

**Minutes of Warborough Parish Council
Held on Wednesday 1st March 2017 in The Greet Memorial Hall**

Present Cllr Michael Herbert (MH) Chairman
Cllr Paul Duncan (PD) Vice Chair
Kerry Burbedge (KB)
Cllr William Oscroft (WO)
Cllr Eliza Jones (EJ)
County Cllr Lorraine Lindsay-Gale (LLG)
Lynda Raynor (Clerk)

Two representatives from Rectory Homes - Approximately 70 parishioners

2017/029 **Apologies** – There were no apologies and at this stage MH advised the meeting that resignations had been received from both Anne Brewer & Moray Scott Dalgleish, he thanked them for their service to the Council

2017/030 **Declarations of interest (existence and nature) with regards to items on the agenda.** – PD – Green Parking

2017/031 **County Councillor's Report** – Report had been previously circulated to Cllrs but LLG gave a brief resume of its contents for the public.

2017/032 **District Councillor's Report** – Nothing received

2017/033 **To confirm the minutes of the meeting held on 1st February 2017**
To confirm the minutes of an Extraordinary Meeting 16th February 2017– The minutes had previously been circulated to all Councillors prior to approval at meeting. Agreed by Cllrs and signed.

2017/034 **Representation from the Public** – At this point MH asked if anyone wished to record the meeting. Richard Thomas indicated his intention to record. One member of public stated if she wanted to speak she did not want to be recorded and it was agreed to turn off recording in this event.
Nick Brown, asked the Parish Council to confirm that the Neighbourhood Plan was still in Draft form. PD confirmed this to be the case.

2017/035 **Planning** – With six applications to cover WO gave his reports & recommendations for the Council on the following Applications
P17/S0248/LB & P17/S0247/FUL – Nellies Cottage, The Green North – Recommendation was to support the application – Agreed unanimously by all Councillors
P17/S0379/FUL – 153 Thame Road – Technical application – Recommendation was to support the application – Agreed unanimously by all Councillors
P17/S0229/O – Land to the rear of 24 & 26 The Green North – Landowner Mrs R Robinson presented her case for the application & there were 3 comments from the floor - WO Recommendation was to refuse the application. – Agreed unanimously by all Councillors
P17/S408/O – Cuckoo Pen Field. The Green North – Landowner Mrs R Robinson presented her case for the application and there was one comment from the floor. WO Recommendation was to refuse the application – Agreed unanimously by all Councillors.
P17/S0241/FUL – Six Acres, Thame Road – Rectory gave a short presentation to the meeting regarding this development of 36 houses & answered several questions from the floor. WO Recommendation was to support the application – Agreed unanimously by all Councillors.

2017/036 **To co-opt new councillor to the Parish Council** – MH informed the meeting that although two resignations had been received only one new councillor could be co-opted at this meeting and the statutory regulations for the second vacancy would be applied and hopefully that decision would be made at the April meeting. There were two applicants for the first position, those being Mr Jonnie Bradshaw & Mr Bill Pattison. A show of hands vote was carried out. WO abstained from voting on each candidate. Mr Jonnie Bradshaw was voted in by all other Councillors.

MH informed the meeting that anyone wishing to leave the meeting could do so at this stage and there was a short break when all but Mr B Pattison left the meeting.

2017/037 **Correspondence not covered under Committee Reports** – most correspondence had been circulated by email
Consultation on Oxford Mineral & Waste Plan – MH informed the meeting that John Taylor from PAGE would be willing to come and address the Council on this.
Tackling Flooding 2017 – Meeting in April – WO said he would consider going but needed clarification of date.
Jenny Thomson, The Green South, a request to allow the hedge around the Cricket Net area to be allowed to grow to screen Nets from her property. PD said it would not be a problem in the summer but would speak to G Hobbs regarding the cutting of the hedge.
BT had contacted clerk by telephone regarding bringing BT Infinity into the village and would like to present to the village. Clerk to arrange for them to give a brief presentation at the April Meeting.

SODC – Confirmation of acceptance of Precept request and dates for payment.
Thames Water had written to say their accounts would now be handled by Castle Water Ltd #

2017/038 Responsible Financial Officer's Report

Cheques for the month were signed off.

Contracts of employment for staff. Clerk advised that these were not at this stage a legal requirement so the need to have these in place by year end was not an issue. Contracts or Written Statement of Terms & Particulars should be supplied to employees

Finance & General Purposes Meeting – A meeting would be necessary in March or early April and with Anne Brewster's resignation another member was required. It was agreed to hold this over until April when the second vacancy had been filled and a date in April would be arranged.

