

Minutes of Meeting of Warborough Parish Council Held on Wednesday 8th January 2020 in The Greet Memorial Hall

- Present** Cllr William Pattison (WP) Chair
Cllr Jonnie Bradshaw (JB) Vice-Chair
Cllr Nigel Conie (NC)
Cllr Michael Herbert (MH)
County Cllr Lorraine Lindsay-Gayle (LLG)
Bryony Ringsell (Clerk)
- 11 Members of the public
- 2020/001 Apologies**
Cllr Andrew Stinchcombe-Gillies
Cllr Nick Brown
Cllr Rick Keene
- 2020/002 Declarations of interest (existence and nature) with regards to items on the agenda.**
None Declared
- 2020/003 Confirm the minutes of the meeting on 4th December 2019**
Minutes from the meeting on 4th December 2019 had previously been circulated to all Councillors prior to approval at meeting. WP proposed to sign the minutes as an accurate record of the meeting, JB seconded, all other councillors in favour.
- 2020/004 Review of the actions set at the last meeting on 4th December 2019**
All actions reviewed, all in hand.
- 2020/005 Representation from the Public for items not on the Agenda**
Mr Oscroft stated that some of the work done by Sylva in the Churchyard was not satisfactory and he would be calling them back to rectify this. He also explained that the manhole cover on Henley Road was rattling again and suggested the Parish Council investigate a more permanent fix for this.
Mr Oscroft then went on to explain that there were plans to put in a third river crossing in Reading and that there was concern that this would bring more traffic to the parish and surrounding areas.
L Raynor then informed councillors that a planning application at 77 Thame Road had been approved even though the Parish Council had objected against it. The councillors confirmed they had not been informed of a planning committee meeting and decided that WP will investigate this.
Tim Hill then explained that he had come up with some ideas of how the current cricket pavilion could be extended to make better use of the space and without erecting the additional building as currently planned. He passed these plans on to JB.
- 2020/006 County Councillor's Report**
LLG was present and read out her report. Highlights included reporting that according to Ofsted, children's services in Oxfordshire are improving and that Oxfordshire has been named top waste recycler in England. The whole report will be available on the parish website.
- 2020/007 District Councillor's Report**
No District Councillors were present and nothing in the report is directly applicable to Warborough or Shillingford. The whole report will be available on the parish website.
- 2020/008 Speed Signs – update on the cost and siting of Vehicle Activated signs or Speed Indicating Device signs**
LLG has not yet asked the relevant department whether relocation of the signs would be enforced or why the devices are not recognised by OCC.
Action – NC to send an email to LLG with questions for her to ask
Action - Clerk liaise with Crowmarsh Parish Council re what they are doing about relocation
- 2020/009 Casual Vacancy – standing down of Councillor Stinchcombe-Gillies**
WP explained that ASG had made the decision to stand down due to work commitments.
Action – Clerk to start formal proceedings and advertise a casual vacancy
- 2020/010 Six Acres Development update including parcel of land next to preschool**
WP reported that the PCC would like to take ownership of the parcel of land and would allow the preschool to use the land at no extra cost. JB proposed that Rectory Homes be informed of this and that the council feel the PCC are the best people to take ownership of the land. Seconded by MH and all other councillors in favour.
NC reported that he had had several responses to the request for ideas for the community art installation ranging from railings over the ditch, trees and landscaping and a bronze sculpture. JB reiterated that an archway between the car park and the school may also be a suitable proposal.
Action – NC to draft an email with ideas for WP to send to Rectory Homes
Action – Clerk to scan letter from PCC to be sent to Rectory Homes by WP as liaison
- 2019/224 Capital Projects**
JB suggested that as the council now has available funds from CIL money the community be asked for ideas of capital projects. He will compile a list of current options and send this out to the community to start a consultation on preferred projects and request ideas for new ones within the infrastructure remit.

Laurie Kosobucki asked if a traffic survey would be a possible capital project, JB explained that whilst the council are keen for a survey to be done in the future, the money for this could come from the budget rather than CIL money.

2020/012 Action Plan in the event of future traveller encampments

No updates as meeting between RK, JB and Stadhampton Parish Council has been put back until next week. NC has got one quote for changing stop cock access as discussed at previous meetings but is getting more.

2020/013 RFO Report including cheques to be signed

- WP signed the precept form for 2020-2021 as designated in the budget
- Cheques for the month approved, signed and listed below along with income
- Clerk explained that PRS licence had gone up significantly
- Agreed to go ahead with support contract with Tarki Technology for accounting software

Payments

Supplier	Description of Goods	Value	Chq No	Code
Castle Water	Allotment Water	£12.35	1189	6015
Castle Water	Pavilion Water	£188.47	1190	6050
Room Service	Greet Hall Cleaning	£150.00	1191	5070
SODC	Election Fees	£1673.26	1192	4430
PRS	Outstanding balance from 2019	£6.74	1193	4360
Castle Water	Greet Hall Water	£13.31	1194	5020
Galleon Supplies	Greet Hall Consumables	£89.10	1195	5010
Whealers	Greet Hall Lighting	£1134.00	1196	5060
Bryony Ringsell	Clerks Salary	xxx	1197	4110
Bill Pattison	Wreaths for Remembrance Sunday	£75.00	1198	4420
PPL PRS	Music Licence for 2020-2021	£669.12	1199	4360
Tarki Technology	Support for accounting software	£38.50	1200	4320
	Total	£4049.85		

Receipts

From	Description of Goods	Value	Method	Code
Lloyds Bank	Refund (their error)	£1.20	BACS	1230
Lloyds Bank	Interest	£0.68	BACS	1210
W&S allotment	Allotment Fees	£373.95	BACS	1235
A Young	Greet Hall Rent	£160.00	BACS	1310
A Szladowska	Greet Hall Rent	£48.00	BACS	1310
	Total	£583.83		

2020/014 Correspondence – not covered under other Agenda items

Letter from Kate Day – discussed
 NALC bulletin – nothing of note
 Jilly Glasgow – roundabout – clerk to chase
 Ox South and Vale citizens advice – to be added to agenda for next month
 Will Partridge – Using the telephone box as a book exchange to be added to agenda for next month
 Oxfordshire Neighbourhood Plan Association – WP proposed the council join, seconded by MH, all other councillors in favour

2020/015 Working Group Reports

Communications – No update

Infrastructure & Environment – NB circulated a report prior to the meeting, no need for further discussion. MH reported that ditch clearance is due to start on 9th Jan. LLG to be emailed re the blocked culvert.

Recreation & The Green – JB advised that the cricket club has opened a six-week consultation for parishioners to submit alternative ideas for the pavilion redevelopment, ending Tue 18 Feb. Details published on PC noticeboards

Greet Hall – JB reported that the lights have been replaced and thanked District Councillors Sue Cooper and Andrea Powell for the grant to do this.

Events – No updates

2020/016 Any other Business

BR advised that some of the parish noticeboards are in need of refurbishment.

Action – JB to get quotes, item to be added to agenda for next month.

MH explained that the last tenant had moved out of St Lawrence House

Action – WP to check SODC website to see if there is a construction plan in place

The meeting closed at 21.00

The date of the next Parish Council meeting is Wednesday 5th February 2020 at 7.30 pm in the Greet Memorial Hall

Signed

Name

Dated