

## **Minutes of Meeting of Warborough Parish Council Held on Wednesday 2<sup>nd</sup> October 2019 in The Greet Memorial Hall**

- Present** Cllr William Pattison (WP) Chair  
Cllr Jonnie Bradshaw (JB) Vice-Chair  
Cllr Nick Brown (NB)  
Cllr Nigel Conie (NC)  
Cllr Michael Herbert (MH)  
District Cllr Sue Cooper (SC)  
Bryony Ringsell (Clerk)
- 12 Members of the public
- 2019/172 **Apologies**  
Cllr Rick Keene, Cllr Andrew Stinchcombe-Gillies
- 2019/173 **Declarations of interest (existence and nature) with regards to items on the agenda.**  
None declared
- 2019/174 **Confirm the minutes of the meeting on 4<sup>th</sup> September 2019**  
Minutes from the meeting on 4<sup>th</sup> September 2019 had previously been circulated to all Councillors prior to approval at meeting. WP signed minutes as a true record of the meeting.
- 2019/175 **Representation from the Public for items not on the Agenda**  
Mr Bill Oscroft reported as footpath warden that the log pile had been removed from the footpath leading from the lagoon to Dorchester and wanted to pass on thanks to the landowner for doing so. He also explained that a hole in footpath 392/15b was also being filled in. Mr Oscroft also asked the council what the status of Footpath 7 was to which WP explained that it had been officially reopened and the padlock had been removed several months ago. Mr Oscroft also enquired as to any updates on the derelict house on the approach to Warborough, he was informed that the clerk had asked for an update on this and had new contact details of the people who were now dealing and would approach them for an update. Mr Oscroft then asked what the timescale was for work to be carried out on the trees in the churchyard. WP told him this would be covered later in the meeting.  
Mark Stevenson then asked the councillors whether the council has recognised that there is a climate emergency. WP said that it had not as yet, and Mr Stevenson asked that the council consider doing so and asked that they join with other councils to address the issue. This is to be an agenda item for next month for further discussion.
- 2019/176 **County Councillor's Report**  
A report was distributed to councillors prior to the meeting but County Cllr Lorraine Lyndsey-Gayle was not present at the meeting. Full report to be uploaded to council website.
- 2019/177 **District Councillor's Report**  
SC was present at the meeting and reported that there was to be a decision made on the local plan next week. She also explained that SODC are to rebuild offices on the site in Crowmarsh and that they are hoping to make the building as eco friendly as possible. SC also explained that a Climate Emergency Advisory Committee had been set up and was beginning work and that OCC and Oxford City were looking at ways to reduce traffic congestion in the city.
- 2019/178 **Planning**  
P19/S2468/LB – Mr Peter Burrige from the audience asked to speak in relation to this application and explained that whilst he was in favour of expansion of the pub there were some issues with this application that concerned him, including the provision for storage of waste as no bins should be stored around the green and the application submitted by the pub shows no provisions for waste storage so it is presumable that they intend to continue to keep their waste bins out and in view at all times. NC replied that the minimal revisions in this application do not change that the Parish Council should fully support the application. WP proposed the council continue to fully support the application, NB, MH, NC and WP in favour, JB abstained due to not being present at the original meeting where the application was discussed. WP explained to Mr Burrige that the council understands his point re waste storage and proposed that this be dealt with by the council separately to the planning application.
- 2019/179 **Parking outside Aisha Stores/Henfield View**  
WP reported that he had spoken to Raj and has a meeting with highways later in the month to discuss possible options. Suggestions that PCC and residents of Henfield View also attend the meeting to put forward their views, WP to confirm dates to interested parties. Also suggested that Countrywide Carers are reminded not to park outside the shop.
- 2019/180 **Six Acres Development update and discussion on possible road names**  
Update from MH that he has reviewed the siting of the electricity substation and agreed with Rectory Homes that it will be moved away from the entrance to the school. WP reported that the car park and amenity open space will be offered to the council at the end of the development and that development is due to start in the next few months. Mr Oscroft asked if any discussions had taken place on the siting of the sewage pumping station to which WP explained that none had but that he would ask the developers about this. Suggested that one councillor become point of contact for Rectory Homes and vice versa, who this should be to be decided at the next meeting. Discussions on a proposal for a road name took place and all councillors were in favour of the development being called 'Six Acres' as this is how it has been known in the village. Other suggestions were considered but many

were names of people and it was made clear that names would only be considered if the person had lived before the 20th century and none of those suggested fit this criterion.

