

**Minutes of Meeting of Warborough Parish Council
Held on Wednesday 5th June 2019 in The Greet Memorial Hall
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Present Cllr William Pattison (WP) Chair
Cllr Jonnie Bradshaw (JB) Vice Chair
Cllr Nick Brown (NB)
Cllr Andrew Stinchcombe-Gillies (ASG)
Cllr Nigel Conie (NC)
Bryony Ringsell (Clerk)
Sue Cooper (SC)
Andrea Powell (AP)

8 Members of the public

2019/115 Apologies

Cllr Rick Keene and Cllr Michael Herbert

2019/116 Declarations of interest (existence and nature) with regards to items on the agenda.

None

2019/117 Special Motion – Election of Chair and Vice Chair

Special Motion to overturn the elections of Chair and Vice Chair made at the meeting on 8th May as an anomaly from SODC in reporting the election results resulted in the wrong person sitting as a councillor on 8th May. WP asked for nominations for chair, JB nominated WP, seconded by NC, all other councillors in favour.

WP then nominated JB for the position of Vice Chair, seconded by ASG and all other councillors in favour.

2019/118 Confirm the minutes of the meeting on 8th May

Minutes had previously been circulated to all Councillors prior to approval at meeting. JB, WP and NC were the only councillors present at the last meeting but all three confirmed their accuracy, signed by WP.

2019/119 Representation from the Public for items not on the Agenda

Catherine Sinkinson reported to the council on the upkeep of The Green North and the War Memorial. She explained that a large part of the Green North is left uncut but managed and that this has encouraged meadow grasses and flowers to grow. She also explained that a footpath was maintained through the grass and that the benches were kept clear and accessible. It was also reported that red and white Geraniums have been planted on the War Memorial.

Liz Long then raised the issue of parking outside the village shop and reiterated that it was dangerous and is likely to cause an accident. She explained that she had called the police to report the problem and asked that the council revisit the issue. WP explained that he had spoken to the shop owner about the issue and that this would be passed to the lead councillor for infrastructure to further investigate options.

Bill Oscroft then reported that Footpath 6 had been pruned and that there is currently a contractor working on Footpath 17 and that he will be removing his debris in due course. Mr Oscroft then raised the issue of the hedge outside the school, saying that although it had been cut it had not been cut to a sufficient level and was still dangerously obscuring the view of drivers and pedestrians, he asked the PC to discuss this with the school which they undertook to do. Mr Oscroft also explained that the Footpath behind Court Drive was overgrown and that it was not the responsibility of the landowner on this occasion so he would talk to OCC or trim it himself. Pat Elder added that this path used to be cut by BCB so council will check if it is included in the contract with Lee Collins. Iain O'Mahoney then raised the issue of noisy motorbikes on the bypass and said that he had reported it to the Police via 101. Mr Oscroft said he had also reported it to the Neighbourhood Policing Team and that they will pass it on to Roads Policing.

2019/120 County Councillor's Report

No report sent through and County Councillor not present at the meeting.

2019/121 District Councillor's Report

AP was introduced by SC and went on to give a report during which she explained that the Local Plan would be one of their priorities, including revisiting housing numbers. AP also explained that the previous council had declared a climate emergency and so a Cllr Sue Roberts had been appointed to manage this. In addition to this AP reported that SODC were the top recyclers in the South of England and 3rd Nationally, and that a new SODC website is currently being built.

2019/122 Six Acres and S106 Consultation

Pat Elder reported that the solicitor has written to SODC to confirm that the PC have no further comments to make on the agreement and that only one discussion remains ongoing in relation to some specific words in the agreement. Mr Elder also reported that he had been unable to get an updated copy of the map showing the 'amenity open space' so council decided to circulate the existing one with a note clarifying the wording on the map.

2019/123 Correspondence – not covered under other Agenda items

- No comments were necessary on any of the email items.
- Letter from Caroline Fezzey – Explaining that the bench referred to in last months meeting was paid for by her mother and gifted to the parish. The request to clear debris from around the bench is to be passed on to the lead councillor for Infrastructure.

