

Minutes of Meeting of Warborough Parish Council Held on Wednesday 4th December 2019 in The Greet Memorial Hall

- Present** Cllr William Pattison (WP) Chair
Cllr Jonnie Bradshaw (JB) Vice-Chair
Cllr Nick Brown (NB)
Cllr Nigel Conie (NC)
Cllr Michael Herbert (MH)
Cllr Rick Keene (RK)
District Cllr Andrea Powell (AP)
County Cllr Lorraine Lindsay-Gayle (LLG)
Bryony Ringsell (Clerk)
- 30 Members of the public
- 2019/211 **Apologies**
Cllr Andrew Stinchcombe-Gillies
District Cllr Sue Cooper
- 2019/212 **Declarations of interest (existence and nature) with regards to items on the agenda.**
JB declared an interest in the grant application for the pavilion restoration project (item 2019/219) due to his interest in the Cricket Club and an interest in item 2019/221, deer fencing of the allotment as he is an allotment holder.
NC and RK also declared an interest in item 2019/221 as allotment holders.
- 2019/213 **Confirm the minutes of the meeting on 6th November 2019**
Minutes from the meeting on 6th November 2019 had previously been circulated to all Councillors prior to approval at meeting. MH proposed an amendment to item 2019/206 that it included giving the clerk permission to use the budget figures to make the Precept. Motion seconded by JB and all other councillors in favour. Minutes to be amended and signed at the next meeting.
- 2019/214 **Review of the actions set at the last meeting on 6th November 2019**
All actions reviewed, all in hand apart from the letter to be sent to the PCC re taking ownership of the land adjacent to the Preschool. JB to action this.
- 2019/215 **Representation from the Public for items not on the Agenda**
A member of the public asked how to get information added to the website and was told he can contact either JB or the clerk to request this.
- 2019/216 **County Councillor's Report**
LLG was present and read out her report. Highlights included Oxfordshire County Council approving a target of having a net zero carbon footprint by 2030 and new road surface trials using Graphene in the district. The whole report will be available on the parish website.
- 2019/217 **District Councillor's Report**
AP was present and delivered her report including an update on the possibility of changing the way affordable housing is built in Oxfordshire and the work of the SODC Countryside Services. The full report is available on the Parish Website
- 2019/228 **Working Group Report – Events – Possible Event to celebrate VE day**
Brought forward on the agenda to allow for community participation. RK reported that there were plans to commemorate the 75th Anniversary of VE day on 8th May 2020 by holding a village fete and evening party. It was also suggested that there were some people living in the village who would have been around on VE day and that they should be honoured guests of the event. Will Partridge to liaise with RK over further details.
- 2019/218 **Planning**
P19/S4259/HH, Orchard House, 6 Court Drive, Shillingford -NC reported that the plans were generally in keeping with the village aesthetic but that the land in question was a flood plain. NC proposed a 'No Objections' response but to register concern that it did constitute building on a flood plain. Proposal seconded by MH, JB, WP, RK in favour, NB abstained.
P19/S4113/HH, 77 Thame Road, Warborough– NC reported that this was a very large extension, with a 160% increase in size. He also explained that the contemporary design of the property was out of character for the road and although there were similarly designed properties on Green Lane, you would see this one from the main road and that it was not in keeping. The size of the extension would also mean the narrowing of the gaps between properties. The plans are not in keeping with policy VC1 of the neighbourhood plan. NC also reported that the pre application advice delivered to the applicants advised them to consult with the Parish Council before submitting an application which they failed to do. NC proposed the council Object to the plans for the above reasons. Seconded by MH, JB, JK and WP in agreement and NB abstained.
- 2019/219 **Pavilion Refurbishment Project: Request for approval from Parish Council to go ahead with W&S Cricket Clubs plans proposals for renovation of the pavilion**

Representations were made by Chris Ward as to why the Pavilion needed to be renovated. The main reasons for this were to provide a third changing room for the club to allow females and juniors to have a safe place to change as current facilities do not allow for this and apart from losing many junior and female players from the club, safeguarding for these groups is paramount and cannot be provided for without the third changing room. It was explained that the only way to provide the third changing room was to build a further storage area next to the pavilion. Several other members of the Cricket Club then explained how their children are impacted by the current lack of facilities. LLG then explained that whilst she agreed to the restoration of the pavilion, she believed that the erection of the further building in the place it has been planned would block the view of the Chilterns as you drive up to the green. She suggested that the equipment the extra building was needed for could be stored in the barn around 300m away and a trailer/quad bike could be used. Several members of the public then gave their opinion on the development with most agreeing that the Pavilion ought to be restored but that it was a high price to pay to have the view compromised by the additional structure. There were also suggestions that the proposals were not ambitious enough and that the whole pavilion ought to be knocked down and rebuilt. JB then explained that the Cricket Club had spent years looking at renovation options and the pavilion could not be extended up, right or left. He also explained that it was impractical to keep equipment that they use so regularly so far away and that some of the equipment would be too heavy to lift and transport. MH added that the purpose of the village green was to provide an area for recreation, not to provide a view and this should be kept in mind. NC suggested that the shed could be smaller and some of the bigger items could be moved to a shed further away. He also said that the Neighbourhood Plan states that building on the Green should only be done in very special circumstances and that this should not be ignored. WP recapped the opinions given and then proposed a motion that the project is approved on the current plans but that if anyone comes up with a suitable amendment in the meantime then this could be reviewed and possibly implemented. Motion seconded by MH, NC and NM were against and JB and RK abstained. WP as chair had the casting vote and voted to pass the motion.

