

Minutes of Meeting of Warborough Parish Council Held on Wednesday 6th November 2019 in The Greet Memorial Hall

- Present** Cllr William Pattison (WP) Chair
Cllr Jonnie Bradshaw (JB) Vice-Chair
Cllr Nick Brown (NB)
Cllr Nigel Conie (NC)
Cllr Michael Herbert (MH)
Cllr Rick Keene (RK)
County Cllr Lorraine Lindsay-Gayle (LLG)
Bryony Ringsell (Clerk)
- 12 Members of the public
- 2019/191 Apologies**
Cllr Andrew Stinchcombe-Gillies
District Cllr Sue Cooper
District Cllr Andrea Powell
- 2019/192 Declarations of interest (existence and nature) with regards to items on the agenda.**
JB declared an interest in the grant application for the pavilion restoration project due to his interest in the Cricket Club
- 2019/193 Confirm the minutes of the meeting on 2nd October 2019**
Minutes from the meeting on 2nd October 2019 had previously been circulated to all Councillors prior to approval at meeting. WP signed minutes as a true record of the meeting.
NC asked that the council start to record 'matters arising' on minutes.
- 2019/194 Representation from the Public for items not on the Agenda**
None
- 2019/195 County Councillor's Report**
LLG was present and reported on the minerals and waste plan and explained that only one site in our county had been chosen for extraction. She expressed her thanks to PAGE and John Taylor for all their work. LLG also explained that OCC have put aside 1million pounds to provide youth community services.
- 2019/196 District Councillor's Report**
Neither SC nor AP were present at the meeting but had circulated a report which is to be added to the parish website.
- 2019/197 Planning**
P19/S0921/FUL, 1 Plough Close, Shillingford – NC reported that this was now the third amendment to this application but the original issues the council found with the application still stand in that it is over development of the site, access is still an issue and it does not fit with several policies in the neighbourhood plan. NC proposed that the council vote to 'Object' to the application for these reasons, all councillors in favour.
P19/S3148/HH, Myrtle Cottage, 161 Thame Road – NC recommended that council offered 'No Objections' to this application, all councillors in favour.
- 2019/198 Creation of a Community Climate Emergency group within the community**
Mark Stevenson (MS) has asked the council to recognise a climate emergency, WP responded and said that the council would wait for guidelines to come from OCC and SODC before doing so but in the meantime the council would consider the environment in all the decisions it makes. MS then explained that a group has now been set up in the community but that the group would like a link with the council. None of the councillors volunteered to fulfil this role but the item will be kept on the agenda. Pat Norman from the WI also spoke at the meeting and explained that the WI are running a green agenda and were keen to involve the council in this too.
Action – WP to check current guidance on environmental and climate issues from SODC/OCC.
- 2019/199 Parking outside Aisha Stores/Henfield View**
WP reported that the white lines outside the store will be redrawn and the keep clear area made bigger. JB asked Lynda Raynor if she was happy with the outcome to which she replied that she felt there was more to be done including removing some of the items from outside the front of the shop. Putting a mirror on the fence opposite Henfield View was discussed and MH explained that the PCC had previously said they did not want a mirror situated on their fence, however Bill Oscrift recommended approaching the PCC again on this matter.
Action – JB to draft a letter to the PCC
- 2019/200 Allotments – discussion and motion to allow erection of deer fencing around the allotments**
The allotment association have received a grant to put deer fencing around the allotment. They have asked for permission from the council to do this but after varying concerns from councillors and members of the public relating to interrupting the view of the Chilterns and building on the green WP proposed that the Parish Council request a plan of the proposed fence around the allotment before further discussion can take place. JB, NB, RK, MH were in favour, NC abstained from voting due to a conflict of interests.

