**Minutes of the meeting of Warborough Parish Council Wednesday 2nd March 2022 7.30pm**

Present: Cllr Jonnie Bradshaw (JB) Vice Chair

Cllr Michael Herbert (MH)

Cllr Nick Brown (NB)

Cllr Will Partridge (WP)

Cllr Mieke Mclarty (MM)

District Cllr Sue Cooper

10 Members of the public

2022**/045 to accept apologies and reasons for absence**

Cllr Nigel Conie (NC) away on holiday

Clerk to the Council – Covid

2022/**046 Declarations of interest (existence & nature) with regards to items on the agenda:**

WP – Planning Application P22/S0482/HH

JB – Planning Application P22/S0482/HH

2022/**047** **To confirm the minutes of the Meeting held on 2nd March 2022**

A request was received for **i**naccuracies in the draft minutes to be amended and these amendments were reflected in the revised minutes.

JB proposed the minutes be approved, all other councillors in favour

2022/**048** **District Councillors Report**

The report was summarised to note there was an increase in SODC portion of Council Tax that was less than inflation; to help rising energy costs a one off £150 Council Tax Energy Rebate will be given automatically to Band A to D households; the deadline for the Joint Design Guide Consultation has been extended for anyone to have their say with a easy to use website dedicated to help; 2 consultations launched recently – CIL and Developer Contributions Supplementary Planning Document to ensure new development contributes to the provision of infrastructure. Report to be uploaded to the website.

2022/**049 County Councillors Report**

No report received and no County Councillor present.

2022/**050 Planning (MH)**

**P22/S0482/HH** – The Old Forge, 2 The Green South. MH recommended objection on grounds of policy VC1 para. 1, section D of the Neighbourhood Plan. 3 Councillors in favour, 2 Councillors declared interests and recused themselves from voting.

**P21/S4252/HH** – 7, 9 and 11 The Green North. MH recommended support in light of the Conservation issues being resolved satisfactorily. All other Councillors in favour.

2022/**051 Representation from the Public for items not on the Agenda (limited to 15 minutes)**

A request was received for an update on the Neighbourhood Plan (NP) - JB stated NP review would be conducted using a sub-committee, that governance of this process was being explored and the chair has arranged to meet with the vice chair of the NP steering group when he returns from his holiday.

2022/**052 Queen’s Platinum Jubilee Celebrations**

MM updated the marquee and band have been booked for Friday 3rd June.

2022/**053 Parish Footpath Warden’s Report – Platinum Path**

The footpath warden reported there has been a second proposal for a Platinum Path; re-routing the path to continue along the river and exiting on to Wharf Road. This suggestion has also been suggested by a Councillor from Dorchester. The other proposal was a path between Berrick and Benson. NB and MH to liaise with the Footpath Warden.

2022/**054 Capital Project Funds and CIL allocation – deliberation on interpretation of funding**

**Matrix scores, initial allocation of some capital funds (including CIL), timing and**

**Scheduling of allocations.**

The Church Warden Michael Watkins thanked the PC for their hard work and for supporting the Church and requested a copy of the recent advice received from SODC OALC and others regarding donations for restoration work.

JB reminded the Meeting of the process undertaken to identify and evaluate a series of projects across the villages.

JB proposed that larger complex projects (Greet Memorial Hall, Cricket Pavilion and Multi Use Barn) to be discussed at the April PC meeting and that additional legal advice was needed for the Church projects. All Councillors were in favour.

JB proposed approximately £64,000 of funds allocated (final quotes to be sourced for projects). Speeding measures in Shillingford, £3,000, Bus Stop in Shillingford £5,574, Trees £5,000, Archives £1,000, Allotment Car park £10,000, Small Green Parking £25,000, and the Jubilee Footpath project decision deferred to April to allow more accurate costings to be produced. Guidance will be given highlighting the rules and the process to be followed when receiving funding. All Councillors in favour.

2022/**055 Biodiversity loss and climate change to include the Queens Canopy Project – update.**

The Queen’s Canopy project aligns to the village project to plant more trees. NB to liaise with Lynda Raynor and Robin McClelland.

2022/**056 Viability of streaming meetings**

The Clerk has initiated research with other local Councils and will update on viability and costs at the next Meeting.

2022/**057 Charitable Donation from Rectory Homes**

It was proposed that this donation will contribute to the School Playground Project and a draft email response to be formulated by JB and the Clerk. All in favour.

