**Present:**

Cllr Nick Brown (NB)

Cllr Helen Brawn (HB)

Cllr Nigel Conie (NC)

**In attendance**:

6 Members of the public

1. **To accept apologies and reason for absence**

none

1. **Declarations of interest (existence & nature) with regards to items on the agenda:**

Nick Brown and Nigel Conie declared interests as members of Friends of St Lawrence Church. Helen Brawn is related to a potential sponsor of one project (Project 13)

1. **Representations from the Public**

A parishioner drew the Meetings attention to the availability of grant support from SODC Councillor but applications need to be received by 1st October. The Parish Council needs to apply.

*NC responded that a fully costed list of proposals may not be received by then, but any project that might benefit form SODC funding and is deliverable could be considered.*

A parishioner asked for time to ensure a proposal for the village archive was made.

*NC responded saying the deadline for the first submissions was end of August to allow the Parish Council to consider costed and achievable proposals.*

A parishioner suggested it was the Parish Councils’ job to progress all projects.

*NC responded by saying it was not feasible for a team of 6 volunteer councillors to progress 36+ projects and that community support was a sensible way to progress these.*

A parishioner (later in the Meeting) requested that the Capital Projects list be further presented as those likely to require CIL funding and those that do not / is not clear.

*NB offered to see if presentation of the data in this way could be achieved in a meaningful way for the next Meeting.*

1. **Progress in the Meeting**

Given the small number of attendees, the sub-committee welcomed general comments from members of the public present, given this was manageable in the circumstances.

The Meeting reviewed progress with the projects, confirming the ownership of each. Some were clearly Parish Council responsibility, relating to buildings or space managed by them. Others involving general community assets were being progressed by interested parishioners.

Action: to ask interested parties to provide detail and indicative costs, if the requirement was for funding. The Parish Council to consider requests for funding if a project required external support (parishioners interested in tree planting, for example, can request financial support to engage an arborist to support the work)

Action: the sub-committee to set two one hour sessions in early September to review progress on those projects to be presented to the Parish Council in October.

The sub-committee then discussed the approach needed to be taken to rank projects by a scoring mechanism, if there was more demand for funding than supply.

Action: contact SODC to see if the process adopted in considering projects at a Council level could provide the appropriate assessment criteria and transparency.

1. **Any Other Business**

No other business was recorded. A date for the future meeting will be communicated with the Minutes

**The meeting closed at approximately 7.30pm.**

Draft Minutes prepared by Councillor Brown August 2021.