

**Minutes of the meeting of Warborough Parish Council  
Wednesday 6th April 2022 7.30pm**

**Present:**

Cllr Nigel Conie (NC) Chair  
Cllr Jonnie Bradshaw (JB) Vice Chair  
Cllr Michael Herbert (MH)  
Cllr Nick Brown (NB)  
Cllr Mieke Mclarty (MM)  
Bryony Ringsell – Clerk (BR)  
District Cllr Sue Cooper (SC)  
District Cllr Andrea Powell (AP)  
8 Members of the public

- 2022/074 **To accept apologies and reason for absence**  
Apologies from Cllr Robin Bennet
- 2022/075 **Declarations of interest (existence & nature) with regards to items on the agenda:**  
None declared at the beginning of the meeting, however during discussions on item 2022/083 NC and NB declared that they were both members of the Friends of St Lawrence Church
- 2022/076 **To confirm the minutes of the Meeting held on 2<sup>nd</sup> March 2022**  
JB proposed the minutes be approved, all other councillors in favour
- 2022/077 **District Councillors Report:**  
Report to be added to the website
- 2022/078 **County Councillors Report:**  
Report to be added to the website
- 2022/079 **Representations from the Public for items not on the agenda (limited to 15 minutes)**  
None
- 2022/080 **Queens Platinum Jubilee Celebration**  
No update due to time constraints
- 2022/081 **Decision on whether to move to Shield from SODC for Dog Poo bin emptying**  
Details have been discussed at previous meetings, MH proposed to move to Shield from SODC or dog poo bin emptying, seconded by JB, all other councillors in favour.
- 2022/082 **Clerks contract of employment – vote on updated contract**  
The contract had been circulated prior to the meeting to allow all councillors to read. NC proposed to approve the contract, all other councillors in favour
- 2022/083 **Capital Project Funds and CIL allocation – update on funding allocation, deciding on the remaining projects and decision on the viability of church donations**  
JB explained that after seeking advice from NALC and other sources it had to be concluded that the legality of using CIL money for church projects cannot be confirmed and as such the council did not feel it was in a position to do so. Michael Watkins explained that he had sent further arguments as to why he felt the council could do so but JB confirmed that the information sent did not, regrettably, in the council's opinion overrule that which they already had. In short, the Government as well as OALC made clear they considered the specific rule banning donating to the church overruled the several general rules which would allow such a donation. NB explained that Capital Projects and CIL money was ongoing and that he would work with the Church to try to find a way forward.  
Discussions then took place around the priority of the Greet Hall refurbishment, The Barn project and the Cricket Pavilion refurbishment. The two Capital Projects proposals re the Cricket Pavilion were then discussed with NC asking councillors on the two proposals, the first proposal was a vote to support the plan from the Warborough and Shillingford Society to rebuild the pavilion, to which no councillors were in favour. The second proposal was a vote to support the refurbishment plan put forward by Warborough and Shillingford Cricket Club to which JB, MM and MH were for and NC and NB were against. A further specific motion was passed detailing the order these would be attempted (pavilion, hall, barn) and to approve the seeking of grant funding for those projects in the name of the PC.
- 2022/084 **Plan for streaming meetings going forwards**  
To be discussed at May meeting due to time constraints
- 2022/085 **Remedial maintenance work on the Greet Hall**  
To be discussed at May meeting due to time constraints
- 2022/086 **Working Groups Report**  
**Communications –**  
**Infrastructure and Environment –**  
**Recreation and the Green –**  
**Greet Hall –**  
**Events –**  
All reports on the above to be added to the website due to time constraints
- 2022/087 **RFO Report**  
BR reported her intention to purchase new 'Minute Books' to keep the signed and approved minutes in and informed the council of the pay rise advised by NALC as of April 2021 with backpay being proposed, NC proposed to support this and all councillors in favour.

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Payments and Receipts for March approved as below;

<b>Payments</b>				
<b>Supplier</b>	<b>Description of Goods</b>	<b>Value</b>	<b>Method</b>	<b>Code</b>
Duocall	Telephone	£17.70	DD	4320
Opus	Pavilion Electricity	£10.80	DD	6055
Gigaclear	Greet Hall Internet	£39.00	DD	4320
Bryony Ringsell	Clerks Salary		BACS	4110
Bryony Ringsell	Backpay for 2021 Pay rise (April 21 – March 22)		BACS	4110
Chip Hosting	Microsoft 365	£49.40	BACS	4320
TekTraders	Imaging drum for printer (failed payment from last month)	£94.74	BACS	4320
G Hobbs	Verge/allotment hedge cutting 2021	£528.00	BACS	6075
SODC	Dog Poo Bin emptying	£968.76	BACS	6020
Oliver Wallis Landscapes	Soakaway – Greet Hall	£1920.00	BACS	
S Cook	AED Electricity	£15.00	BACS	6075
St Lawrence Hall	AED Electricity	£15.00	BACS	6075
Gillett and Johnston	Church Clock Service	£231.60	BACS	6075
Alton Tree Care	Tree maintenance	£4320.00	BACS	6060
Royds Withy King	Lease preparation	£1147.20	BACS	
Catherine Sinkinson	War Memorial Plants	£194.50	BACS	6045
	<b>Total</b>			
<b>Receipts</b>				
L Knapp	Greet Hall Rent	£64.00	BACS	1310
G Russel	Greet Hall Rent	£48.00	BACS	1310
V Chell	Greet Hall Rent	£30.00	BACS	1310
Short Mat Bowls	Greet Hall Rent	£48.00	BACS	1310
F White	Greet Hall Hire	£10.00	BACS	1320
R Pullen	Greet Hall Hire	£65.00	BACS	1320
F Reay	Greet Hall Hire	£50.00	BACS	1320
PRS	Refund	£36.62	BACS	1230

2022/088 **Correspondence for further discussion if not covered under other Agenda items**  
Not discussed due to time constraints

2022/089 **Any other Business – to be included on future agendas**  
None