

**DRAFT Minutes of the meeting of Warborough Parish Council
Wednesday 2nd June 2021 7.30pm**

Present:

Cllr Nigel Conie (NC) Chair
Cllr Jonnie Bradshaw (JB) Vice-chair
Cllr Michael Herbert (MH)
Cllr Nick Brown (NB)
Cllr Mieke McLarty (MM)
Cllr Will Partridge (WP)
Bryony Ringsell - Clerk
District Cllr Andrea Powell

5 Members of the public

- 2021/126 **To accept apologies and reason for absence**
Apologies from Councillor Helen Brawn County Councillor Robin Bennett
- 2021/127 **Declarations of interest (existence & nature) with regards to items on the agenda:**
None
- 2021/128 **To confirm the minutes of the Meeting held on 5th May 2021:**
NC proposed the minutes be approved, all other councillors in favour
- 2021/129 **District Councillors Report:**
AP highlighted that it is now possible to attend planning meetings virtually and that feedback from the recent Climate Action forum was positive and there would be more similar in the future.
- 2021/130 **County Councillors Report:**
Robin Bennett not present, report to be added to website.
- 2021/131 **Planning (NC):**
P21/S2102/FUL – applicant not present. Mr Hill made representations re the size and scale of development. NC reported that there were concerns about the driveway and trees as well as overdevelopment of the site and cited sections VC1 and H3 of the village plan. NC proposed to object to the application and ask AP to call it in to committee – JB, MM and NB in favour, MH and WP against.
P21/S2075/LB – NC reported there was nothing contentious and the majority of works was internal. Proposed to support application, all other councillors in favour.
- 2021/132 **Representations from the Public for items not on the agenda (limited to 15 minutes)**
William Oscroft requested the chairman defined declaration of interest. This was declined due to have been defined and discussed several times in previous meetings.
- 2021/133 **Maintenance at the Cricket Pavilion – Discussion of Draft agreement**
Draft agreement discussed and it was decided to formalise all agreements with the cricket club including maintenance, grass cutting and hire. This will be incorporated in to one document.
Action - JB to liaise with Mark Searle and clerk to draft agreement.
- 2021/134 **Traveller Incursion Policy**
Update from NC that extra stop cocks will be sited to allow the water to the green to be turned off if necessary.
Action – Incursion policy to be uploaded to website
- 2021/135 **Queens Platinum Jubilee**
MM and HB to start planning an event in the village over the jubilee weekend.
- 2021/136 **SID's and Traffic Management Update**
Still awaiting erection of poles for the SID at Wallingford Road (supply chain delays) and looking into feasibility of battery power for the SID at Thame Road. OCC have confirmed installation of traffic survey devices on the road at a cost to the PC of circa £255 (this having been previously approved)
- 2021/137 **Electrical Work at the Greet Hall and Pavilion**
MH is working towards necessary electrical works at the Pavilion and Greet Hall. Agreed in principle that the work needs completing but further quotes requested to ensure value for money.
Action – MH to get quotes from at least one other company and request break down from Wheelers as to costs
- 2021/138 **Working Groups Report**
Communications – No updates
Infrastructure and Environment –.No further action necessary re ditches in the village. Tree survey to be carried out. Meeting with TLGO has yet to take place.
Action – NB and WP to arrange survey
Action – NB to have a meeting with TLGO re grass cutting
Recreation and the Green – Covid signs are up in the playground
Greet Hall – BR to speak to Jo Carter re lock on back door
Action – BR to send village email re parking outside the Greet Hall
Events – Covered above
- 2021/139 **Capital Projects Sub-Committee progress report**
NB reported that the list of projects had been re-examined and some proposers will be asked to provide further details to support the projects. The Sub Committee are also seeking community champions to

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develop the case for certain projects which will need detailed development.

2021/140 RFO Report

AGAR and related forms for 2020/2021 signed off by chairman and clerk.

Payments						
Supplier	Description of Goods	Value	Method	Code	Cllr Initials	
Gigaclear	Internet – Greet Hall	41.30	D/D	4320		
Duocall MSP	Parish Council Mobile	17.00	D/D	4320		
Opus	Pavilion Electricity	12.06	D/D	6055		
Super Clean	Graffiti clean up	162.00	BACS	6075		
Chip Hosting	Microsoft 365	39.92	BACS	4320		
Galleon Supplies	Cleaning supplies	134.70	BACS	5070		
Bryans Lock Services	Notice Board Locks	70.00	BACS	6075		
Catherine Sinkinson	Plants for War Memorial	81.00	BACS	6045		
Castle Water	Greet Hall	235.71	BACS			
Bryony Ringsell	Clerks Salary	xxx.xx	BACS	4110		
Community Halls Advice	Halls Advice Subscription	50.00	BACS	4360		
TekTraders	Ink Cartridges	210.90	BACS	4320		
Receipts						
Wall Partridge	Sale of Wheelbarrows	20.00	BACS	2100		
OCC	Grass Cutting Grant	630.36	BACS	1220		

Payments authorised as above.

2021/141 Correspondence for further discussion if not covered under other agenda items

Correspondence discussed and no further action needed.

2021/142 Any other business

Lendrums are coming to the village on Sunday 6th June for a week.

Meeting ended at 20.56