

**Minutes of the meeting of Warborough Parish Council  
Wednesday 2nd February 2022 7.30pm**

**Draft-Draft-Draft**

**Present:**

Cllr Nigel Conie (NC) Chair  
Cllr Jonnie Bradshaw (JB) Vice Chair  
Cllr Michael Herbert (MH)  
Cllr Nick Brown (NB)  
Cllr Will Partridge (WP)  
Cllr Mieke McLarty (MM)  
Bryony Ringsell – Clerk (BR)  
County Cllr Robin Bennet (RB)  
District Cllr Andrea Powell (AP)  
36 Members of the public

- 2022/026 **To accept apologies and reason for absence**  
None
- 2022/027 **Declarations of interest (existence & nature) with regards to items on the agenda:**  
None declared
- 2022/028 **To confirm the minutes of the Meeting held on 5<sup>th</sup> January 2022**  
NC proposed the minutes be approved, all other councillors in favour
- 2022/029 **District Councillors Report:**  
AP gave a report information about the Climate Action Plan and Budget. Report to be put on the website.
- 2022/030 **County Councillors Report:**  
RB gave a report including information on the end of the formal partnership between OCC and Cherwell District Council and the proposed new site for Oxford United Football Club. Report to be added to website.
- 2022/031 **Planning (NC):**  
**P22/S0134/LB** –NC reported that there were no perceived issues with the application and proposed the council supported it. All other councillors in favour  
**P21/S4762/LB** – NC reported that there were no perceived issues with the application and that it was not for the council to comment as it was all internal work.
- 2022/032 **Representations from the Public for items not on the agenda (limited to 15 minutes)**  
J Heinink requested to speak later in the meeting on infrastructure
- 2022/033 **Queens Platinum Jubilee**  
The marquee has been ordered and band booked, hoping to involve more community groups
- 2022/034 **Parish Footpath Warden’s Report – Platinum Path**  
No suggestions have been received as to a new Platinum Path, further request for information to go out to the Parish
- 2022/035 **Capital Projects Funds and CIL allocation – result of the scoring and discussion on going forward**  
JB gave the scores for the projects and explained that they will be added to the website.  
NC explained that there were legal issues that potentially prevent the council giving some of the funds to the Church, JB asked AP to investigate whether if WPC returned some of the money to SODC it could then award it to the Church. Decided that decisions on funding for the first few projects would be made at the March PC meeting.  
JB proposed to release the scores from the Capital Projects Applications, seconded by NC, all other councillors in favour.
- 2022/036 **Biodiversity loss and climate change to include the Queens Canopy Project – update**  
WP reported that he has received the report from TreeScape and is working through the information and recommendations. WP also thanked Lynda Raynor and Robin McLelland for their work with tree planting in the Parish.
- 2022/037 **Neighbourhood Plan Group – proposal to dissolve and create Neighbourhood Plan Review Group**  
NC explained that legally the Neighbourhood Plan must be reviewed by October 2023 and that after seeking advice, not reviewing the plan renders it out of date and therefore weakened. He explained the intention of the council was not to exclude the current Neighbourhood Plan Group, instead to create a new sub committee of the council to ensure the review process was transparent and the any or all members of the Neighbourhood Plan Group would be welcomed onto the new Review Committee.  
9 members of the public requested to speak against this motion and their concerns are listed below;
- The PC does not have the capacity, skills or expertise to undertake a review of the Neighbourhood Plan which would involve a very large amount of work which must be meticulously conducted, Nor are the PC in a position to deal with the legal challenges for the same reasons.
  - There is no need to dissolve the Neighbourhood Plan Group when a member of the PC could join it
  - SODC guidelines recommend a Steering Group should be used for Neighbourhood Plans, not a Sub Committee
  - If the meetings are to take place in public it means developers could attend and listen to discussions and outcomes

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- The PC mis-interpreted the Neighbourhood Plan in Planning decisions
  - The Neighbourhood Plan Group have offered to scope the review and to do it incorrectly would be a strategic mistake
  - The Neighbourhood Plan Group have the knowledge and resources to conduct the review and have a proven track record of producing a Gold standard plan which received huge praise from SODC and other bodies.
  - If the review is not robust the Neighbourhood Plan can be put into jeopardy
- A letter was also handed to the Clerk during this time calling for a further public meeting

Discussion then took place between the councillors including reiterating the desire to work with the members of the Neighbourhood Plan Group and that the review must be done. Comments included the risk of a developer attending a meeting was outweighed by the need for transparency and that it was intended that members of the public including members of the Neighbourhood Plan Group would be welcomed onto the Review Group.

