

Minutes of the meeting of Warborough Parish Council
Wednesday 7th April 2021 7.30pm
Held remotely due to Covid-19 restrictions

Present:

Cllr Jonnie Bradshaw (JB) Chairman
Cllr Michael Herbert (MH)
Cllr Nick Brown (NB)
Cllr Helen Brawn (HB)
Cllr Nigel Conie (NC)
Cllr Will Partridge (WP) and acting parish clerk
District Cllr Sue Cooper
County Cllr Lorraine Lindsay-Gale (LLG)

25 Members of the public

- 2021/78 **To accept apologies and reason for absence** – District Councillor Andrea Powell.
JB asked if any members of the public wished to make any representations on items not on the agenda – three requests.
- 2021/79 **Declarations of interest (existence & nature) with regards to items on the agenda:**
WP – Six Acre planning amendment.
- 2021/80 **To confirm the minutes of the Meeting held on 3rd March 2021:**
Proposed (WP) seconded (NC) **It was resolved** with one abstention to approve the minutes of the meeting held on 3rd March 2021.
- 2021/81 **To consider applications for co-option to the Council:**
One application received from Mieke Mclarty. Mieke had submitted a short CV in advance. Mieke expressed a wish to serve the community. Being the only applicant Mieke was welcomed to the Council.
Action: co-option papers to be prepared.
- 2021/82 **District Councillors Report:** (received electronically)
SC commented that this report is short, given the detail report submitted to the Annual Parish Meeting. The Government has announced an intention to re-introduce public meetings with effect from the 7th May. This is a ludicrous situation. SODC has written to the Government. Hertfordshire CC is taking legal action seeking to overturn the decision. Concern that Parish Councils might be holding more in bank accounts than the maximum allowed. OALC may be giving advice. Suggestion that SODC hold excess? SODC and Vale preparing a joint plan. Still looking for people to be polling staff at the May elections.
- 2021/83 **County Councillors Report:** (received electronically)
LLG will follow up complaints regarding cabling along the A4074. Attended the H café to discuss bike problems. Time to have an open day again at the cafe with the Fire Brigade and police in attendance. NB asked who would be the best contact with OCC regarding traffic flow across Shillingford Bridge? Jason Sherwood in Planning. Bill Oscroft asked why cabling work was not carried out at night? Twice the cost at night. Bill thought there was a lack of co-ordination over fibre work generally. LLG said a new charging system is being introduced – register with OCC to enable better co-ordination. Bill noted pot holes have been filled on Shillingford Bridge, but other holes are still to be filled.
- 2021/84 **Planning (NC):**
An application to amend Six Acres P17/SO241/Ful had been received after the agenda issued. After discussion it was agreed that an EGM will be called to consider the matter.
- 2021/85 **Representations from the Public:**
Bill Pattison – (1) Benson Parish Council has started a petition to oppose the Government requirement to hold public meetings after 7th May. (2) On finance, Bill cautioned that additional maintenance money may skew bank accounts resulting in amounts exceeding maximums allowed. OALC meeting next week. (3) A4074 road works are not being re-instated well. OCC Highways have been notified. LLG to action.
Michael Watkins – Parcel of land between Six Acres and pre-school – no details of size – concern about shadowing the school grounds. NC gave an update – spoken to Rectory Homes – point of contact established – Michael to provide contact from PCC.
Bill Oscroft – (1) Motor bike noise -phoned police – four police motor cycles out on Easter Sunday – requests PC keep a watching brief. ACTION: JB to write to TVP. (2) A4074 roadworks – written to LLG about problems caused.
- 2021/86 **Working Group Reports (All):**
Communications (HB) – chasing time frame for e mail transfer. New e mail address for Mieke.

Infrastructure & Environment (NB) – Two locations for SID/VAS poles in Wallingford Road identified – expected from OCC now in new financial year – traffic survey has been conducted by residents, indicating higher volumes of traffic and confirming the speeding issues experienced between roundabout and bridge. ACTION – WP to chase order for the new SID. WP suggests that residents collect data in the same way that BO does for the other four sites. NB/MC/WP have walked Warborough – no change to grass cutting arrangements required. A map held by the PC shows cutting areas.

