

Minutes of Meeting of Warborough Parish Council Held on Wednesday 4th September 2019 in The Greet Memorial Hall

Present Cllr William Pattison (WP) Chair
Cllr Nick Brown (NB)
Cllr Nigel Conie (NC)
Cllr Michael Herbert (MH)
Cllr Rick Keene (RK)
District Cllr Andrea Powell (AP)
Bryony Ringsell (Clerk)

7 Members of the public

2019/157 Apologies

Cllr Jonnie Bradshaw, Cllr Andrew Stinchcombe-Gillies

2019/158 Declarations of interest (existence and nature) with regards to items on the agenda.

MH declared a familial link to planning application P19/S2517/HH but stated he had no prejudicial interest

2019/159 Confirm the minutes of the meeting on 4th July

Minutes from the meeting on 4th July 2019 had previously been circulated to all Councillors prior to approval at meeting. WP signed minutes as a true record of the meeting.

Confirm the minutes of the Annual Parish Meeting on 3rd April

Minutes of the Annual Parish Meeting on 3rd April 2019 had been previously circulated to all councillors prior to approval at the meeting. WP signed minutes as a true record of the meeting.

Confirm the minutes of the Extraordinary Parish meeting on 24th July

Minutes from the extraordinary meeting on 24th July 2019 had previously been circulated to all Councillors prior to approval at meeting. WP signed minutes as a true record of the meeting.

2019/160 Representation from the Public for items not on the Agenda

A member of the public raised concern that rubbish bins on the green and around the parish were overflowing. This matter was to be brought up under correspondence, item 2019/139 so discussions deferred until then.

A separate member of the public raised the issue of dangerous parking outside Aisha stores/Henfield view. WP explained that this had been brought up before and that he had some idea that he needed to discuss with Highways. WP will do this and will be discussed under an agenda item at the next Parish Meeting in October. A request was made for information on planned tree surgery in the parish, this was to be discussed later in the meeting, so discussions deferred.

A member of the public reported that the road sign on the junction of the Green South and Thame Road was broken.

2019/161 County Councillor's Report

A report was distributed to councillors prior to the meeting but County Cllr Lorraine Lyndsey-Gayle was not present at the meeting. Nothing in the report was relevant to Warborough.

2019/162 District Councillor's Report

AP was present and reported SODC had decided at their July meeting that more work was needed on the Emerging Local Plan to protect infrastructure and housing numbers before any changes could be voted through. Several more motions were passed at the meeting including Opposing the Expressway, establishing a Climate Emergency Advisory Committee, supporting fully electrified East-West rail and requesting the government to accelerate the delivery of rail projects important to South Oxfordshire as well as exploring options to deliver more high quality, environmentally sustainable and genuinely affordable housing.

AP also explained that a polling station review was underway as was a cycling survey which was intended to help create a local cycling and walking infrastructure plan.

2019/163 Planning

P19/S2468/LB – after a report from NC relating to the application where no contentious issues were raised and NC suggested the pub should be supported as a local amenity and so the parish council should fully support the application, WP proposed that the council returned a 'Fully Support' decision. All councillors in favour.

P19/S2417/HH – after a report from NC relating to the application where no contentious issues were raised, and NC directed that the application provided an improvement WP proposed that the council returned a 'Fully Support' decision. All councillors in favour.

P19/S2517/HH – NC reported that the parish council had previously returned a 'No Objections' verdict on this application and so should do so again. The applicant was present at the meeting and asked the council to Fully Support the application. It was raised that two councillors who were not present has raised concerns with the application, but councillors did not wish to explore this further. WP proposed that the council returned a 'Fully Support' decision – MH and NC were in favour but NB and RK said that did not have enough information to make that decision. WP then proposed that the council returned a 'No Objections' verdict, NB, RK and WP were in favour, motion passed.

P19/S2622/DIS – For information only as removal of conditions

2019/164 Six Acres and S106 Consultation

WP to arrange a meeting with Rectory Homes to discuss ongoing project

2019/165 Correspondence – not covered under other Agenda items

-Request for money from Friends of Benson Library to be discussed as an agenda item next month
 -Several parishioners were concerned with the provision of bins on the Green and around the parish. NB will contact SODC to request covers to be put on the bins and will look in to moving/adding dog poo bins.
 - a member of the public then brought up the issue of speeding traffic at the top of Thame Road. Discussed that there may be C.I.L money from the new development and that this could potentially used for traffic calming measures. WP will discuss with SODC.