- 2019/201 Six Acres development update including transference of ownership of land next to preschool**
 Work has started on the development, JB asked for a site development plan and schedule of works which has not yet been published by Rectory homes. The PCC currently own the land that the preschool is on and councillors agreed that it would be sensible to ask the PCC if they wish to take ownership of the small piece of land being offered by Rectory Homes.
 Action – WP to ask Rectory homes for site plan and schedule of works
 Action – Letter to be sent to the PCC asking whether they would be interested in taking ownership of the land
- 2019/202 Speedwatch Update**
 An update was emailed to the council before the meeting explaining that Speedwatch had been carried out around the village on 18 occasions and that 164 detections had been made and passed on to the Police. JB then explained that he had been investigating costs and practicalities of Speed Indicator Devices and that it was possible that two could be purchased.
- 2019/203 Cloud Storage**
 No update
- 2019/204 Capital Projects**
 NC asked why the resurfacing of the car park was a priority when it hadn't scored highly on the matrix. JB explained that one of the reasons it had not scored highly was the difficulty in obtaining funding for such projects and that if the funding could be obtained via a grant then the car park project would score highly. A discussion took place as to whether money has to be accrued for specific capital projects or whether money can be accrued for 'Capital Projects' and then spent accordingly.
 NB explained that he would not support the car park resurfacing.
 Action – Clerk to discuss with auditor re accrual for Capital Projects
- 2019/205 Action Plan in the event of future traveller encampments**
 NC reported that the allotment association had discussed the possibility of changing stand pipes to troughs but that the troughs proposed were not big enough and that they would prefer moving the stop cock to a secured location to allow for it to be turned off if necessary.
 Action – NC to get quotes to re-site/secure stop cock
- 2019/206 Recommendation**
 - That the Parish Clerk is authorised to agree, within a period of twenty-eight days, to the purchase, for the price of £1.00, each & any parcel of land, that is to become the property of Warborough Parish Council, as set out in the Section 106 agreement, for the development of the Six Acre Field, by Rectory Homes. – Proposed by WP, NC, RK, MH, JB in favour, NB abstained.
- Recommendation**
 - That when a parcel of land, that is to be purchase by Warborough Parish Council, from Rectory Homes, under the Section 106 agreement, for the development of the Six Acre Field, the purchase price & conveyance fees can be paid, at the discretion of the Parish Clerk & Chairman of the council. Proposed by WP, NC, RK, MH, JB in favour, NB abstained.
- 2019/207 RFO Report including cheques to be signed**
 - WP proposed that the Budget for 2020-2021 was approved, all councillors in favour.
 - MH proposed to approve the payment of £273 to Friends of Benson Library, all other councillors in favour.
 - MH proposed to continue to use The Landscape Group Oxford for grass cutting for 2020, all other councillors in favour.
 - Cheques for the month approved, signed and listed below along with income.

Payments

Supplier	Description of Goods	Value	Chq No	Code
OALC	Planning training course	£54.00	1172	4350
Came and Company	Insurance	£1999.18	1174	4330
Castle Water	Allotment	£1.82	1175	6015
Room Service	Greet Hall Cleaning	£150	1176	5070
The Landscape Group Oxford	Grass Cutting - October	£621.00	1177	6005
The Landscape Group Oxford	Grass Cutting - September	£991.20	1180	6005
Purely Plants	War Memorial Plats	£55.80	1178	6045
Bryony Ringsell	Clerks Salary and stamp reclaim	xxx	1179	4110/4320

From	Description of Goods	Value	Method	Code
Receipts	Greet Hall Rent	£304.00	BACS	1310
A Young	Greet Hall Rent	£32.00	BACS	1310
J Carter	Greet Hall Rent	£225.00	BACS	1310
L Munro-Faure	Greet Hall Hire	£90.00	BACS	1320
SODC	CIL money	£7722.00	BACS	1230

2019/208 Correspondence – not covered under other Agenda items

All items discussed.

Action - clerk to reply to Brian Harding thanking him for his efforts in maintaining the Wharf Green and enforcing Byelaws and to make contact with Roger Liddell who is prepared to take over maintaining the Wharf Green.

Action – Clerk to contact district councillors re the damage to the roundabout as raised by Jilly Glasgow.

2019/209 Working Group Reports

Communications – JB proposed that the website is renewed, seconded by WP, all other councillors in favour. ASG has asked for a short update from each councillor to be sent to him/NB after each meeting to be collated for the parish magazine.

Infrastructure & Environment – NB explained that work on the trees should start on 14th November and that lids are to be placed on the bins on the green to stop rubbish overflowing. He also asked for tree replanting to be added to the agenda next month.

Recreation & The Green – WP proposed that the council pay to clear the ditch along Thame Road, all other councillors in favour. JB requested permission to get the strimmer serviced at an estimated cost of around £30 and to book ROSPA to inspect the playground next June. He also asked permission to buy a small quantity of grass seed to re-seed areas of the green. Permission given for all.

JB also proposed that councillor Bradshaw be authorised by the PC to apply for grants for the pavilion restoration project from bodies including ECB, SODC and FCC. Motion seconded by WP, RK and MH in favour, NB and NC against, JB abstained.

NC asked if there was a way of stopping people parking on the green, MH explained that they have roped areas off before in the winter. To be added to the agenda for next month.

Greet Hall – JB discussed quotes received for replacing the lights in the Greet Hall and proposed having all 7 lights changed by wheelers at a cost of £945, all councillors in favour. MH explained that it would cost £215 to replace the leaking header tank in the urinals at the Greet Hall, this comes under the clerks remit and was approved.

Events – No PC events taking place

2019/210 Any other Business

None

The meeting closed at 22.27

The date of the next Parish Council meeting is Wednesday 4th December 2019 at 7.30 pm in the Greet Memorial Hall

Signed

Name

Dated