- |
| **Supplier** | **Description of Goods** | **Value** |
| *Bryony Ringsell* | *Clerks Salary* | *Xxxx* |
| *Shield Maintenance* | *Dog Poo Bin emptying* | *£93.60* |
| *PRS* | *Music Licensing* | *£36.62* |
| *Gigaclear* | *Greet Hall Internet* | *£39.00* |
| *ElanCity* | *SIDs* | *£7861.80* |
| *Pauline Barnes* | *Greet Hall Cleaning* | *£244.00* |
| *Duocall MSP* | *Telephone* | *£18.32* |
| *Chip Hosting* | *Microsoft 365* | *£104.39* |
| *Merick LTD* | *Greet Hall Fire Doors* | *£1800.00* |
| *The Landscape Group Oxford* | *Grass cutting and maintenance work* | *£1301.70* |
| *Opus Energy* | *Pavilion Electric* | *£89.20* |
| *Gallagher* | *Insurance* | *£2610.25* |
| *Moore* | *External Audit* |  |

2022/205 Correspondence for further discussion if not covered under other Agenda items

2022/206 Any other Business – to be included on future agendas

**The next meeting will be held on Wednesday 2nd November 2022**

**Bryony Ringsell – Parish Clerk**