Risk Assessment Update – WO advised the meeting that his assessment of the Greet Hall was ongoing.

Payments

Supplier	Description	Value	Chq No	Code
Gigaclear	internet at Greet Hall (Dec)	330.00	D/D	4320
W & S Cricket Club	Contribution to Cricket Nets	9,000.00	796	4510
Berinsfield Community Business	Cleaning of Ditches	1,710.12	797	6075
Gillet & Johnson	Church Clock Maintenance	231.60	798	4510
Higgs Group	Stationery	14.46	799	4320
L Raynor	Clerks Salary	XXXX	800	4110
W Partridge	Caretaker Salary	XXXX	801	4140
HMRC	Tax on Salaries	XXXX	802	4120
Paul Duncan	Reimburse Digger Hire	208.35	803	6075
OALC	Annual Subscription	182.24	804	4360

Receipts

Received from	Description	Value	Pay In No:	Code
Greet Hall	Rent	336.00	500076	1310
Greet Hall	Hirings	125.00	500076	1320

2017/040 Committee Reports

Greet Hall – (MH)

Electricity – MH reported accounts for new suppliers had been set up for both Greet Hall & Pavilion – Clerk asked MH to contact OPUS handed over control of the account to her as she had been unable to confirm things as she was not a named contact. Meter readings for Greet Hall had been supplied but the Pavilion reading was still outstanding MH to supply to Clerk

Infrastructure – (WO)

Golpla & Green Parking – MH informed the meeting he had received a verbal estimate of £17650 + VAT. Initial response was that this cost was prohibitive. Further discussion was required. An email had been received from W Partridge drawing attention to the poor state of the Green South.

Hole at Wheelers End – WO advised the meeting that this was now in the hands of OCC who 'were monitoring the situation'

Ditch Clearance – All work except the repair to the fence alongside the telephone box had been completed by BCB

Bollards at PO – New bollards which did give some degree of lighting in the area had been installed by OCC

Footbridge over Thame Rd Ditch – EJ informed the meeting that after discussions with the new owners of 57 Thame regarding putting a footbridge over the ditch opposite their house they had decided not to pursue the matter.

Henley Road Speed Sign – WO reported that there was no repair possible but that the warning sign was now permanently lit which was probably the best we could hope for.

Gigaclear - Work at 19 The Green North still not completed WO had contacted Gigaclear for an update and would follow it up again in second week of March if no response was forthcoming in the meantime.

Rubbish bin at The Wharf – This had now been replaced with a lidded bin to reduce the likelihood of rubbish escaping.

Mrs Tina Pascoe re-joined the meeting

Footpaths – Two letters & several verbal enquiries had been received regarding the blocking of access over some land at Little Thatchings. There has been a right of way over this land possibly since 17C but the owners of Little Thatchings had now erected locked gates at each end. It was decided to obtain further information regarding rights of ways as this is not shown as a numbered footpath on maps. MH to look at the Enclosure Maps that are in his possession. Clerk to contact Open Spaces for information before Council takes further action.

Environment

No responsible councillor currently in place but this would be resolved when the Council was back to full strength. Clerk suggested that it was time to review division of responsibilities. A meeting would be convened to do this.
Dog Fouling – There had been two communications regarding the dog fouling in all areas of the village following a personal plea from L Raynor on the Community email. Mrs Pascoe directed the Council to byelaws adopted in 1992 during the time she was a Councillor. It was felt that offenders could be easily identified with mobile phone cameras. To try an enforce dogs on leads approach for the Green was not to be encouraged but another entry would be put in the Parish Magazine clearly stating the Dog Owners responsibility along with the current fines. Regarding the fouling on the green PD suggested something could be incorporated into the sign on the Green that had been discussed in the past.

Recreation – (PD)

AED – Hold until April meeting

Football – Wallingford Football had decided against using the Green on an Ad Hoc basis but we had been approached by Cholsey Football Club. PD asked for Councillors views and Councillors agreed so PD will contact them to discuss.

Events – (EJ) Nothing to report.

Website & Communication - (KB) Nothing to report

2017/041 **Any other Business** – WO asked if it was acceptable for Helen Douglas House to set up a refreshment stage at the Wharf when they did their fundraising walk. MH advised that if Liability Insurance was in place there would be no objection.

The meeting closed at 22.25

The next meeting will be held on 5th April 2017 in the Greet Hall

Signed

Dated