**2019/181 Action Plan in the event of future traveller encampments**

RK and JB are still investigating training as bailiffs and will speak to neighbouring councils about a possible alliance and whether it is acceptable for a council to form a company. WP has investigated troughs but the allotment alliance has just been awarded a grant for new fencing around the allotments and there may be scope within this to pay for new troughs. To be discussed at the next meeting after the allotment alliance have had their meeting to discuss this. It was suggested that in addition to this a secondary, hidden stop cock be added to the water supply that could be padlocked and turned off in the event of another encampment. Mr Oscroft asked councillors to ensure that any fencing around the allotment did not impede the view of or from the green.

**2019/182 Budget 2020-2021 to be discussed after report from FG&P**

Budget had been circulated to all councillors before the meeting and no councillors had any questions or requested any alterations. However, there were disagreements on some of the capital projects, these are to be discussed.

**2019/183 Cloud Storage**

No new information, to be discussed at next meeting

**2019/184 Speedwatch Update**

Mr Will Partridge explained that he and other volunteers had conducted Speedwatch sessions for a number of hours a day over a six-day period and that as a result they found 93 people to be speeding. They are planning more sessions over the next month. Mr Partridge asked that the council install live speed signs in several locations around the parish to try to reduce the speed of people driving through the village. He explained that the signs were around £1400 plus VAT each and proposed that there were considered as a capital project.

**2019/185 Annual autumn clearance of Thame Road ditch**

MH asked the council to consider clearing the ditch alongside Thame Road. NB and JB to contact The Landscape Group Oxford to see if this is included in their schedule of work, and if not ask for a quote for it to be done.

**2019/186 Request for a skip to be placed at the allotments**

WP is going to ask Grundon's to provide a skip free of charge as they do this for the allotments in Benson

**2019/187 RFO Report including cheques to be signed**

RFO reported that the changes had been made to the bank account and that NC was now a full signatory. Also that cheques for £1333 and £677 respectively were being sent to Warborough School and Preschool as a donation negotiated by the council from the filming company who used the green for filming. Cheques for the month were approved and signed as detailed below.

**Payments**

Supplier	Description of Goods	Value	Chq No	Code
Colliers	Post Mix and bolts to secure picnic tables	£30.25	1167	6030
OPUS energy	Pavilion Electric	£27.08	D/D	6055
Bryony Ringsell	Clerks Salary and stamp reclaim	£xxx	1168	4110
St Lawrence School	Donation to school from filming	£1333	1169	4520
W&S Preschool	Donation to preschool from filming	£667	1170	4520
Tektraders	Printer Warranty	£23.99	1173	4320
St Lawrence School	Money from playground opening	£96.05	1171	1260
		<b>Total - £2527.88</b>		

**Receipts**

From	Description of Goods	Value	Method	Code
PayPal	Greet Hall occasional hires	£114.31	BACS	1320
Giles Chamberlain	Greet Hall Rent	£624	BACS	1310
Alexa Szladowska	Greet Hall Rent	£72	BACS	1310
A and P Lamb	Donation for old swing seat	£10	CHQ - 500133	2100
Parishioner	Donation towards traveller eviction	£70	BACS	1220
SODC	Precept	£25,000	BACS	1105
		<b>Total £25890.31</b>		

2019/188 **Correspondence – not covered under other Agenda items**

All items discussed, policing updates and transport connections survey to be sent out to the parish. NC raised an email from Pat Normal that had been sent to the council but had not come through to the clerk re climate emergency. Clerk to respond.

2019/189 **Working Group Reports**

**Communications** – No update

**Infrastructure & Environment** – NB discussed quotes to carry out work to trees and proposed we use Sylva as they carried out the surveys and know the trees already. WP proposed to allow NB to negotiate and instruct Sylva up to the price of £5300. All councillors in favour. Clerk to contact Sylva about the second year of high tree costs as it was understood that the cost should go down this year and that hasn't been the case.

**Recreation & The Green** – JB reported that signs for the playground had been collected and installed and that the missing picnic table had been recovered and fixed to the ground. He also explained that the Cricket Club were getting quotes for work to be done to the Pavilion and work was progressing on dimensions for the proposed new car park by the allotments.

**Greet Hall** – MH reported that a plumber is coming to assess the leak in the urinals and will quote for remedial work. JB getting quotes to replace the lights in the Greet Hall with LED bulbs.

**Planning** – already discussed

**Events** – Octoberfest, to be held in the Greet Hall is now sold out.

2019/190 **Any other Business**

NC asked where he can get a copy of the footpath map – WP suggested OCC website.

The meeting closed at 21.54

The date of the next Parish Council meeting is Wednesday 6<sup>th</sup> November 2019 at 7.30 pm in the Greet Memorial Hall

Signed .....

Name .....

Dated .....