

**Meeting of Warborough Parish Council
Working for Warborough and Shillingford
Annual General Meeting - Wednesday 5th May 2021 - 7.30pm**

Councillors are summoned to a meeting for the purpose of transacting the following business.

It is Warborough Parish Council's policy to encourage public participation at meetings, however due to the ongoing pandemic the format for this will have to be changed. If any person wishes to make representation to the council on any agenda item, (limited to 3 minutes per item) please email details of your concerns to the clerk by **mid-day on Monday 3rd May 2021** at clerk@ws-pc.org.uk

Representation from the public will be restricted, in line with our Standing Orders, to a total of 15 mins with individuals restricted to 3 minutes speaking time.

Zoom Details - <https://us02web.zoom.us/j/86816270915?pwd=NXR6RDBOelVjcXcrSGd1eHVXT0tZZz09>

Meeting ID: 868 1627 0915

Passcode: 982770

- 2021/104 To accept apologies and reason for absence.
- 2021/105 Declarations of interest (existence & nature) with regards to items on the agenda
- 2021/106 Election of Chair
- 2021/107 Election of Vice Chair
- 2021/108 Distribution of councillor roles and responsibilities
- 2021/109 Declarations of Acceptance of Office to observe the Council's Code of Practice
- 2021/110 Dates of Parish Council Meetings 2021/2022
- 2021/111 To confirm the minutes of the Meetings held on 7th April 2021
To confirm the minutes of the Extraordinary Meeting held on 22nd April 2021
- 2021/112 District Councillors Report (received electronically)
- 2021/113 County Councillors Report (received electronically)
- 2021/114 Planning (NC)
P21/S1601/HH – 15 Orchard Close, Shillingford
P21/S1535/CM – Land behind Elm Bridge Roundabout
P21/S0797/LB - Land behind Court Farm, 84 Thame Road
P21/S0796/HH – Land behind Court Farm, 84 Thame Road
- 2021/115 Request from the WI to plant a tree on the Green
- 2021/116 Greet Hall – Discussions around reopening including cleaning, electrical work, management of regular users and car parking
- 2021/117 Request from Mark Searle for maintenance to the Cricket Pavilion
- 2021/118 Representation from the Public sent electronically for items **not** on the Agenda (limited to 15 minutes)
- 2021/119 SID's and Traffic Management update (NB)
- 2021/120 Working Group Reports
Communications – HB
Infrastructure & Environment – NB/WP/NC
Recreation & The Green – JB
Greet Hall – MH
Events – HB
- 2021/121 Capital Project Sub-Committee – progress report
- 2021/122 Internal Audit Update (LR)
- 2021/123 RFO Report
Authorisation of Payments
- 2021/124 Correspondence for further discussion if not covered under other Agenda items
- 2021/125 Any other Business – to be included on future agendas

The next meeting will be held on Wednesday 2nd June 2021

B Ringsell – Parish Clerk