

**Minutes of Warborough Parish Council  
Held on Wednesday 5<sup>th</sup> April 2017 in The Greet Memorial Hall**

**Present** Cllr Michael Herbert (MH) Chairman  
Cllr Paul Duncan (PD) Vice Chair  
Cllr Kerry Burbidge (KB)  
Cllr Jonnie Bradshaw (JB)  
Cllr Eliza Jones (EJ)  
County Cllr Lorraine Lindsay-Gale (LLG)  
Lynda Raynor (Clerk)

Several members of public who remained after the Annual Parish Meeting

2017/050 **Apologies** – Richard Pullen – Dist. Cllr – Planning Meeting

2017/051 **Declarations of interest (existence and nature) with regards to items on the agenda.** – None

2017/052 **To confirm the minutes of the meeting held on 1<sup>st</sup> March 2017** - The minutes had previously been circulated to all Councillors prior to approval at meeting. Agreed by Cllrs and signed.

2017/053 **Representation from the Public** – None

2017/054 **Correspondence not covered under Committee Reports** – most correspondence had been circulated by email  
*OALC Newsletter* – JB expressed a wish to attend the New Councillors course.  
SODC Letter regarding Community Infrastructure Levy CIL had been received by post. Copies given to Councillors for further discussion in May  
Letter from Ken Webb regarding items that need attention at the Pavilion – Passed to PD

2017/055 **Responsible Financial Officer's Report**

Cheques for the month were signed off.

Clerk requested permission to have internet access to view only the accounts. She felt it necessary as people regularly ask to pay by BAC's and monthly statements do not accommodate this. Agreed

**Payments**

Supplier	Description	Value	Chq No	Code
Gigaclear	Internet at Greet Hall	330.00	D/D	4320
EDF Energy	Greet Hall Electricity	142.00	D/D	5030
DPAS Ltd	NHP Advisory Services	1,485.00	805	6110
SODC	Pavilion Rates	155.68	806	6025
Laurie Cooper	NHP Stationery	39.99	807	6115
Community First Oxfordshire	NHP Advisory Services	1,188.00	808	6110
SSE	Greet Hall Electricity	224.65	809	5030
Thames Water Utilities	Water - Greet Hall	103.82	810	5020
	Water - Pavilion	145.85		6050
	Water - Allotments	53.18		6015
SODC	Dog Bins	113.03	811	6020
Community First Oxfordshire	Subscription	70.00	812	4360
Lynda Raynor	Clerks Salary	xxxx	813	4110
	Additional Hours PC	xxxx		
	Additional Hours FOI Request	212.20		
	Clerks Expenses	28.50		4320
Will Partridge	Caretaker Salary	xxxx	814	4140
	Booking Clerk Fee	30.00		4320
HMRC	Tax on Salaries	xxxx	815	4120
Berinsfield Community Business	Ditch Clearance	360.00	816	6075
G F Hobbs	Verges & Allotments Hedge	888.00	817	6075 & 6075
Elizabeth Howlett	Legal Fees for FOI request(Feb)	1,181.10	818	4800
	Legal Fees for FOI request(Mar)	1,951.10		

**Receipts**

Received from	Description	Value	Pay In No:	Code
Greet Hall	Rent	1,301.50	500078	1310
Greet Hall	Hirings	145.00	500078	1320
AED Donations	AED	145.00	BAC's	1230
Allotment	Fees	10.00	500078	1230

**2017/056 Committee Reports**

**Greet Hall** – (MH) – Nothing to report

**Infrastructure** – Nothing to report

**Environment** – Nothing to report

**Recreation** – (PD) – Permission requested to go ahead with purchase of the football posts – Cost £700 – Proposed by PD – Seconded by JB – Agreed by all Councillors

**Events** – Nothing to report.

**Website & Communication** - Nothing to report

**2017/057 To appoint councillors to the vacant positions on the Council** – With three applicants for the two positions votes were taken by Councillors. Nick Brown & Bill Pattison gave brief resume to council. Clerk read that of Patrick Elder who was unable to attend the meeting.

Position 1 – Patrick Elder voted in by 3-2

Position 2 – Bill Pattison voted in by 5-0

**2017/058 Any other Business** – PD was concerned about the amount of litter that was left after the Car Boot Sale and wondered who was responsible for clearing up. JB mentioned that the toilets were left in poor state and they were expected to be used a few hours later for the Cricket Match. PD & JB to discuss with Ken Webb when they meet to discuss the work needed in the Pavilion

From the floor - Piers Bedford asked for an update of the donations for the AED – Clerk confirmed currently £340

The meeting closed at 21.30

The next meeting will be held on 3<sup>rd</sup> May 2017 in the Greet Hall

Signed .....

Dated .....