

**Minutes of the meeting of Warborough Parish Council  
Wednesday 6th July 2022 7.30pm**

**Present:**

Cllr Nigel Conie (NC) Chair  
Cllr Jonnie Bradshaw (JB) Vice Chair  
Cllr Michael Herbert (MH)  
Cllr Nick Brown (NB)  
Cllr Mieke McLarty (MM)  
Cllr Nigel Meadows (NM) after item 2022/139  
Cllr Richard Pullen (RP) after item 2022/139  
Bryony Ringsell – Clerk (BR)  
District Cllr Sue Cooper (SC)  
County Cllr Robin Bennett

14 Members of the public

- 2022/137 **To accept apologies and reason for absence**  
None
- 2022/138 **Declarations of interest (existence & nature) with regards to items on the agenda:**  
None
- 2022/139 **Co-option of two new members of the council**  
Nigel Meadows, Richard Pullen and Mark Searle all applied for the vacant Parish Councillor positions. Current councillors were asked to give two votes on who they wished to co-opt. Nigel Meadows received votes from JB, NC, MM, MH and NB. Richard Pullen received votes from NB, MH and NC, Mark Searle received votes from JB and MM. Consequently, Richard Pullen and Nigel Meadows were co-opted to become councillors.
- 2022/140 **To confirm the minutes of the Meeting held on 1<sup>st</sup> June 2022**  
NC proposed to confirm the minutes, all other councillors in favour
- 2022/141 **District Councillors Report:**  
Report to be added to the website. SC also gave information on ongoing improvements to the outdoor swimming pool in Wallingford and extended her thanks to Warborough and Shillingford for their part in hosting families from Ukraine.
- 2022/142 **County Councillors Report:**  
Report to be added to the website. Included information about the bus service in Oxford.
- 2022/143 **Planning**  
P22/S2122/HH – 1 Green Lane, Warborough  
MH proposed to support, JB seconded, all other councillors in favour.  
P22/S2178/AG – Land North of Pain Way  
Permitted development already granted, no need to discuss.  
P22/S2033/HH – 26 Six Acres, Warborough  
MH proposed to support, seconded by NC, all other councillors in favour  
P22/S2096/LB – Rose Cottage, 15 The Green North  
MH proposed to support with comments about using materials and styles in-keeping with the village and in accordance with the Neighbourhood Plan. Seconded by NC, all other councillors in favour  
P21/S4584/FUL – 26 and 28 Henley Road, Shillingford  
S Taylor spoke on the application and raised concerns including the destruction of the Greenbelt, that 45 other households had objected to the development, increased flood risk to surrounding houses, the loss of the tree canopy, the loss of privacy, poor access and that the development was against the character of the village. A discussion then took place between the councillors and members of the public present at the meeting. NB proposed to object to the application because as more information has come to light over the last 6 months it would now seem that the proposal goes against policy VC1 of the Neighbourhood Plan. Seconded by MH; MM, NM, RP for and JB and NC against.
- 2022/144 **Representations from the Public for items not on the agenda (limited to 15 minutes)**  
NC explained that he has had a meeting with Charlie (CEO) from Rectory homes and reported that the car park is due to be surfaced in the next few weeks and work around the entrance will be done once the school term has finished and will then be handed over July/August. The Public Open Space has been partially sown with the remainder due to be done in Autumn along with tree planting. MH proposed to purchase the Public Open Space and Car Park for £1 each when offered by Rectory Homes. Seconded by NC, all other councillors in favour.  
JB asked that the PC set up a meeting with the new management company of Six Acres – NC to action
- 2022/145 **Approval of Final Design for School Archway**  
NC proposed to approve the design circulated to the councillors, MM, MH, NM, RP, JB in favour, NB abstained
- 2022/146 **Approval of further schedule of works for The Landscape Group Oxford**  
Quote not yet received from TLGO so unable to vote, for next meeting
- 2022/147 **Approval for a further SID device and update**  
NB reported that the Wallingford Road SID has been installed and extended his thanks to Bill Oscroft who has been instrumental in the planning and installation of the SID's.  
NB also proposed to purchase a solar SID for the Southern side of Wallingford Road, seconded by JB

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and all other councillors in favour.

