

**Minutes of the meeting of Warborough Parish Council  
Wednesday 3rd November 2021 7.30pm**

**DRAFT-DRAFT-DRAFT**

**Present:**

Cllr Nigel Conie (NC) Chair  
Cllr Jonnie Bradshaw (JB) Vice Chair  
Cllr Helen Brawn (HB)  
Cllr Michael Herbert (MH)  
Cllr Mieke McLarty (MM)  
Cllr Will Partridge (WP)  
Cllr Nick Brown (NB)  
Bryony Ringsell – Clerk (BR)  
County Cllr Robin Bennet (RB)

14 Members of the public

- 2021/197 **To accept apologies and reason for absence**  
Apologies from County Cllr's Sue Cooper and Andrea Powell
- 2021/198 **Declarations of interest (existence & nature) with regards to items on the agenda:**  
None declared
- 2021/199 **To confirm the minutes of the Meeting held on 6<sup>th</sup> October 2021**  
NC proposed the minutes be approved, all other councillors in favour
- 2021/200 **District Councillors Report:**  
Report will be uploaded to the website. Highlighted that the new council building in Didcot has been approved and that there is a capital grants funding scheme available to communities.
- 2021/201 **County Councillors Report:**  
RB gave a report which included information on a new policy on changing roads with a 40mph speed limit and under to 20mph. Anyone can apply to do this and RB is happy to support local applications.
- 2021/202 **Planning (NC):**  
**P21/S4256/LB and P21/S4252/HH – 7, 9 and 11 The Green North, Warborough**  
NC reported that there were no concerns with the application but that there was a Copper Beech tree on the premises which ought to be protected. Proposed to support the application with a request that the Copper Beech is protected throughout the planning and building process. HB abstained, all other councillors in favour.  
**P21/S4369/HH – 17 Henfield View, Warborough**  
NC reported that there was nothing contentious with the application and recommended supporting it. All other councillors in favour.
- 2021/203 **Representations from the Public for items not on the agenda (limited to 15 minutes)**  
None
- 2021/204 **Queens Platinum Jubilee – proposal and recommendation for funding**  
HB reported that the event will take place on the first weekend of June 2022 and that they have secured a band for the Friday evening.
- 2021/205 **Infrastructure – proposal to hire a lengthsman and purchase a brushcutter update**  
Contract for Walter Harwood circulated, requested that an additional rate of £17 per hour be added should Mr Harwood use his own power tools on a job. NC proposed the contract as amended be approved, all other councillors in favour.  
Brushcutter has been ordered and should be delivered shortly
- 2021/206 **Establish a strategy to involve the local community in seeking solutions to biodiversity loss and climate change**  
WP requested that the PC make a commitment to tackling climate change and loss of biodiversity and explained that this could involve the buildings owned by the council as well as the land. He stated that there is plenty of information on best practice and templates to follow available but that the council should do more to implement these.  
WP proposed that the council commits to establishing a strategy to involve the local community in seeking solutions to climate change and biodiversity loss. Seconded by MH, all other councillors in favour.
- 2021/207 **Capital Projects and CIL proposals – Including deadline for CIL proposals**  
Discussion on whether bandings for projects had been decided at the last meeting, concluded that they had not and that this will be done at the next meeting. HB explained that she thought councillors should not decide scoring alone and that this should be done in public, NC explained that the proposal was that councillors would score projects at home and then bring their scores to meetings to be discussed in public and with the proposer present. HB also suggested there should be a new deadline for all projects to give people time to see the scoring system. JB suggested producing a template for applications for people to use to submit proposals. Also discussed that JB will submit proposals on behalf of the council. JB proposed that a communication including criteria for scoring and a template for applications be sent out to the parish and that a final deadline of 25<sup>th</sup> December 2021 be set for submission of proposals. Seconded by HB, MM and NC in favour, NB and WP against.  
A decision on the second phase of application scoring will be made at the meeting in December.

