

**Minutes of Meeting of Warborough Parish Council
Held on Wednesday 3rd October 2018 in The Greet Memorial Hall**

Present Cllr Michael Herbert (MH)
Cllr Bill Pattison (BP)
Cllr Jonnie Bradshaw (JB)
Cllr P Elder (PE)
Joey Colchester-Hall (Clerk)

Public – 6 members of the public

2018/158 **Apologies** – Cllr Kerry Burbidge (Work) Cllr Paul Duncan (Away) Cllr Eliza Jones (Away)

2018/159 **Declarations of interest (existence and nature) with regards to items on the agenda.** – None

2018/160 **To confirm the minutes of the meeting held on 6th August 2018 & 5th September 2018**

Minutes had previously been circulated to all Councillors prior to approval at meeting. Proposed by M.H signed by M.H as a true record.

Standing orders suspended

2018/161 **Representation from the Public for items not on the Agenda**

W. Oscroft addressed the meeting with regards to the bin collection and placement and registered his concerns with the District Councillor. BP & Clerk also expressed concerns regarding the same issue in different areas of the village. Sue Cooper to follow up with BIFFA regarding this issue.

Standing Orders Reinstated

2018/162 **County Councillor's Report**

L. Lindsay Gale addressed that conditions to the roads and that the county council that 120 million pounds will be borrowed to repair roads. She informed the meeting that £40 million, of the £120 million, will be used for education and shared plans for a new special school to be built using that money. L. Lindsay Gale informed the meeting that some of her fund, £15,000, was used for Berinsfield school bus routes and reported that she hopes there will be a plan in place for February 2019. L. Lindsay Gale will receive further funding in April 2019.

L. Lindsay Gale addressed JB with regards to the Preschool bid – She explained the money requested, £5000, for the pre-school works and that pre-school can have the money however it will have to wait till after 31st march. JB & Clerk suggested speaking directly with the chair of the pre-school committee and manager as this is not a Parish Council matter.

2018/163 **District Councillor's Report**

Sue Cooper informed the meeting that there is a lot of working going on for local plans by SODC and it ties in within the joint work with the county. S Cooper informed the meeting that the number of the houses has come down with the new planning framework however they have asked to keep the upper limit of houses. S Cooper informed the meeting that there will be a meeting in December and that will be due a report prior to that meeting.

S Cooper apologised regarding the bin's placements. MH asked for section 106 for the 6 acres update. PE informed MH and the meeting that the solicitors for the application sides have not yet agreed on the wording and that it is on going at this time. PE to contact rectory homes and District Councillor to contact SODC for update.

2018/164 **Neighbourhood Plan** – PE reminded the meeting that the voting day is tomorrow, Thursday 4th October 2018, in St Laurence Hall. Counting starts at 22:00 and SODC estimates being completed by 10:30pm with result being publicly available following day.

2018/165 **Planning** –

P18/S2976/HH – 8 Court Drive, Shillingford

PE proposed no objection with comment that reregister document be completed properly. Majority Vote.

P18/S2664/FUL – St Lawrence House, Warborough

PE proposed that Parish Council object to this application. BP second vote, all supported.

Warborough Parish Council Objects to the application for the following reasons:

1. It does not conform with NP Policy VC1.
2. It does not conform with NP Policy H5.
3. It is not proven to conform with NP Policy H6.

Although the PC does not object in principle to the proposal, the Applicant should be asked to review the proposals and make modifications to address the issues identified. In particular:

1. The design of the new building will be sympathetic to, and enhance the setting of, the adjacent Conservation Area.

2. Reconsider the parking provision and demonstrate how Policy H5 will be met, with particular reference to the parking needs of other residents of St Lawrence Close.

3. Demonstrate how housing stock improvement benefits will outweigh the reduction in units. The PC would wish to see as a minimum an analysis of the condition of existing units versus those proposed ; a professional report assessing Response : Objects whether there is capacity for adequate refurbishment; and an analysis of letability, including local needs. The application must also demonstrate how the needs of existing tenants for bedsit accommodation will be met.

4. A binding commitment by SOHA that the new units will continue to be let as social housing, and not sold into the market.

5. A clear statement must be given by the Applicant confirming how the new development will provide a significant improvement in the quality of existing stock for the current residents. This should cover the verbal assurances already given by SOHA that current resident's needs will be met during and after the construction period: Housing provided within Warborough during construction First choice of units in the new development on similar terms to existing Financial assistance with moving from existing accommodation to temporary accommodation and finally back into the new development

2018/166 Correspondence

Notice of Kerry Burbidge resignation has been received and Clerk must advertise the casual vacancy. MH informed the meeting that there is an opportunity to demand a local election.

Letter received by allotment holders over a fence in allotments. MH informed the meeting that this would like to be further discussed. JB referred to the last meeting and that action is required by allotment holders to support the idea of an allotment committee.

Letter from Royal Mail Poster.

Email from Jennie Hall regarding the war memorial and war graves maintenance offering help with support of other volunteers to continue R. Wilkinson's work.

2018/167 R.F.O. Report –

Cheques for the month to be signed out of council due to not enough councillors.

RFO informed councillors that water readings and electric readings estimated again due to no water readings received.