2022/**058 Request for funding to add a wildflower area on the Green**

A request for ad hoc spending on the wild flower area on the Green North of up to £500. It was agreed in principle and will investigate whether the budget needs altering or this can be absorbed within current budget lines. The PC thanked Cath Sinkinson for the work on maintaining this area and for taking care of the planting at the War Memorial. All Councillors in favour.

2022/**059 Remedial maintenance works on the Greet Memorial Hall**

WP reported Norman West Contractors has quoted to repair external store room and low barn. Step 1 is to internally remove the panelling to investigate the extent of the damage, cost £390. All Councillors in favour.

2022/**060 Working Groups Reports**

**Communications** (MM)

No update.

**Infrastructure & Environment** (NB/WP/NC) – OCC installation of the poles at Wallingford Road scheduled for 11th March. Damaged SID repair under investigation with supplier. NB recommended PC consider lower cost dog waste bin provider. Agreed in principle quote for £2 per bin per week, subject to review of terms and conditions. Clerk seeking clarification on exact quote and exit considerations from SODC contract for final decision in April.

Clerk to raise pro forma invoice for works to 3 trees in this financial year.

**Recreation & the Green** (JB**)**

No update.

**Greet Hall** (MH)

QR codes can be removed as per Government advice. Paper copies of mobile numbers for track and trace to be destroyed for data protection. Smart Lock in transit.

**Events** (MM)

No update.

2022/**061 RFO Report**

Payments authorised and receipts confirmed as (see below)

**Decision on whether to accept more CIL funds**

It was agreed that SODC is to keep hold of funds until needed.

2022**/062 Correspondence for further discussion if not covered under other Agenda Items**

Hazel bailey – Charitable donation from Rectory Homes/Preschool

Hazel Bailey – Preschool fundraiser

Joey (WASPS) – Charitable donation from Rectory Homes\Preschool

Jon Beales – Poles Delivered and should be installed 11th March

John Kosobucki – Letter to Councillors

Lynda Raynor – Agenda display and minutes

Sarah Martin – Jubilee Path

South and Vale media release – Hair/beauty salons to help Domestic Abuse

NALC bulletin x 2

Adam Martin – Parking around Greet Hall (not sent to council, put on google group)

NALC – Civility and respect project

Mark Searle – Pavilion Showers

2022/**063 Any other business – to be included on future agendas**

Agree to carryout legionnaires work, 2 people to attend a course.

**Meeting closed at 21.48**

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| --- | --- | --- | --- | --- | --- | --- |
| **Payments** | | | | | | |
| **Supplier** | **Description of Goods** | **Value** | **Method** | **Code** | **Cllr 1** | **Cllr 2** |
| Duocall | Telephone | £17.10 | DD | 4320 |  |  |
| Opus | Pavilion Electricity | £10.89 | DD | 6055 |  |  |
| Bryony Ringsell | Clerks Salary | xxxxx | BACS | 4110 |  |  |
| Chip Hosting | Microsoft 365 | £44.91 | BACS | 4320 |  |  |
| Community First Oxfordshire | Subscription | £50.00 | BACS | 4360 |  |  |
| Oxford Tent Company | Marquee for the Jubilee – Balance | £1057.00 | BACS | 4510 |  |  |
| Bryony Ringsell | Reimbursement – Marquee for jubilee deposit | £453.00 | BACS | 4510 |  |  |
| CMH Supply Chain Solutions | Water work – allotment | £1972.83 | BACS | 6015 |  |  |
| PRS | Music Licensing | £36.62 | BACS | 4360 |  |  |
| Tarki Technology | DOSH support | £40.00 | BACS | 4360 |  |  |
| Gigaclear | Greet Hall Internet | £39.00 | DD | 4320 |  |  |
| Pauline Barnes | Greet Hall cleaning | £210.00 | BACS | 5070 |  |  |
| OALC | Subscription | £207.52 | BACS | 4360 |  |  |
| TekTraders | Imaging Drum for Printer | £94.74 | BACS | 4320 |  |  |
| SODC | Return of CIL payment | £93,327.69 | BACS | 6099 |  |  |
| CJR Mills | Band for Jubilee | £400.00 | BACS | 4510 |  |  |
|  | Total |  | |  |  |  |
|  | | | | |  |  |
| **Receipts** | | | | | | |
| L Knapp | Greet Hall Rent | £32.00 | BACS | 1310 |  |  |
| G Russel | Greet Hall Hire | £64.00 | BACS | 1320 |  |  |
| V Chell | Greet Hall Rent | £40.00 | BACS | 1310 |  |  |
| E Souter | Greet Hall Hire | £25.00 | BACS | 1320 |  |  |
| A Young | Greet Hall Rent | £32.00 | BACS | 1310 |  |  |