NC proposed to dissolve the Neighbourhood Plan Group and create a Neighbourhood Plan Review Group – seconded by JB, WP against, MH and NB abstained and MM for.

**2022/038 Viability of Streaming Meetings**

Discussed that meetings can be streamed and that it was relatively low cost and would help increase transparency and engagement with the community.

NC proposed to start the process of streaming meetings – MH seconded, all other councillors in favour

**2022/039 Charitable Donation from Rectory Homes**

NC reported that Rectory Homes would like to give a donation of £10,000 once the 6 Acres development site is completed. The donation must be for a specific purpose and needs to be approved by Rectory Homes. NC suggested the money be given to the School to be used towards the creation of their outdoor learning area as they are a neighbour to the development and will struggle to raise the rest of the money needed. Suggested that is the PC is prevented from giving CIL money to the church perhaps the £10,000 donation could go to the church and the School be given extra CIL money

**2022/040 Six Acres Art Installation**

Lorraine Lynsey-Gayle reported that the competition to design the installation was being launched at Warborough School on 4<sup>th</sup> Feb

**2022/041 Proposal to use TLGO for ad hoc jobs around the Parish**

Discussed that they are an existing contractor and after the failed attempt at recruiting a lengthsman it was important that the council had a trusted contractor to carry out urgent jobs.

NC proposed to use TLGO for ad hoc jobs, all other councillors in favour

**2022/042 Working Groups Report**

**Communications** – MM is going to set up a Twitter/Instagram account to help with Parish engagement

**Infrastructure and Environment** – BR to chase response from Brightwell PC and Wallingford TC re the letter sent about traffic in and around the villages

J Heinink reported that the speedwatch team had reported 384 cars to Thames Valley Police for speeding and that the Police had caught 54 vehicles speeding within 90 minutes of being situated opposite Court Drive in Shillingford compared to the 3 or 4 they normally catch on Wallingford Road. WP expressed his thanks to Mr Heinink and the rest of the volunteers for the work they have done. NC reported that the hedge between 6 Acres and Thame Road would become the responsibility of the management company on completion of the development and that a gate has been put into the hedge. NC to look into legality of this.

**Recreation and the Green** – Cricket Club will be rolling the pitch shortly and JB is still trying to get the maintenance of the play equipment actioned.

**Greet Hall** – The light on the corner of the Greet Hall is not working, BR to investigate quote and order remedial work. Still struggling to find a plumber for work. The soakaways from the Greet Hall need replacing due to not complying with current regulations. NC proposed to go ahead with the quote received from the contractor already on site, MH seconded, all other councillors in favour.

**Events** – Covered above

**2022/043 RFO Report**

BR suggested using Liz Cook as the internal auditor again this year, all councillors in agreement, formal approval for next agenda.

During discussion of co-option of a further councillor MH proposed a formal motion to co-opt a new councillor, NC seconded, all other councillors in favour.

Payments and Receipts for January approved as below;

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Supplier	Description of Goods	Value	Method	Code
<b>Payments</b>				
Duocall	Telephone	£17.10	DD	4320
Opus	Pavilion Electricity	£11.06	DD	6055
Bryony Ringsell	Clerks Salary	£468.25	BACS	4110
Chip Hosting	Microsoft 365	£44.91	BACS	4320
Pumpmaster	Greet Hall Plumbing	£121.80	BACS	5060
Gigaclear	Greet Hall internet	£39.00	DD	4320
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The Landscape Group Oxford	Ditch Clearing	£1971.12	BACS	6075
Oxford Tent Company	Marquee for Jubilee	£453.00	BACS	4510
SODC	Dog Poo Bins	£987.00	BACS	6020
<b>Receipts</b>				
L Knapp	Greet Hall Rent	£48.00	BACS	1310
A Young	Greet Hall Rent	£8.00	BACS	1310
V Chell	Greet Hall Rent	£30.00	BACS	1310
Joanna Carter	Greet Hall Rent (quarter)	£250.00	BACS	1310
Paypal	Greet Hall Hirings (December and January)	£243.98	BACS	1320

2022/044 **Correspondence for further discussion if not covered under other Agenda items**  
All covered

2022/045 **Any other Business – to be included on future agendas**  
None

**Meeting closed at 21.19**