Payments

Supplier	Description of Goods	Value	Chq No	Code
SODC - Planning Portal	Planning for parking	251.00	1022	4370
Tektraders	Warranty for Printer	23.99	1023	4320
Berinsfield Comm Buss	Grass Cutting	817.50	1024	6005
A W Grace & Son Ltd	Bench Refurbishment	1,440.00	1025	6075
FCC Recycling (UK) Ltd	WREN Payment	8,062.50	1026	6036
Hallidays UK Ltd	Parking Signs	1,080.00	1027	6075
OPUS Energy	Pavilion Electric	30.74	D/D	6055
G F Hobbs	Green Diagonal Road Works	1,003.20	1029	6040
Brants of Benson	Repairs to skirting War Memorial	180.00	1030	6045
Moore Stephens	Audit Return	444.00	1031	4340
Ray Thackrah	Refund -War Memorial Book	22.99	1028	6045
Gigaclear	Internet	41.30	D/D	4320
Joey Hall	Salary September	*****	1033	4110
Joey Hall	Clerk Travel Expenses	*****	1033	4355
Joey Hall	Clerks Expenses	*****	1033	4320
Lynda Raynor	Clerk Thanks	500.00	1032	4520
HMRC	Tax	*****	ONLINE	4120

Receipts

From	Description	Value	Method	Code	Banking Sheet No.
War Memorial Group	War Memorial Donation	45.00	CHQS	1220	500116
SODC	Precept	20,000.00	BACS	1105	n/a
Paypal	Paypal Confirmation	0.01	BACS	1230	n/a
C Mclarty	Allotments	30.00	CASH	1230	500115
A Young	Greet Hall Hire	113.75	BACS	1320	n/a
Kosobucki/ings	Greet Hall Rent	48.00	BACS	1310	n/a
L Knapp	Greet Hall Rent	320.00	CASH	1310	n/a

2018/168 Land Registry – Greet Hall & The Green

The Green Registration – MH informed the meeting that after the land register has been agreed there has been a caution by the owner of Bay Tree Cottage on the Green South. MH suggested talking to the owner by two councillors to find out further information regarding owner. JB and MH to visit over the next week.

The Greet Hall Registration – No further news.

2018/169 **Expressway** – No further news. Express Action Group in conversation with Highways England into the details of the route design and another meeting in next two weeks and PE to attend and report back next meeting.

2018/170 **Benches** – MH reported that benches are complete, and he has spoken to G. Hobbs regarding the placement.

2018/171 **Whitehead Plot** – BP reported on the measurements of plot for placement of hedge in the 12m gap. BP has researched the costs of hedging. BP suggested contacting Wallingford Green Gym for the work in the area. PE informed the meeting that there is budget in 'other parish maintenance.'

2018/172 **Footpath7** – No further news.

2018/173 **Speedwatch** – PD unable to attend the meeting. JB referred to last minutes. PE to draft notice for group.

2018/174 **WREN Grant** – JB informed the meeting that WREN have said yes to the £75,000 however Parish Council need to pay 10.75% of contribution within 6 weeks. JB informed the meeting that the Parish Council have to get the invoice to then be able to pass to WREN to pay the VAT. MH proposed that JB and MH contact HMRC. BP seconded. PE supported.

2018/175 Working Group Reports

Green Parking – JB reported that the signs have been installed. Application is in for the work around the 'small' greens pending payment.

Infrastructure & Environment

Culvert & fence adjacent to telephone box – BP reported he gave post to gentlemen from OCC Highways and work has not been completed. Work due to be completed along with drainage to be done at the same time. PE informed the meeting work will be done during October.

War Memorial – BP informed the meeting that the unveiling and commemoration of the new railings will take place on the Friday 9th November 2018. The railings and poppies have been manufactured and due to be installed on 5th November 2018. Cleaning to be done early October. Clergy, council, Wallingford school students to be invited along to unveiling and all residents are cordially invited. MH proposed £50 given for poppy wreath. PE seconded.

Recreation including Playgrounds – JB reported that WREN have provided a grant of £75,000 towards the project. The application for the remaining £25,000 will go into the SODC in October. Registration of the Green before then is desirable but now a decreased sum is being requested, not essential. JB informed the meeting that the cricket club are looking into various options for providing a separate changing area for females and under 18s (in compliance with safeguarding guidelines) as the driving factor behind the renovation. An architect is a drawing up plans which will be put to the PC in due course before submission for planning.

Greet Hall and Website & Communication – JB informed the meeting that there are various bookings up until Christmas and there the booking side of the website is ready but being held till launch. JB informed the meeting that anything new regarding the Neighbourhood plan will be put onto the new website. JB

informed the meeting that the website is ready to go however it is pending on SODC's plan for publicising for the neighbourhood plan information regarding the vote decision with aims to launch before next parish council meeting. Neighbourhood plan result to be sent to parish magazine.

Events – No events.

2018/176 Any other Business –

BP referred to the neighbourhood plan and suggested how the Parish Council should ensure, that if the neighbourhood plan is passed at referendum, then the council should create a role, that monitors the implementation of the NP policies when future planning application are being considered. PE suggested he speaks with neighbourhood plan for their ideas of how to take this forward.

MH suggested that the Parish Council buy another declaration of office book. Clerk to add to agenda for next meeting.

The Clerk informed the meeting that this would be the last meeting at which he would be sitting due to the notice period. MH thanked Joey Colchester-Hall for his time as a clerk at Warborough Parish Council. Clerk Vacancy to be advertised.

The meeting closed at 21.50

The date of the next Parish Council meeting is Wednesday 7th November 2018 at 7.30 pm in the Greet Memorial Hall

Signed

Name

Dated