- Letter from Sabina Richardson re planning advice. WP will compile a letter to Ms Richardson.
- Traffic Sensitive Streets Consultation – To be passed to councillors dealing with infrastructure for action

2019/124 R.F.O Report

Cheques for the month were approved and signed as below.

NC designated as new signatory for bank account, clerk to complete the forms.

NC to talk to Allotment committee re payments to council so that they are collected by the Allotment Committee first and then handed to the clerk, not handed by individuals.

Date to be set for FG&P meeting.

Payments

Supplier	Description of Goods	Value	Chq No	Code
Opus	Pavilion Electric	£17.08	D/D	6055
Higgs	Stationary	£20.74	1123	4320
Wheelers	Pat Test – Greet Hall	£180	1124	1124
The Landscape Group Oxford	Grass Cutting	£680.70	1125	6005
The Landscape Group Oxford	Weed Spraying	£192.00	1125	6075
Roke and Benson Brass Band	St Lawrence Feast (August)	£150	1126	4510
Arrow Accounting	Internal Audit	£375.64	1127	4340
Bryony Ringsell	Clerks Salary	xxx	1128	4110
Bryony Ringsell	Reimbursement for TekTraders	£207.30	1129	4320
Castle Water	Greet Hall Water	£41.02	1131	6050
Wheelers	Replacement of Emergency Lights Greet Hall	£267.48	1132	5040
RES	Fire Safety – Greet Hall	£142.74	1133	5040
Room Service	Greet Hall Cleaning	£120	1134	5070
		Total		
		£2736.36		

Receipts

From	Description of Goods	Value	Method	Code
PayPal	Greet Hall Occasional Hires	£188.74	BACS	1310
HMRC	VAT Refund	£2847.80	BACS	1010
Lendrums	Use of Green	£50	Cash (500128)	1255
Allotment	Payment for plot 23	£10	Cast (500128)	1235
		Total £3096.54		

2019/125 Capital Projects

To be discussed at FG&P meeting and report back in full council. Laurie Kosobucki asked council to look past the standard remits of OCC and PC and to consider spending CIL money on improvements including dropped curbs to allow more access.

2019/126 Expressway

Nothing to report, no meetings since last meeting. WP asked AP whether SODC will oppose the expressway, she replied that they would.

2019/127 Complaint re St Lawrence House Planning

WP to compose a further letter to Adrian Duffield re unsatisfactory response to the council's complaint.

2019/128 Sylva Survey

Councillors responsible for infrastructure to review the report and make recommendations to council

2019/129 Working Group Reports

Communications – New councillors responsible are ASG (lead) and NB.

Infrastructure & Environment – New councillors responsible are NB (lead) and NC. Survey from Sylva has been returned, to be analysed and recommendation reported at next meeting

Recreation & The Green – New councillors responsible are JB (lead) and ASG. JB reported that Midland had this week completed the site visit element of the survey - report will follow in due course, and also that the playground installation is going well and should be ready for a formal opening on 22nd June

Greet Hall – New councillors responsible are MH (lead) and JB

Planning – New councillors responsible are NC (lead) and MH

Events – New councillors responsible are RK (lead) and MH

FG&P – New councillors responsible are JB, WP, ASG, MH and Clerk

PAGE Liaison – Councillor responsible - MH

2019/130 Any other Business

Laurie Kosobucki has offered to train all councillors on the Neighbourhood Plan. WP mentioned weedkilling along the A4074 and that there may be some money available from Mark Grey (Cllr) to assist with weedkilling and that he will approach Lorraine Lindsay Gayle to see if there is any money available from her budget to contribute. ASG raised an email received from Keith Landell regarding overgrown hedging and curb side vegetation on the Wallingford Rd, between Henley Rd and Shillingford Bridge, asking if the PC could assist in getting this cleared as it was covering the majority of the footpath thereby causing an obstruction to pedestrians. ASG to contact OCC and Highways.

The meeting closed at 21.37

The date of the next Parish Council meeting is Wednesday 3rd July 2019 at 7.30 pm in the Greet Memorial Hall

Signed

Name

Dated