2019/220 Speed Signs – to discuss the cost and siting of Vehicle Activated Signs or Speed Indicating Device Signs

NC explained that there are currently four Vehicle Activated Devices (VAD's) in the village and that two of these didn't work and the others were ineffective, as shown by the prevalence of speeding in the village. The proposal was to replace the VAD's with Speed Indicating Devices (SID's) but as these weren't a type of sign recognised by OCC they would have to be moved periodically. There was a discussion on whether electrical or solar signs should be bought as electrical ones are cheaper initially but would have to be moved by a qualified electrician whereas solar signs are more expensive but easier to move. The point was made however that the battery for the solar sign was heavy and cumbersome to move. LLG was asked to talk to the officer at OCC about if and how often the VAD's would have to be moved. Exact costings and movement requirements to be presented at the next meeting.

2019/221 Allotments – discussion around plan provided by Allotment Association to erect deer fencing around the allotments

Representations were made by allotment holders about the impact of deer getting into the allotment and how the fence would not be seen from the green nor impact the view as it would be no taller than the current hedge. The point was also raised that the council has a duty to provide allotments and that allotments without deer fencing are useless and that without the fencing the allotments would fall into disrepair. NC explained that the Allotment Association had had a quote for £8000 plus VAT for the fence and a had been awarded a grant of £10,000 for the project. He also said that they were awaiting a reply from SODC as to whether they needed planning permission for the fence. MH proposed to give permission to the Allotment Association to go ahead with the fencing subject to planning permission, seconded by NB. WP in favour, NC, JB and RK abstained.

2019/222 Six Acres development update

WP reported that following a meeting with John North it had been agreed that there should be no HGV lorries travelling along Warborough Road, that they will be instructed to use New Road from the A4074 roundabout. He also explained that the Sewage treatment pumping station will be sited adjacent to number 26, near the school car park and that the housing association that Priory is hoping to sell the social housing dwellings to is Green Square, which is based in the Chippenham/Swindon area. In addition to this he explained that the existing entrance to the site, over the ditch will need to be replaced and that this will involve some temporary traffic control. He went on to explain that the environmental officer at SODC has requested more planting to the green space to the north of the site, WP said that this was acceptable provided that the area highlighted on the archaeological survey was not impinged upon. The artwork to be included as per the S106 agreement needs to be decided on and it was proposed to consult the community on what form this could take. The proposal to put double yellow lines along Thame Road was discussed and it was explained that the proposal was to make these permanent. The council will send a letter explaining their opinion on this matter and would like to encourage parishioners to reply to the consultation themselves to ensure all opinions are submitted.

2019/223 Capital Projects

No discussion necessary

2019/224 Maternity cover for Clerk – March 2020 – March 2021

BR will take maternity leave from March 2020 until March 2021. WP proposed that Lynda Raynor (previous clerk) be appointed as Clerk/RFO whilst BR is on leave. All councillors in favour, motion passed.

2019/225 Action Plan in the event of future traveller encampments

No updates

2019/226 RFO Report including cheques to be signed

- WP proposed that the Financial Regulations for 2019/2020 be approved – all councillors in favour.
- WP proposed that the Standing Orders for 2019/2020 be approved - all other councillors in favour.
- WP proposed that the Asset Register for 2019/2020 be approved – all other councillors in favour
- Cheques for the month approved, signed and listed below along with income.

Payments

Supplier	Description of Goods	Value	Chq No	Code
Aisha Stores	Greet Hall Consumables	£49.05	1181	5010
Room Service	Greet Hall Cleaning	£120.00	1182	5070
Castle Water	Allotment Water	£6.28	1183	6015
Castle Water	Pavilion Water	£173.38	1184	6050
Friends of Benson Library	Donation to Library	£273.00	1185	5410
Bryony Ringsell	Clerks Salary and HMRC reclaim	xxxx	1186	4110/4120
Jonnie Bradshaw	Website Hosting reclaim	£129.99	1187	4390
Moore	External Audit	£360.00	1188	4340
Total		£1485.01		

Receipts

From	Description of Goods	Value	Method	Code
HMRC	VAT reclaim	£22,375.89	BACS	1010
Short Mat Bowls	Greet Hall Rent	£336.00	Cheque	1310
A Lubbock	Greet Hall Rent	£192.00	BACS	1310
Total		£22903.89		

2019/227 Correspondence – not covered under other Agenda items

Business rates services – BR to speak to Lynda Raynor re previous
 Lendrums – Would like to come 8th-11th May – coincides with VE day, RK to ask committee if they would like this
 Tarki Technology – BR to speak to Lynda Raynor as no councillors have any knowledge of this
 School Applications Poster – BR to place on notice board
 Double Yellow Lines Consultation form – council to send a response stating they are not in favour of this
 Letter from Clare Lennon and Lynda Raynor – discussed
 Laurie Kosobucki – Footpath 7/Affordable housing at six acres – discussed
 Laurie Kosobucki – Deer Fencing – addressed earlier in meeting
 Jennifer Hall – Fly tipping – respond that this should be reported to SODC
 Lynda Raynor, Climate emergency letter – discussed
 Laurie Kosobucki – Parking at village shop – discussed

2019/228 Working Group Reports

Communications – No update
Infrastructure & Environment – NB circulated a report prior to the meeting, no need for further discussion
Recreation & The Green – No further updates
Greet Hall – No updates
Events – VE day discussed previously

2019/229 Any other Business

None

The meeting closed at 22.38

The date of the next Parish Council meeting is Wednesday 8th January 2019 at 7.30 pm in the Greet Memorial Hall

Signed

Name

Dated