

Minutes of Meeting of Warborough Parish Council Held on Wednesday 3rd July 2019 in The Greet Memorial Hall

- Present** Cllr William Pattison (WP) Chair
Cllr Nick Brown (NB)
Cllr Andrew Stinchcombe-Gillies (ASG)
Cllr Nigel Conie (NC)
Cllr Michael Herbert (MH)
Cllr Rick Keene (RK)
Bryony Ringsell (Clerk)
Lorraine Lindsay-Gayle (LLG)
- 8 Members of the public
- 2019/131 Apologies**
Cllr Jonnie Bradshaw, District Cllr Sue Cooper and District Cllr Andrea Powell
- 2019/132 Declarations of interest (existence and nature) with regards to items on the agenda.**
None
- 2019/133 Confirm the minutes of the meeting on 5th June**
Minutes had previously been circulated to all Councillors prior to approval at meeting. WP signed minutes as a true record of the meeting.
Minutes of the Annual Parish Meeting on 3rd April 2019 not signed as not enough councillors present at the meeting to confirm the minutes.
- 2019/134 Representation from the Public for items not on the Agenda**
Laurie Kosobucki asked if the council were still available for training on the neighbourhood plan on 15th July. Discussed that councillors were still available if trainers were. To be confirmed by LK to clerk
- 2019/135 County Councillor's Report**
LLG discussed a possible scheme to stop people parking outside schools in Oxfordshire in a bid to improve air quality for school children and to encourage them to find alternative ways to school, as well as explaining that there would be help for residents applying to the European Union settlement scheme. She also introduced the idea that the NHS in Oxfordshire will be part of a new joined up health and care system. In addition to this LLG discussed that OCC was moving forward with finalising infrastructure funding and that there were major improvements on repairs to Oxfordshire roads.
- 2019/136 District Councillor's Report**
No report sent and no District Councillors present.
- WP proposed to suspend standing orders in order to discuss the issue of travellers currently on the green, all other councillors in favour. WP explained that Peter Gammond (traveller liaison from OCC) had served notice on the travellers to leave but that they had not adhered to this. ASG explained that he supported paying for bailiffs to remove travellers, as did NC but he wanted to ensure this didn't create a precedence as we cannot afford to pay on a regular basis. RK reiterated that he would also be in favour of paying for bailiffs. WP asked councillors if they had any objections to the council paying for bailiffs, no one did.
WP proposed to resume standing orders – all councillors in favour
- 2019/137 Planning**
P19/S1856/DIS – after a report from NC relating to the application where no contentious issues were raised WP proposed that the council returned a 'No Objections' decision. All councillors in favour.
P19/S1568/FUL – after a report from NC relating to the application where no contentious issues were raised WP proposed that the council returned a 'No Objections' decision. All councillors in favour.
P19/S1882/FUL – Many issues were raised with this application, including that it goes against the neighbourhood plan. WP asked for any councillors in favour of returning a 'No Objections but wish to make comments' decision, NC in favour. WP asked for any councillors who wished to 'Object' to the application – RK, MH, WP, NB and ASG in favour of this. MH to make a report to return to SODC.
- 2019/138 Six Acres and S106 Consultation**
Final version of the plan has been completed and agreed and is currently being signed by all parties
- 2019/139 Correspondence – not covered under other Agenda items**
Report from Clare Lennon that Japanese Knotweed had been spotted – MH will speak to S M COOK who is believed to be the landowner.
WP raised the planning application at 1 Plough Close (P19/S01921/FUL) which was previously discussed by the council. NC reported that there were not enough significant changes in the application to change the 'Objection' response previously submitted by the council.
- 2019/140 R.F.O Report**
Cheques for the month were approved and signed as below.
NC completed the form to become a signatory on ¹ the bank account.

Date to be set for FG&P meeting.

Payments

Supplier	Description of Goods	Value	Chq No	Code
OALC	Training	£648	1135	4350
AISHA Store	Greet Hall Consumables	£49.05	1136	5010
Midland Survey	Topographical Survey	£600.00	1137	6075
Jonnie Bradshaw	Hose for playground (reimbursement)	£29.99	1138	6030
Sylva Consultancy	Tree Survey	£834.00	1139	6060
The Landscape Group Oxford	Grass Cutting	£568.50	1140	6005
Castle Water	Allotment Water	£4.46	1141	6015
Room Service	Greet Hall Cleaning	£120.00	1142	5070
Bryony Ringsell	Clerk's salary	Xxx	1143	4110
W&S Cricket Club	Grass Cutting (Green)	£1000	1144	1225
Clare Lennon	Booking Clerk Expenses	£45	1145	4325
The Landscape Group Oxford	Grass Cutting	£991.20	1146	6005
Opus Energy	Pavilion Electric	£36.40	D/D	6055
Gigaclear	Internet	£43.20	D/D	4320
		Total - £5311.46		

Receipts

From	Description of Goods	Value	Method	Code
PayPal	Greet Hall Occasional Hires	£109.24	BACS	1310
W&S Cricket Club	Pitch Rent	£200.00	Cheque (500130)	1225
		Total £309.24		

2019/141 Allotments

NC reported that the allotment association had had a meeting and had set up a bank account from which they will transfer pitch fees to the council. NC asked what coverage the PC insurance affords the allotments, clerk to send insurance schedule to NC. NC also asked if PC would pay for a skip for the allotments, clerk explained that the budget would not cover this, but WP added that Grundon's often offer very favourable rates and that it would be worth NC contacting them for a price. It was also mentioned that the allotment holders would like deer fencing around the allotments and noted that this had been included as a capital project and that there may be grants available for this.

2019/142 Redwood Barn Planning Discussion

ASG asked that the PC have a clearer way of recording decisions and resolutions at meetings. Decided WP will summarise after every agenda item and that a vote will be taken on every item where a decision is made, which will confirm the resolution.

2019/143 Decision Making Framework Document

ASG asked if the PC have a decision making framework document which we do not. Clerk to research if this is available and viable.

2019/144 Clerk Training

Clerk wishes to undertake CILCA training. Discussed whether the PC would support and/or pay for it. MK proposed that the PC should do so, seconded by WP. Clerk to determine exact cost and dates.

2019/145 Capital Projects

Ongoing agenda item, nothing to report

2019/146 Expressway

Ongoing agenda item, nothing to report

2019/147 Complaint re St Lawrence House Planning

WP dealing with ongoing complaint

2019/148 Sylva Survey

NB dealing, currently identifying what work needs carrying out and will get three quotes for work. Will bring back before PC when quotes received with recommendation.

2019/149 **Working Group Reports**

Communications – Report prepared by NB and ASG with ideas for communication of the PC going forward. All councillors agree with the spirit of the report and NB and ASG with start to action.

Infrastructure & Environment – NB and NC to have a meeting to discuss ongoing projects

Recreation & The Green – ASG reiterated that the playground will be opened on 06.07.19

Greet Hall – Lights need replacing, WP suggested trying to obtain a grant to replace all existing lights with energy saving ones.

Events – Nothing further to report

FG&P – Date for meeting to be set

PAGE Liaison – Nothing to report

2019/150 **Any other Business**

None

The meeting closed at 21.58

The date of the next Parish Council meeting is Wednesday 4th September 2019 at 7.30 pm in the Greet Memorial Hall

Signed

Name

Dated