

**Minutes of the meeting of Warborough Parish Council  
Wednesday 4th May 2022 7.30pm**

**Present:**

Cllr Nigel Conie (NC) Chair  
Cllr Jonnie Bradshaw (JB) Vice Chair  
Cllr Michael Herbert (MH)  
Cllr Nick Brown (NB)  
Cllr Mieke Mclarty (MM)  
Bryony Ringsell – Clerk (BR)  
District Cllr Sue Cooper (SC)  
County Cllr Robin Bennet (RB)  
22 Members of the public

- 2022/094 **To accept apologies and reason for absence**  
None
- 2022/095 **Declarations of interest (existence & nature) with regards to items on the agenda:**  
None
- 2022/096 **Election of Chair**  
JB proposed NC as chair for 2022-2023, seconded by MH, all other councillors in favour.
- 2022/097 **Election of Vice Chair**  
NC proposed JB as vice chair for 2022 – 2023, all other councillors in favour  
NC then read out a statement that began 'This appointment may only be for a short time because the pressure on the PC is increasing and it cannot continue as at present when it is being harassed by a very few individuals who are determined to continue with a prolonged campaign of mis-information and criticism of both the PC as a whole and its individual members, who we should remember are volunteers. This places an unnecessary additional workload on Councillors and it should also be noted that the Clerk doesn't have the time to deal with the extra workload'. Full statement added to the website
- 2022/098 **Distribution of Councillors Roles and Responsibilities**  
Roles and Responsibilities to stay broadly the same except MH to take the lead on planning.  
Events – MM  
Infrastructure & Environment – NB/NC  
Planning – MH  
Recreation and The Green – JB  
Communications – MM  
Greet Hall – MH
- 2022/099 **Declarations of Acceptance of Office to observe the Council's Code of Practice**  
All councillors signed new declarations of office in sight of the clerk  
J Kosobucki raised that some councillors had used their personal emails for PC business. JB explained that this was perfectly acceptable and legal and confirmed that personal email addresses were subject to the Freedom of Information request sent in.
- 2022/100 **Dates of Parish Council Meetings 2022/2023**  
Meetings to stay as the first Wednesday of every month except August where there will be no planned PC meeting
- 2022/101 **To confirm the minutes of the Annual Parish Meeting held on 6<sup>th</sup> April 2022**  
J Kosobucki asked why the council had sent out minutes in the Parish Magazine before they had been approved. NC explained that the magazine deadline is very soon after the meeting and that the minutes are sent out to the community in draft form before approval at the next meeting.  
MH proposed that the council return to releasing a report of the meeting and not the minutes in the magazine. Seconded by NB, all other councillors in favour.  
NC explained that the minutes of the Annual Parish Meeting had been amended since they were released in draft form and proposed that they be approved – all other councillors in favour.  
**To confirm the minutes of the Parish Council Meeting held on 6<sup>th</sup> April 2022**  
NC proposed to confirm the minutes, all other councillors in favour
- 2022/102 **District Councillors Report:**  
Report to be added to the website
- 2022/103 **County Councillors Report:**  
Report to be added to the website
- 2022/104 **Planning**  
**P22/S1082/LB and P22/S1017/HH – The Old Vicarage**  
NC reported that there was a pre application in 2020 in which no particular issues were found and suggested responding to the application but commenting that suitable materials should be used and trees should be preserved where possible, whilst noting some that were coming the end of their life should be removed as per the application. MH proposed supporting the application with the above comments, seconded by NC, all other councillors in favour  
**P22/S1314/HH – 11 Court Drive, Shillingford**  
NC suggested responding to the application but noting that it was in Flood Zone 3 and that any additional building would increase the flood risk. JB proposed to respond with the above comments, seconded by NC, all other councillors in favour

