

**Minutes of Meeting of Warborough Parish Council
Held on Wednesday 5th September 2018 in The Greet Memorial Hall**

Present Cllr Paul Duncan – Chairman – (PD)
Cllr Michael Herbert (MH)
Cllr Bill Pattison (BP)
Cllr Jonnie Bradshaw (JB)
Cllr Eliza Jones (EJ)
Joey Colchester-Hall (Clerk)

Public – 10 members of the public

2018/135 **Apologies** – Cllr Kerry Burbedge (Work) Cllr P Elder (Away)

2018/136 **Declarations of interest (existence and nature) with regards to items on the agenda.** – None

2018/137 **To confirm the minutes of the meeting held on 6th June 2018**

Minutes had previously been circulated to all Councillors prior to approval at meeting. Proposed by J.B signed by PD as a true record.

Standing orders suspended

2018/138 **Representation from the Public for items not on the Agenda**

Standing Orders Reinstated

2018/139 **County Councillor’s Report**

L. Lindsay Gale reported that there the council are now working in partnership of Cherwell Council. L. Lindsay Gale informed the meeting of her new role in Education.

2018/140 **District Councillor’s Report**

Sue Cooper thanked everyone involved with the neighbourhood plan. Sue Cooper stated that there is no news on the expressway. PD referred to correspondence received of a request for bin collection by BIFFA putting them back where they found them on collection days.

2018/141 **Neighbourhood Plan** – EJ informed the meeting that polling cards have arrived at resident homes and that posters will be put up once received. EJ reminded the meeting that the voting day is on Thursday 4th October 2018.

2018/142 **Planning** –

P18/S2781/HH – The Malt House, Shillingford

MH proposed no objections to this application. BP seconded, majority vote. Parish Council has no objections this application.

2018/143 **Car Boot Sales**

EJ reported that there is no further news on car boot sales. EJ informed the meeting that the plan is to relaunch next year and to continue to work with school and preschool for 2019 car boot sales. This allows the parties involved the winter months for discussion and to have a plan to be in place by March 2019. JB reported that there is a guide in place for the meeting of the rules for the car boot sale to be used for in discussion of the school and preschool.

2018/144 **Correspondence**

Tiago’s Fish & Chip Van Letter to continue to use St Lawrence Hall. PCC resolved matter.

B. Ocroft Email regarding hedge cutting alongside footpath and adjacent to Plough Field and runs parallel to Thame Road. M.H to speak with Steven regarding BCB.

2018/145 **R.F.O. Report** –

Cheques for the month were signed off, details below.

MH reported on supplier of printing for parish magazine from £250.00 to £500.00. PD raises the points of the ability to community and clerk to write to them and to discuss. M.H to collect greet hall and JB to collect pavilion.

RFO informed councillors that water readings and electric readings estimated again due to no water readings received.

Payments

Supplier	Description of Goods	Value	Chq No	Code
Higgs Group	Stationary / Shredder	46.00	1015	4320
PlaySafety Ltd	Inspection	163.80	1014	6030
Berinsfield Comm Buss	Grass Cutting	1,075.50	1013	6005
Berinsfield Comm Buss	Grass Cutting	546.00	1013	6005
SODC	Dog Bins	117.86	1012	6020

Paul Duncan	Website Renewal	195.77	1010	4520
EDF	Greet Hall Electric	106.00	D/D	5030
Gigaclear	Gigaclear	123.90	D/D	4320
OPUS Energy	Pavilion Electric	34.24	D/D	6055
Room Service	Cleaning	157.00	1008	5070
Room Service	Cleaning	120.00	1008	5070
Michael Herbert	Travel Expenses	22.78	1019	4410
Came & Company	Insurance	1,922.29	1018	4330
Warborough PCC	Parish Magazine	500.00	1017	4395
Bill Pattison	Fence Post	34.80	1015	6075
Joey Hall	Salary July	*****	1020	4110
Joey Hall	Salary August	*****	1020	4110
Joey Hall	Clerks Expenses	19.76	1020	4320
Wallingford Boys Brigade	Refund	20.00	1021	4520
HMRC	Tax	*****	ONLINE	4120
Gigaclear	Internet	41.30	D/D	4320
OPUS Energy	Pavilion Electric	26.76	D/D	6055

Receipts

From	Description	Value	Method	Code	Banking Sheet No.
War Memorial Group	War Memorial Donation	150.00	CHQS	1220	500114
Mr Langley	War Memorial Donation	100.00	BACS	1220	n/a
J Carter	Greet Hall Rent	225.00	BACS	1310	n/a

2018/146 Land Registry – Greet Hall & The Green

The Green Registration – MH circulated an email from R.Peat to bring registration forward and when he returns from his holiday he will continue work. No news to report until the next meeting.