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Recreation & The Green (JB) – Allotment signage to be amended – Charles Humphries welcomed as the new chairman of the Allotment Association -Infrastructure group will look at ditches generally.
Greet Hall (MH) – Claire Lennon preparing for re-opening – electrical work to go ahead – proposed by JB, seconded by MH – agreed with one abstention. JB said Covid risk assessment had been carried out, but under earlier tier system. New system makes it awkward to hold meetings at the hall before 21st June. Claire reported that Short Mat Bowls keen to get back. Jo Carter wishes to come back. Bowls to liaise with Jo. WP reported that ACRE has prepared detailed advice on managing halls. ACTION – WP to send to MH/JB/CL [sent electronically during the meeting] ACTION - Ongoing restrictions to be written into hire terms. WP reported a request from Orchestra of St John to hire the hall in May. ACTION: WP to tell Orchestra to wait until after May PC meeting when review will take place.
Events (HB) Nothing to report

2021/87 **Capital Project Sub-committee – progress report:**
Minutes to be issued – next meeting – 13th April at 6pm by Zoom.

2021/88 **Parish notice boards: (JB)**
The final refurbished notice board is to go up at Shillingford imminently.

2021/89 **Land & Property review: (MH)**
Ongoing. (Ditches in the hands of Infrastructure group)

2021/90 **RFO report:**
JB thanked Lynda Raynor for her help overseeing payment authorisation and organising Internal Audit. The audit can now go to the auditor. Payments and receipts for March presented. It was resolved unanimously to authorise bank payments.

Supplier	Description of Goods	Value	Chq No	Code
Gigaclear	Internet – Greet Hall	41.30	D/D	4320
Duocall MSP	Parish Council Mobile	16.80	D/D	4320
Opus	Pavilion Electricity	10.16	D/D	6055
Wheelers Electrical (Oatpoint)	Electrical Inspection (Greet Hall)	642.00	BACS	5040
	Electrical Inspection (Pavilion)	362.40	BACS	6065
The Landscape Group	Grass Cutting	661.50	BACS	6005
Room Service	Greet Hall Cleaning	32.00	BACS	5070
ONPA	Subscription	50.00	BACS	4360
Gillett Johnson	Church Clock Maintenance	231.60	BACS	4510
Community First Oxford	Subscription	55.00	BACS	4360
Catherine Sinkinson	War Memorial Flowers	29.76	BACS	6045
Lynda Raynor	Accounts Work	xxx.xx	BACS	4110
Community First Oxford	Village Halls Subscription	50.00	BACS	4360
Receipts				
Allotment Association	Allotment	15.00	BACS	1235

2021/91 **Community Art provided by Rectory Homes: (NC)**
Wallingford School has been approached. Agreed that 6th form art and design students will take this on as an A level project from September. No planning permission required. Meeting planned with Rectory Homes.

2021/92 **Support for Bioabundance Community Interest Company: (WP)**
Uncertainty about the present legal situation – a case of wait and see.

2021/93 **Oxfordshire Neighbourhood Plan Association: (WP)**
Membership fee paid. Keep a watching brief

2021/94 **Allotment Security: (WP)**
Dealt with earlier.

2021/95 **The Six Bells as village asset: (MH)**

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MH has received much information on the process. Ongoing

2021/96 Correspondence:

9th March – Sandra Rowe – request to move dog bin further up Hammer Lane from current site at the old playground.
11th March – OALC bulletin
12th March – Register of interests for parish councillors – request for update from Democratic Services.
16th March – Community First Oxfordshire – upgrade membership.
18th March – Thame Store – confirm no order received for water troughs at the allotments.
24th March – NALC – encouraging young people to get involved.
26th March – South & Vale councils agree to develop a joint local plan.
26th March – Query from Richard Pullen as to why Bathing Place on the River Thame not being cared for.
Note: Dealt with – area to remain wild.

2021/97 AOB:

JB extended thanks to WP for covering the parish clerk's duties for the last three months. Also, thanks to Lynda Raynor and NC for covering the RFO role. The Parish Council welcomes back Bryony Ringsell to the role of Parish Clerk.

For the May agenda – Future of meetings – live or by Zoom?
EGM date to be arranged for the Six Acre planning application.

Meeting ended at 10.30pm.

Minutes prepared by WP on 10th April 2021.