2019/166 R.F.O Report

Cheques for the month were approved and signed as below.
 Form completed to add NC as signatory on bank account.
 Insurance renewal discussed and decided cover is appropriate
 Printer warranty approved for another year at £23.99

Payments

Supplier	Description of Goods	Value	Chq No	Code
The Landscape Group Oxford	Grass Cutting	£1249.20	1153	6005
Room Service	Greet Hall cleaning (July)	£150	1154	4360
W&S Parish Magazine	Advertising	£500	1155	4395
EJH Legal	S106 Legal Advice	£348	1156	4800
SODC	Dog Bin Emptying	£124.32	1157	6020
Warborough PCC	Use of St Lawrence Hall	£16	1158	4310
Castle Water	Allotment Water	£12.35	1159	6015
Bryony Ringsell	Clerks Salary	xxx	1160	4110
OPUS energy	Pavilion Electric	£29.19	D/D	6055
Setter LTD	Playground Equipment (£20,000 to be reclaimed as VAT)	£33,000	1152	6030
Wheelers	Attending to replace light bulbs	£84	1161	5060
Catherin Sinkinson	War Memorial Plants	£84.85	1163	6045
Room Service	Greet Hall cleaning (August)	£120	1162	4360
The Landscape Group Oxford	Grass Cutting (August)	£855	1164	6005
Galleon Supplies	Greet Hall consumables	£89.10	1165	5010
		Total - £37509.57		

Receipts

From	Description of Goods	Value	Method	Code
Short Mat Bowls	Greet Hall Rent	£336	Cheque (500132)	1310
Joanna Carter	Greet Hall Rent	£225	BACS	1310
A Lubbock	Greet Hall Rent	£208	BACS	1310
Alexa Szladowska	Greet Hall Rent	£96	BACS	1310
South Oxfordshire NA	Playground Grant	£12,500	BACS	1220
Parishioners	Donations towards bailiffs	£330	BACS	1220
Midsomer Murders	Use of Green for Filming	£4000	BACS	1240
Midsomer Murders	Use of Green for filming – donation to school	£2000	BACS	
		Total £19791.50		

2019/167 Priority List for Deep Clean

Most requests were for footpaths and pavements to be cleared. Most requested was the footpaths running along Thame Road and Warborough Road adjacent to the ditch. This will be put forward as a priority but all requests from Parishioners will be passed on to SODC.

2019/168 Action plan for future traveller encampments

Decided that there should be an action plan in place in the event that more travellers attempt to settle on the Green. WP will look in to changing standpipes at the allotments into troughs to remove the availability of running water. RK is investigating training as a bailiff and other options are being explored. To become an agenda item next month to revisit.

2019/169 Capital Projects

Ongoing agenda item, nothing to report

2019/170 Thank you to parishioners for donations towards bailiffs

The Parish Council would like to thank all parishioners who donated towards covering the costs of the bailiffs removing the travellers from the green. In total £330 was donated.

2019/171 Working Group Reports

Communications –

Infrastructure & Environment – NB is in the process of getting quotes for work to be done to trees, expected to be around £5000+vat. NB will speak to Sylva re a willow tree which is causing a nuisance to parishioners. Also decided to spend a further £1000 on further inspections recommended by Sylva. NB also reported that the expected date for planning permission to be granted was 21st September so no work would be carried out before that date.

Recreation & The Green – question as to what is happening with the old Hammer Lane play area. WP will talk to owners.

Greet Hall – WP will investigate a grant to replace all lights with LED.

Planning – already discussed

Events – Nothing to report

2019/172 Any other Business

Discussed that the FG&P will report back to full council of outcome and discussions at meetings.

The meeting closed at 22.00

The date of the next Parish Council meeting is Wednesday 2nd October 2019 at 7.30 pm in the Greet Memorial Hall

Signed

Name

Dated