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- 2021/208 Remembrance Sunday Plans**  
NC is unavailable to conduct the service so JB will do it. JB/MH to coordinate closing of the road. Wreaths have been ordered and will be delivered to JB  
The council thanked Cath Sinkinson for all her work and efforts in looking after the war memorial and coordinating the planting.
- 2021/209 Queens Canopy Project**  
Covered in earlier discussions
- 2021/210 Approval for planting trees adjacent to the allotment**  
NC explained that he believed there was a viable alternative site for the proposed MUGA and that even if this was not an option, there was room on the proposed site for both the trees and the MUGA. Lynda Raynor commented that the land in question had already been designated as a tree planting area in 2010. Concerns raised by other councillors and members of the public that if trees are planted and then the MUGA goes ahead all the trees will be destroyed in the building process.  
NB proposed that trees are planted either side of the cricket nets, leaving space for the potential MUGA. Seconded by NC, MH and MM in favour, HB, JB and WP against.
- 2021/211 Cricket Club rent agreement and terms – Pavilion**  
BR has spoken to a solicitor re the contract and will go ahead with getting a new one written to bring back to the council.
- 2021/212 Future of the Greet Hall**  
Options proposed include refurbishing the hall or selling it for housing development and building an alternative hall. Consensus from the councillors and members of the public was that the hall should be refurbished and that selling it was not a viable option for several reasons. JB to submit proposal to capital projects for refurbishment.
- 2021/213 6 Acres Art Installation**  
WP reported that Wallingford School is keen to go ahead with designing the installation and will start proceedings after Christmas. WP will run the project, but the council will have the final say on the winning design.
- 2021/214 Working Groups Report**  
**Communications** – No report  
**Infrastructure and Environment** – NB explained that the Tree report from Sylva has been received and he will discuss at the next meeting. He also confirmed that a speed watch team for Warborough Road was being put together and that the poles for the new SID device were on their way.  
**Recreation and the Green** – ROSPA are coming next June to do a safety check on the playground.  
**Greet Hall** – MM reported that the booking system did not appear to be working as planned. MM will contact the website provider  
**Events** – Covered above
- 2021/215 RFO Report**  
Payments authorised and receipts confirmed as below;

Supplier	Description of Goods	Value	Method	Code
Royal British Legion	Remembrance Day Wreaths	£50.00	Cheque	6075
Bryans Lock Services	Lock in Greet Hall Office	£90.00	BACS	5060
Opus	Pavilion Electricity	£19.99	BACS	6055
Gigaclear	Internet-Greet Hall	£36.62	DD	4320
DuoCall	Telephone	£17.10	DD	4320
EDF	Greet Hall Electric	£84.00	DD	
Chip Hosting	Business Pro annual	£120.00	BACS	4320
Chip Hosting	Microsoft 365	£44.91	BACS	4320
Bryony Ringsell	Clerks Salary	£468.25	BACS	4110
Genpower Ltd	Brushcutter	£196.99	BACS	6070
The Landscape Group Oxford	Grass Cutting	£621.00	BACS	6005
Pauline Barnes	Cleaning - the Greet Hall	£330.00	BACS	5070
<b>Receipts</b>				
Giles Russel	Greet Hall Rent	£144.00	BACS	1310
Adam Young	Greet Hall Rent	£32.00	BACS	1310
HMRC	Vat Reclaim	£1350.90	BACS	1010
PayPal	Greet Hall Hiring	£164.17	BACS	1320
R Pullen	Greet Hall Hiring	£25.00	BACS	1320
V Chell	Greet Hall Rent	£40.00	BACS	1310

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BR circulated the budget discussed at the F&GP meeting, NC proposed that it was approved as the budget for 2022-2023, all councillors in favour

BR suggested the precept for 2022-2023 be set at £53,000, motion proposed by NC, all councillors in favour

BR also explained that Hedges solicitors do not have a copy of the lease for Middle Farm and has a quote from Royds Withy King of circa £1000 for them to write a new lease. NC proposed the council instruct the solicitor to create the lease. All other councillors in favour.

**2021/216 Correspondence for further discussion if not covered under other agenda items**

All discussed in other items

**2021/217 Any other business**

None

**Meeting ended at 21.46**