The Greet Hall Registration – R.Peat has informed MH that Land Registry confirmed the registration submission was in order and would be processed likely within the next fortnight.

Mrs R Robinsons application to register land alongside allotments – PD informed the meeting that the land of the ditch is within her land and proposed that this matter is not pursued. J.B seconded. Majority Vote.

2018/147 Expressway – No further news.

2018/148 Benches – MH reported that work on benches has started in the forge this week and should be finished in the next coming weeks. MH also informed the councillors of the replacement of a plaque to be attached to one of the benches.

2018/149 Whitehead Plot – PD informed the meeting that there is no further progress at this time. PD to speak with those involved for further progress.

2018/150 Footpath7 – PD reported that there is no news and informed the meeting that the letter from Slade Legal has been sent to OCC but no received no news back.

2018/151 Parking Situation at Aisha Stores –

Mirror opposite Henfield View – PD informed that meeting that this was covered in the last meeting and to be taken off the agenda for the future.

2018/152 Speedwatch – PD reported on PE's report from last meeting. It was agreed this was a good idea and the PC would seek parishioners willing to run this endeavour (likely 6 members).

2018/153 SODC Grant – PD suggested that this be circulated to community for community groups. Clerk to circulate grant scheme to community.

2018/154 St Lawrence House Redevelopment – PD informed meeting that PC have had initial plans regarding the St Lawrence House Redevelopment and that there has not been a formal application put in yet. P. Worley expressed concerns of current residents and the outcome of this development for those residents. PD suggested councillors have a think about what PC would like to bring to SOHA. PD to write letter to SOHA with concerns and questions.

2018/155 **Legionnaires Disease** - B.P proposed to be removed of agenda. All supported.

2018/156 **Working Group Reports**

Green Parking – JB reported that the contractor would need to charge a significant amount for further schematics for the planning process and advised they were unlikely to be required. The planning application will therefore be submitted within the next month with existing drawings.

Infrastructure & Environment

Culvert & fence adjacent to telephone box - BP reported that he had purchased a fence post & passed it to OCC highways officer, who will install it when they repair the culvert. While they are working in the village OCC staff anticipate carrying out necessary maintenance work, to clear & clean the drain pipe in the St. Lawrence Hall car park.

Allotments – PD reported that meeting with C.Mclarty and was successful that Gilbert had cleaned and cleared along the paths. PD reported that further action would be to chase those who have not upkept or do not intend to continue using their plot. PD reported that there has been a request for additional taps and informed the meeting that there has been a letter regarding a fence to go around the allotment land to prevent deer from entering and that this was to be discussed further. PD suggested an allotment committee is formed this is to be discussed further. PD proposed MH to speak with solicitor to see whether work can be done on the ditch to clear it. PD suggested a skip for clearing of allotment excess.

Recreation including Playgrounds – JB reported that the playground application has been rolled back to October and PC should know by then the amount that could be received by OCC.

Greet Hall – JB reported that Greet Hall will be up and running by end of September including booking system. Rent for Greet Hall to be chased by MH & JB to bring up to date. JB informed the meeting that locks are due to change soon and the code will be given to users as this is implemented.

Events – EJ informed meeting no events.

Website & Communication –JB informed the meeting that the new website was almost finished and will go live with only the archive section under construction. The estimated date is mid-October.

2018/157 **Any other Business** –

Page – It was agreed with reference to the previous RFO that the PC have traditionally paid any donation to PAGE in October and it was agreed this practice would continue.

Clerk Position – PD informed the meeting that Joey, current Parish Clerk, had handed in his resignation and that the Parish Council will begin the process of finding a new clerk to fill the vacancy.

The meeting closed at 21.27

The date of the next Parish Council meeting is Wednesday 3rd October 2018 at 7.30 pm in the Greet Memorial Hall

Signed

Name

Dated