

**Minutes of the meeting of Warborough Parish Council
Wednesday 7th July 2021 7.30pm**

Present:

Cllr Nigel Conie (NC) Chair
Cllr Michael Herbert (MH)
Cllr Nick Brown (NB)
Cllr Mieke Mclarty (MM)
Cllr Helen Brawn (HB)
Cllr Will Partridge (WP)
Bryony Ringsell – Clerk (BR)
District Cllr Sue Cooper (SC)
County Cllr Robin Bennet (RB)

2 Members of the public

- 2021/143 **To accept apologies and reason for absence**
Apologies from Councillor Jonnie Bradshaw and District Councillor Andrea Powell
- 2021/144 **Declarations of interest (existence & nature) with regards to items on the agenda:**
NC declared an interest in planning application P21S2228/HH due to location
- 2021/145 **To confirm the minutes of the Meeting held on 2nd June 2021:**
NC proposed the minutes be approved, all other councillors in favour
- 2021/146 **District Councillors Report:**
SC circulated a report before the meeting which will be uploaded to the website.
- 2021/147 **County Councillors Report:**
RB circulated a report before the meeting which will be uploaded to the website.
- 2021/148 **Planning (NC):**
P21/S2244/LB – NC reported there were no concerns with the application and proposed to support the application. All other councillors in favour.
P21/2410/HH – NC reported there were no concerns with the application and proposed to support the application. All other councillors in favour.
P21/S2228/HH – In conservation area, MH reported that there was very little detail on the plan and proposed to respond to the application and request that the build used materials that are in keeping with the area as per the neighbourhood plan. MM, NB, HB, WP in favour, NC abstained.
P21/S2282/HH – Applicant present, NC reported there were no concerns with the application and proposed to support it. All other councillors in favour.
- 2021/149 **Representations from the Public for items not on the agenda (limited to 15 minutes)**
Lynda Raynor asked when the new noticeboard was to be installed in Shillingford, BR to chase.
- 2021/150 **Queens Platinum Jubilee**
HB reported that a committee has been set up and plans are underway. Request made for funding from the council, this is to be discussed at the next F&GP meeting.
- 2021/151 **SID's and Traffic Management Update**
Still awaiting erection of poles for the SID at Wallingford Road due to supply chain delays.
- 2021/152 **Electrical Work at the Greet Hall and Pavilion**
MH still awaiting second quote for the majority of the work at the Greet Hall but proposed the code 1 works should be done as soon as practicable at a cost of around £120 all other councillors in favour.
- 2021/153 **Working Groups Report**
Communications – MH having issues with the new email system, NB to assist
Infrastructure and Environment – NB still trying to arrange a meeting with TLGO. NB also proposed the council order the necessary part for the AED cabinet at a cost of £108, all other councillors in favour.
Recreation and the Green – No update
Greet Hall – All wooden posts need replacing to prevent parking
Events – Covered above
- 2021/154 **Capital Projects Sub-Committee progress report**
NB gave a detailed report of the current projects under consideration and will publish this via the website.

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2021/155 RFO Report

Payments authorised as below;

Supplier	Description of Goods	Value	Method	Code	Cllr Initials	
Gigaclear	Internet – Greet Hall	£41.30	D/D	4320		
Duocall MSP	Parish Council Mobile	£17.10	D/D	4320		
Opus	Pavilion Electricity	£14.25	D/D	6055		
Catherine Sinkinson	War Memorial compost	£19.00	BACS	6045		
The Landscape Group Oxford	Grass Cutting (May)	£991.20	BACS	6005		
The Landscape Group Oxford	Grass Cutting (June)	£310.50	BACS	6005		
Chip Hosting	Email system	£49.90	BACS	4320		
W&S Magazine	Magazine fees	£500.00	BACS	4390		
RES	Fire Safety Check – Greet Hall	£179.34	BACS	5040		
Jonnie Bradshaw	Reimbursement – Key cutting	£20.00	BACS	6075		
Bryony Ringsell	Clerks Salary	xxxxx	BACS	4110		
Toby Pejkoivic	Notice Board	£990.00	BACS	6075		
Pauline Barnes	Cleaning – Greet hall	£48.00	BACS	5070		
Total		£3648.84				
Receipts						
Lynn Knapp	Greet Hall Rent	£64.00	BACS	1310		
Cricket Club	Pavilion Rent	£200	BACS	1225		
Virginia Chell	Greet Hall Rent	£20	BACS	1310		
Total		£284.00				

2021/156 Correspondence for further discussion if not covered under other agenda items

Correspondence discussed, WP to chase SODC re moving the dog poo bin as requested.

2021/157 Any other business

NC suggested making a wildflower meadow on the parcel of land from the Rectory Homes development and will liaise with Rectory Homes about this.

Meeting ended at 20.23