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- 2022/105 **Representations from the Public for items not on the agenda (limited to 15 minutes)**  
M Watkins explained that the Dorchester Community Meeting was to take place on 14<sup>th</sup> May and asked if a councillor would be able to attend, along with any other interested parties. NB to do so.  
A Member of the Public informed the meeting that there were to be several families from Ukraine joining the village in the next few weeks.
- 2022/106 **In accordance with indicative motion passed at the APM, to alter the NP review group's structure from sub-committee (Inside LGA 1972 rules) to a steering group (outside LGA 1972 rules), and to draft TOR's for this group in accordance with the agreed plan presented at the APM**  
J Kosobucki expressed concern over the actions of the PC.  
NC proposed to alter the NP review group structure from a sub-committee (inside LGA 1972 rules) to a steering group (outside LGA 1972 rules) and to draft TOR's for this group in accordance with the agreed plan presented at the APM. Seconded by JB, all other councillors in favour
- 2022/107 **Proposal to change the village speed limit from 30mph to 20mph**  
NB recommend requesting the speed limit in the village be changed to 20mph. MH proposed as such, seconded by JB and all other councillors in favour.  
NB proposed to communicate this recommendation to the village and request their feedback. Seconded by MH, all other councillors in favour
- 2022/108 **Discussion about moving existing solar SID from North of the Village to the South**  
NB proposed to leave the North SID where it was and order a new one for Warborough Road. Seconded by NC and all other councillors in favour
- 2022/109 **Discuss the recommendations for new locations for trees in the PC owned areas of the village to allow next step planning**  
NB reported that consultations were still ongoing and the window for tree planting was open until the autumn. Plan should be finalised by June meeting.  
Correspondence re tree planting at 6 Acres raised, NC explained the tree planting would be the last thing that is done and is encased in planning permission. NC to continue to liaise with 6 Acres to ensure it is done.
- 2022/110 **Capital Projects and CIL allocations – including approval of revised quotation for Shillingford Bus Stop**  
The £10,000 donation from Rectory Homes is to be paid directly to the school and is underway.  
NC proposed to accept the revised quote for the Shillingford Bus Stop, to include the slight change of position and solar lighting, all other councillors in favour
- 2022/111 **Plan for Streaming Meetings**  
JB to source necessary equipment to be ready for June meeting
- 2022/112 **Working Groups Report**  
**Communications** – None  
**Infrastructure and Environment** – NB still trying to meet with TLGO  
**Recreation and the Green** – Safety check of playground booked for 2022  
**Greet Hall** – MH to take on getting the cladding at Greet Hall replaced  
**Events** – Jubilee event going ahead as planned
- 2022/113 **RFO Report**  
Payments and Receipts for April approved as below;

Supplier	Description of Goods	Value	Method	Code
Duocall	Telephone	£18.32	DD	4320
Opus	Pavilion Electricity	£26.41	DD	6055
Gigaclear	Greet Hall Internet	£39.00	DD	4320
EDF	Greet Hall Electric	£99.00	DD	4110
Lynda Raynor	Zoom Reimbursement	£143.88	BACS	4360
Castle Water	Allotment Water	£19.37	BACS	6015
Chip Hosting	Microsoft 365	£40.42	BACS	4320
ONPA	Subscription (22-23)	£50.00	BACS	4360
The Landscape Group Oxford	Grass Cutting (March)	£310.50	BACS	6005
Bryony Ringsell	Clerks Salary	£478.80	BACS	4110
HMRC	Charges (reimbursed to B Ringsell)	£27.93	BACS	4120
Wheelers Electrical	Greet Hall Maintenance	£147.00	BACS	5060
SODC	Refuse collection	£94.25	BACS	5080
Pauline Barnes	Greet Hall Cleaning	£120.00	BACS	5070
St Lawrence Hall	Room Hire	£20.00	BACS	4310
Local Toilet Hire	Toilet Hire – Jubilee	£396.00	BACS	4510
	<b>Total</b>	<b>£1985.97</b>		

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Receipts				
SODC	Precept	£26500	BACS	1105
J Carter	Greet Hall Rent	£250.00	BACS	1310
Short Mat Bowles	Greet Hall Rent	£96.00	BACS	1310
V Chell	Greet Hall Rent	£40.00	BACS	1310
A Young	Greet Hall Rent	£24.00	BACS	1310
C Kinash	Greet Hall Rent	£30.00	BACS	1310

NC proposed End of Year Accounts as discussed at F&GP meeting and circulated to councillors be approved, all other councillors in favour.

BR reported the internal audit was in progress

**2022/114 Correspondence for further discussion if not covered under other Agenda items**

- M Robertson, Tree planting at 6 Acres – discussed above
- A Brewer, Tree planting at 6 Acres and PC minutes – discussed above
- C Tilley, Tree planting plan – included in above discussions
- J Kosobucki, formal complaint – discussed above
- OALC, London Bridge briefing – MM to attend
- Rural services Network bulletin – circulated
- NALC bulletin – circulated
- S Martin, footpath from Henfield view to Lagoon – NB aware
- No Mow May – covered under DC report
- SODC newsletter – circulated
- SODC Highway Code revisions – MM to circulate
- L Roberts, suggestions for artists – discussed
- SODC, no waiting lines – NB to respond

**2022/115 Any other Business – to be included on future agendas**

MH asked if all gates on the disputed footpath 7 were unlocked and asked for it to be cleared

**Meeting closed at 20.53**