- 2022/148 Discussion and decision on whether the PC can legally or practically apply its own signage to prevent abuse of footpaths and green spaces**  
JB suggested consulting OCC for clarification, NB to action
- 2022/149 Remedial maintenance works on the Greet Hall – update and works on the rear door**  
Already approved, MH to continue to run the project and will ask the contractor to look at the rear door
- 2022/150 Drain cover – The Green South**  
Still awaiting quotes from contractors, JB to chase
- 2022/151 Capital Projects and CIL allocations**  
JB explained the council lead projects are out for tender, grants being paid to the School and Warborough and Shillingford Society this month. Work on the new bus stop will start at the end of July
- 2022/152 Tree Planting - Update**  
Planting plan previously approved. NC added that he had been in touch with SODC re the Willow tree on Thame Road who have said there is nothing they can do without a formal application. NC to contact Sylva about possible work on it.
- 2022/153 Proposal to purchase a new laptop**  
BR explained that a new hard drive has been fitted to the current laptop but that it will need replacing shortly. BR to bring quotes and recommendations for a new one to the September meeting
- 2022/154 Working Groups Report**  
**Communications** – None  
**Infrastructure and Environment** – NB explained the drain cover outside Six Acres was still not fixed and that he would talk to highways  
**Recreation and the Green** – None  
**Greet Hall** – Lock has been repaired, codes to be sent round  
**Events** – None
- 2022/155 RFO Report**  
Payments and Receipts for April approved as below;

Payments						
Supplier	Description of Goods	Value	Method	Code	Cllr Initials	
Gigaclear	Internet – Greet Hall	39.00	D/D	4320		
Duocall MSP	Parish Council Mobile	18.32	D/D	4320		
Opus	Pavilion Electricity	39.71	D/D	6055		
Colin Belcher	Tap repair – Greet Hall	£50.00	BACS	5060		
Chip Hosting	Microsoft 365	85.41	BACS	4320		
PC Technicians	New Hard Drive – PC laptop	£110.00	BACS	4320		
The Landscape Group Oxford	Grass Cutting	£1049.70	BACS	6005		
W&SS	CIL grant	£1000.00	BACS	6099		
Bryony Ringsell	Clerks Salary including audit bonus	xxxx	BACS	4110		
Bryony Ringsell	Reimbursement – Royds Withy King	£276.00	BACS	4800		
Earth Anchors	New Dog Poo Bin	£169.14	BACS	6020		
Shield Maintenance	Dog Poo Bin Emptying	£93.60	BACS	6020		
D.A.D.S	Hire of staging	£20.00	BACS	4510		
Aisha Stores	Greet Hall Supplies	£9.74	BACS	5010		
G Hobbs	Water connection – allotments	£1440.00	BACS	6015		
Warborough and Shillingford Primary School	CIL Grant	£15,000	BACS	6099		
Wellers Hedleys	Legal Advice – FOI request	£945.00	BACS	4800		
Mieke Mclarty	Jubilee Expenses	£157.05	BACS	4510		
SODC	CIL Overpayment	£3088.80	BACS			
W&S Cricket Club	Grass Cutting	£1000.00	BACS	6005		
SODC	Parish Poll	£1557.18	BACS	4370		
Total		£				
Receipts						
Bryony Ringsell	NI Re-payment	£16.74	BACS	1230		
G Rumley	Greet Hall Rent	£50.00	BACS	1310		
V Chell	Greet Hall Rent	£40.00	BACS	1310		
C Kinash	Greet Hall Rent	£110.00	BACS	1310		
L Knapp	Greet Hall Rent	£128.00	BACS	1310		
A Young	Greet Hall Rent	£48.00	BACS	1310		
Ecclesiastical	Insurance payment for	£1412.63	BACS	1230		

M. H.

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Insurance	damaged SID				
Lendrums	Rental of Green	£50.00	BACS	1245	
Short Mat Bowls	Greet Hall Rent	£160.00	BACS	1310	
SODC	CIL money draw down	£22,495.00	BACS	1260	
<b>Total</b>				£24510.37	

**2022/156 Correspondence for further discussion if not covered under other Agenda items**

- Mark Searle – vacancies
- OALC newsletter/update x 4
- NALC newsletter/update x 2
- Keep Britain Tidy – Love Parks
- Rebekah Robinson – Giant Hogweed
- Rural Services Network bulletin x 3
- Sarah Martin – Footpaths/Cycling
- SODC communications x 2
- Keith Howard – Tree removal
- Nicola Preston – Hire of the Green
- Ian Ashley (Garsington PC) – Joint Local Plan issues
- Steve Taylor – 28/28 Henley Road
- Crowmarsh PC – Motorbike Noise complaint
- Josh and Hannah Wilkins – 20mph speed limit
- Complaint – Anonymous
- John Chubb – English lessons for Ukrainian guests
- Alison Symonds – Tree Planting
- Bill Oscroft – Hedge cutting

**2022/157 Any other Business – to be included on future agendas**

JB explained he has met with Helen Pearson and members of the old Neighbourhood Plan Steering Group to progress the draft Terms of Reference for the new group and is awaiting their revisions

**Meeting closed at 21.32**

*M. J. Herbert  
7 Sept. 2022*